

REGULAR COUNCIL MEETING
Tuesday, January 5, 2021, 7:00pm
City Council Chambers

Join Zoom Meeting

<https://zoom.us/j/98161112707?pwd=V2FSZ0pYcEVkOXI2RVpXNWd5TS9Xdz09>

Meeting ID: 981 6111 2707

Passcode: 193732

One tap mobile

+19292056099 US (New York)

1. Call to Order – 7:00 p.m.
2. Adjustments to the Agenda
3. Consent Agenda
 - A. Approval of Minutes of the Regular City Council Meeting December 22, 2020
 - B. Approval of City Warrants from Week of Wednesday January 6, 2021
 - C. Clerk’s Office Licenses and Permits
 - D. Approval of City-Wide Property Re-Appraisal RFP
4. City Clerk & Treasurer Report
5. Liquor Control Board
6. City Manager’s Report
7. Visitors and Communications
8. Old Business:
 - A. Update and/or Action re: BOR Operating Season (Manager)
9. New Business
 - A. Washington County Mental Health Services Ballot Funding Request (John Caceres)
 - B. CVPSA Board Appointment – Paul Charron (Mayor)
 - C. Acknowledgment of Pool Recreation Grant Award (Assistant BCS Director)
 - D. FY22 Budget Discussion (Manager)
 - i. Capital Improvements Plan
 - ii. General Fund Budget Draft #2 Overview and Q&A
 - E. Review and/or Approval of Social Media Policy (Mayor)
 - F. Review of FY21 Priorities (Mayor)
 - G. Manager’s Evaluation Process and Timeline (Mayor)
10. Round Table
11. Executive Session – (Personnel, Contracts)
12. Adjourn

Steven E. Mackenzie, P.E., City Manager

*The portion of this meeting starting at 7:00pm will be taped for re-broadcast on Channel 194 CVTV and will be re-broadcast on Wednesday at 9:00 a.m. and 12:00 noon
CVTV Link for meetings online – cvtv723.org/*

OTHER MEETINGS AND EVENTS

Until further notice, Committee and Board meetings may be held only via video (virtual) platforms. **Check the City Web Site for Meeting Warnings, Agendas and log-in instructions.**

Friday, January 1

City Hall Closed, New Year’s Day

Monday, January 4

Public Art Committee, 6pm, Virtual (ZOOM)

Wednesday, January 6

Energy Committee, 5:30pm, Virtual (ZOOM)

Ground Rules for Debating

- Rules may be reviewed periodically
- Practice Mutual Respect
 - Assume Good Intent and Explain Impact
 - Ask Clarifying Questions
 - If off course, interrupt and redirect
- Think, then A.C.T.
 - Alternatives – Identify All Choices
 - Consequences – Project Outcomes
 - Tell Your Story – Prepare Your Defense
- Ethics checks
 - Is it legal?
 - Is it in scope (Charter, Ordinance, Policy)?
 - Is it balanced?
- “ELMO” – Enough, Let’s Move On
 - Honor Time Limits
 - Be attentive, not repetitive
- Be open minded to different solutions or ideas
 - Remarks must be relevant and appropriate to the discussion; stay on subject.
 - Don’t leave with “silent disagreement”
 - Decisions agreed on by consensus when possible, majority when necessary
 - All decisions of Council are final
- No blame
 - Articulate Expectations of each other
 - We all deeply care about the City in our own way
 - Debate issues, not personalities
- Electronics
 - No texting/email/or videogames during the meeting
 - No notes are taken during Executive Session

12/31/20
11:57 am

City of Barre Accounts Payable
Warrant/Invoice Report # 21-27

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dmcnally

By check number for check acct 01(GENERAL FUND) and check dates 01/06/21 thru 01/06/21

Vendor

PO Number	Invoice Number	Invoice Description	Account Number	Account Description	PO Amount	Invoice Amount	Check

14017 NATIONAL FRATERNAL ORDER OF POLICE							
PR01:203	PR-12/02/20	Payroll Transfer	001-2000-240.0007	UNION DUES PAYABLE	0.00	385.98	139376
01142 AFLAC							
	008591	monthly premium	001-2000-240.0019	AFLAC PAYABLE	0.00	4,695.82	139341
01150 AIRGAS USA LLC							
	9107083681	oxygen	001-6040-350.1055	OXYGEN	0.00	88.12	139342
	9107121408	oxygen	001-6040-350.1055	OXYGEN	0.00	29.22	139342
	9107121409	face shields	001-9130-370.1380	COVID-19 MATERIALS	0.00	11.44	139342
	9108020938	wire,brush cups	001-8050-350.1061	SUPPLIES - GARAGE	0.00	197.95	139342

					0.00	326.73	
01004 ALDSWORTH JOSEPH							
	122320	paramedic recert	001-6040-130.0181	EMGT TRAIN/DEV	0.00	65.00	139343
01013 ALLAN JONES & SONS INC							
	75285	tire	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	178.00	139344
01060 AMAZON CAPITAL SERVICES							
	1KM1	time clock ribbon	002-8220-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	14.99	139345
	D3T4	phone case,protector scre	001-6050-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	36.90	139345
	KCLT	mini blinds	001-6043-320.0731	CITY HALL IMPROVE/REPAIRS	0.00	60.00	139345

					0.00	111.89	
01093 AMERICAN ROCK SALT CO LLC							
	0650278	salt	001-8050-360.1184	SALT - SNO	0.00	1,537.48	139346
	0651632	salt	001-8050-360.1184	SALT - SNO	0.00	4,063.68	139346

					0.00	5,601.16	
01057 AT&T MOBILITY							
	0222-121920	service 11/12-12/11/20	001-5040-200.0214	TELEPHONE	0.00	49.84	139347
	0222-121920	service 11/12-12/11/20	001-6040-200.0214	PHONE /LANDLINE/INTERNET	0.00	87.65	139347
	0222-121920	service 11/12-12/11/20	001-6050-310.0616	PAGERS/CELL/AIR CARDS	0.00	581.31	139347
	0222-121920	service 11/12-12/11/20	001-7020-200.0214	TELEPHONE	0.00	62.38	139347
	0222-121920	service 11/12-12/11/20	001-7030-200.0214	TELEPHONE	0.00	18.06	139347
	0222-121920	service 11/12-12/11/20	001-8050-200.0214	TELEPHONE	0.00	9.97	139347
	0222-121920	service 11/12-12/11/20	002-8200-200.0214	TELEPHONE	0.00	88.01	139347
	0222-121920	service 11/12-12/11/20	002-8220-200.0214	TELEPHONE	0.00	9.97	139347
	0222-121920	service 11/12-12/11/20	003-8300-200.0214	TELEPHONE	0.00	9.97	139347
	0222-121920	service 11/12-12/11/20	003-8330-200.0214	TELEPHONE	0.00	9.97	139347
	0222-121920	service 11/12-12/11/20	001-6055-200.0214	TELEPHONE LANDLINE	0.00	39.50	139347
	0222-121920	service 11/12-12/11/20	001-8500-200.0214	TELEPHONE	0.00	68.96	139347
	0222-121920	service 11/12-12/11/20	001-6045-310.0616	PAGERS/AIR CARDS	0.00	131.85	139347
	1678-121220	service 11/5-12/4/20	001-7050-200.0214	TELEPHONE	0.00	55.21	139347
	1678-121220	service 11/5-12/4/20	001-8030-200.0214	TELEPHONE	0.00	55.21	139347

12/31/20
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City of Barre Accounts Payable
Warrant/Invoice Report # 21-27

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	3519-121920	service 11/12/-12/11/20	001-8050-200.0214	TELEPHONE	0.00	36.12	139347
	3519-121920	service 11/12/-12/11/20	003-8300-200.0214	TELEPHONE	0.00	43.95	139347
	3519-121920	service 11/12/-12/11/20	003-8330-200.0214	TELEPHONE	0.00	18.71	139347
	7839-121920	service 11/12-12/11/20	001-8020-200.0214	TELEPHONE	0.00	58.22	139347

					0.00	1,434.86	
01187 ATC GROUP SERVICES LLC							
	2316906	professional services	048-8315-200.0210	ENT ALY O&M	0.00	8,060.72	139349
01209 AVENU INSIGHTS & ANALYTICS							
	B-020698	perfect vision system	001-5070-220.0417	RECORDING OF RECORDS	0.00	950.00	139350
02204 BENOIT ELECTRIC INC							
	4225	labor	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	105.00	139351
02120 BIGRAS AUTO & TIRE INC							
	4597	labor,muffler assy,gasket	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	1,177.54	139352
	4627	labor,battery,exh pipe,ha	001-6050-320.0720	VEHICLE MAINTENANCE	0.00	735.11	139352

					0.00	1,912.65	
02255 BISSON EUGENE & COBELENA OR CITY O							
	01177A	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	188.52	139353
03293 CARDINAL TRACKING INC							
	124594	parking tickets,freight	001-6045-350.1055	METER SUPPLIES	0.00	1,415.36	139354
03043 CASELLA WASTE MGT INC							
	2478340	30yd temp delivery,roll o	001-8050-200.0213	RUBBISH REMOVAL	0.00	99.84	139355
03181 CENTRAL VERMONT TRAINING CENTER							
	RUBALCABA	BLS/Heartsaver course	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	250.00	139356
03315 CONSOLIDATED COMMUNICATIONS							
	121820	radio circuit 11/18-12/17	001-8020-320.0724	RADIO MAINT	0.00	35.87	139357
	121820	radio circuit 11/18-12/17	001-8050-320.0724	RADIO MAINT	0.00	35.87	139357
	121820	radio circuit 11/18-12/17	002-8200-320.0724	RADIO MAINT	0.00	35.88	139357
	121820	radio circuit 11/18-12/17	002-8220-320.0724	RADIO MAINT	0.00	66.96	139357

					0.00	174.58	
03203 CW PRINT + DESIGN							
	78546	letters,cutting,paper upg	001-5070-360.1165	PROGRAM MATERIALS	0.00	136.80	139358
04071 DEAD RIVER CO							
	121420	fuel oil,lic fee,fuel tax	002-8200-330.0829	FUEL OIL - GARAGE	0.00	422.30	139359
	121420	fuel oil,lic fee,fuel tax	003-8330-330.0825	FUEL OIL	0.00	826.33	139359
	57782	fuel oil,lic fee,fuel tax	001-6043-330.0833	FUEL OIL	0.00	1,040.69	139359

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					0.00	2,289.32	
05059	ENDYNE INC						
	357421	lab services	002-8220-320.0749	WATER SAMPLING/TESTING	0.00	475.00	139360
06064	FINAL CONNECTION THE						
	371993	consultant services, trave	001-6050-210.0312	OFFICE MACHINE MAINT	0.00	215.00	139361
	371994	onsite support, travel chg	001-6055-210.0312	OFFICE MACHINE MAINT	0.00	265.00	139361
					0.00	480.00	
07186	GIFFORD MEDICAL CENTER						
	109500810000	prop tax overpayment	001-4005-405.4005	GENERAL TAXES	0.00	3,959.83	139362
07185	GREEN BLOCK THE						
	109500810000	prop tax overpayment	001-4005-405.4005	GENERAL TAXES	0.00	3,134.19	139363
07006	GREEN MT POWER CORP						
	00492-1120	135 N Main St Wheelock	001-7015-200.0210	WHEELLOCK ELECTRICITY	0.00	92.64	139364
	044230-1120	public works garage	001-8050-200.0210	ELECTRICITY	0.00	731.91	139364
	177846-1120	Keith Pearl ped way	001-6060-200.0212	PEDWAY/KEITH AVE LOT LIGH	0.00	80.11	139364
	483360-1120	Prospect St bridge	002-8200-200.0204	ELECTRICITY-PROSPECT BDGE	0.00	19.65	139364
	51544-1120	Enterprise Alley sve bldg	048-8315-200.0210	ENT ALY O&M	0.00	19.83	139364
	53423-1120	water dept yard light	002-8200-200.0207	Electricity-Burnham Yd Li	0.00	27.64	139364
	55379-1120	Enterprise Alley lights	001-6060-200.0210	ELECTRICITY	0.00	116.97	139364
	83423-1120	sewer dept bldg	003-8300-200.0210	ELECTRICITY	0.00	118.43	139364
	95693-1120	N Main St Dente Park	001-8040-200.0210	ELECTRICITY CURRIER/DENTE	0.00	44.52	139364
					0.00	1,251.70	
09014	ICC BSA VT						
	120720	cannabis course 1/14/21	001-6040-130.0180	TRAINING/DEVELOPMENT	0.00	60.00	139366
09033	IMPACT FIRE SERVICES						
	8309725	battery	001-7020-320.0727	BLDG/GROUNDS MAINT	0.00	25.00	139367
09021	IRVING ENERGY						
	153505	propane	001-8500-330.0828	FUEL OIL - OFFICE	0.00	28.78	139368
	832400	propane	002-8200-330.0836	BOTTLED GAS	0.00	1,713.54	139368
					0.00	1,742.32	
12010	L BROWN & SONS PRINTING INC						
	94171	time cards	002-8200-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	105.00	139369
	94171	time cards	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	105.00	139369
	94171	time cards	001-8050-350.1053	OFFICE EXPENSE	0.00	105.00	139369
	94171	time cards	001-7015-350.1053	OFFICE SUPPLIES	0.00	105.00	139369
					0.00	420.00	
12032	LAKES REGION FIRE APPARATUS INC						
	30833	seal replacement kit, frt	001-6040-320.0720	CAR/TRUCK MAINT	0.00	1,073.34	139370

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	30875	shaft rebuild kit, freight	001-6040-320.0720	CAR/TRUCK MAINT	0.00	5,648.42	139370
					0.00	6,721.76	
12031	LOCKERBY JOSEPH E & SANDRA						
	024000610000	prop tax overpayment	001-4005-405.4005	GENERAL TAXES	0.00	99.74	139371
12009	LOWELL MCLEODS INC						
	863019	blade guides	001-8050-320.0742	SNOW EQUIP MAINT	0.00	31.20	139372
13037	MALONEY JASON F						
	122220	exam, frame	003-8330-340.0944	GLASSES	0.00	130.00	139373
13088	MCMASTER-CARR						
	50384879	filters, brushes, freight	002-8220-320.0727	BLDG & GROUNDS MAINT	0.00	283.52	139374
13189	MILES SUPPLY INC						
	0144353-01	gloves	001-8050-340.0941	EQUIPMENT - SAFETY	0.00	162.00	139375
14016	NELSON ACE HARDWARE						
	113020	cable, coupler, cleaner	001-6040-320.0720	CAR/TRUCK MAINT	0.00	17.85	139377
	113020	cable, coupler, cleaner	001-6040-350.1053	OFFICE SUPPLIES	0.00	17.99	139377
	113020	cable, coupler, cleaner	001-6040-440.1240	COMP SOFTWARE/OFF EQUIP	0.00	36.88	139377
	113020	cable, coupler, cleaner	001-9130-370.1380	COVID-19 MATERIALS	0.00	12.59	139377
					0.00	85.31	
14121	NORTHFIELD AUTO SUPPLY						
	329246	tire valve	001-8050-320.0740	EQUIPMENT MAINT - STS	0.00	9.16	139378
	329303	air hose	001-8050-320.0743	TRUCK MAINT - STS	0.00	17.74	139378
	329332	eye bolts	001-8050-350.1061	SUPPLIES - GARAGE	0.00	7.98	139378
	329416	hyd oil	001-6040-320.0720	CAR/TRUCK MAINT	0.00	18.99	139378
	329458	car wash, oil, light	001-6040-320.0720	CAR/TRUCK MAINT	0.00	67.99	139378
	329458	car wash, oil, light	001-8050-350.1061	SUPPLIES - GARAGE	0.00	24.58	139378
					0.00	146.44	
14055	NORWAY & SONS INC						
	16013	labor, lights	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	521.11	139379
	16015	labor	001-7035-320.0727	BLDG & GROUNDS MAINT	0.00	100.00	139379
					0.00	621.11	
15020	O'REILLY AUTOMOTIVE INC						
	122020	car wash, test leads	001-6040-320.0720	CAR/TRUCK MAINT	0.00	13.77	139380
15013	OSBORNE LACEY						
	121820	100 face masks	001-9130-370.1380	COVID-19 MATERIALS	0.00	800.00	139381
16078	PIKCOMM						
	7506	labor, control cable, mount	001-6040-320.0724	RADIO MAINT	0.00	561.00	139382

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17002 QUILL CORP							
	13040833	microphone	003-8300-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	6.31	139383
	13239176	sharpies,tape,notes	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	36.97	139383
	13239176A	credit-pop up notes	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	-9.29	139383
	13267457	pop-up notes	001-8020-350.1053	OFFICE SUPPLIES/EQUIPMENT	0.00	9.29	139383

					0.00	43.28	
18004 REYNOLDS & SON INC							
	3382557	batteries	001-6040-310.0612	BREATHING APPARATUS	0.00	35.70	139384
	3382777	msaf flow test,mileage	001-6040-310.0612	BREATHING APPARATUS	0.00	1,697.50	139384
	3383263	gloves	001-9130-370.1380	COVID-19 MATERIALS	0.00	150.00	139384

					0.00	1,883.20	
18149 ROYEA NATHAN (SPRINKLER) OR CITY O							
	03163	water overpayment	002-2000-200.0214	REFUND OVERPAYMENT-T/C	0.00	100.75	139385
19200 STONE'S SERVICE STATION INC							
	16648	gas	001-6040-330.0834	FUEL OIL-GENERATORS	0.00	9.40	139386
19137 TAFT RIKK							
	123020	renew GoDaddy accts	001-5040-110.0152	WEB SITE VENDOR MAINT ALL	0.00	62.32	139387
21002 UNIFIRST CORP							
	4547989	uniform rental	001-8050-320.0743	TRUCK MAINT - STS	0.00	69.00	139388
	4547989	uniform rental	001-8050-340.0940	CLOTHING	0.00	214.32	139388
	4547989	uniform rental	002-8200-340.0940	CLOTHING	0.00	90.73	139388
	4547989	uniform rental	003-8300-340.0940	CLOTHING	0.00	56.84	139388
	4547990	uniform rental	003-8300-340.0940	CLOTHING	0.00	29.60	139388
	4547990	uniform rental	003-8330-320.0743	TRUCK MAINT	0.00	10.30	139388
	4547990	uniform rental	003-8330-340.0940	CLOTHING	0.00	83.13	139388
	4547991	uniform rental	002-8220-340.0940	CLOTHING	0.00	70.13	139388

					0.00	624.05	
22070 VERMONT QUICK LUBE AND CARWASH							
	148891	diesel parts,filters,labo	001-6040-320.0720	CAR/TRUCK MAINT	0.00	208.01	139389
22011 VIKING-CIVES USA							
	4502140	control cable	001-8050-320.0743	TRUCK MAINT - STS	0.00	167.48	139390
22052 VLCT EMPLOYMENT RESOURCE AND BENEF							
	31674-Q1	qtrly contribution,mgmt f	001-9100-110.0158	UNEMPLOYMENT INS	0.00	6,259.00	139391

12/31/20
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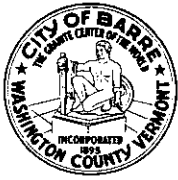
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Vendor	PO	Invoice	Invoice	Account	Account	PO	Invoice	
	Number	Number	Description	Number	Description	Amount	Amount	Check

Report Total

58,943.61

To the Treasurer of City of Barre, We Hereby certify
that there is due to the several persons whose names are
listed hereon the sum against each name and that there
are good and sufficient vouchers supporting the payments
aggregating \$ ****58,943.61
Let this be your order for the payments of these amounts.



City of Barre, Vermont

"GRANITE CENTER OF THE WORLD"

Stephanie L. Quaranta, C.P.R.P.
A.D. Buildings & Community Services

20 Auditorium Hill
Barre, VT 05641
City: (802) 476-0257
Fax: (802) 476-0271
Email: squaranta@barrecity.org

To: Steven Mackenzie, City Manager
Barre City Council
From: Stephanie L. Quaranta, A.D. Buildings & Community Services
Date: December 29, 2020
Subj: VOREC-VCF grant application approval

It is with pleasure that I announce the grant application I submitted on behalf of the City of Barre, supporting outdoor recreation and the swimming pool, has been approved for \$10,000 in funding. The funds will support Lifeguard and Swim Instructor certification costs as we assist our youth seeking gainful summer employment. Another portion of the funds is designed to assist families with the cost of season passes and swim lessons. Funds to purchase swim lesson teaching supplies is also included.

The outdoor recreation benefits of our swimming pool and the positive impact it has on our community and the economy were important grant factors.

Stephanie Quaranta

From: Vermont Community Foundation Grants Administrator
<administrator@grantinterface.com>
Sent: Thursday, December 17, 2020 8:43 AM
To: Stephanie Quaranta
Cc: jbarrett@vermontcf.org
Subject: Outdoor Recreation COVID Economic Recovery Grant - VCF Notification

Follow Up Flag: Follow up
Flag Status: Flagged

Dear Stephanie,

I am pleased to share the news that the Vermont Community Foundation has approved your application for a grant. Congratulations! Your award information is below.

Organization Name: City of Barre

Grant Purpose: Creating an outdoor recreation-friendly community, in partnership with the Vermont Outdoor Recreation Economic Council

Amount: \$10,000.00

The paperwork and check for your COVID Recovery grant are scheduled to be mailed within the next two weeks.

If you have questions, please don't hesitate to reach out. We'd greatly appreciate a reply to this email to confirm that you received this message. Thank you!

Sincerely,
Jennifer Barrett
Grants Specialist

Vermont Community Foundation
3 Court Street
Middlebury, VT 05753
(802) 388-3355 ext. 222
grants@vermontcf.org

This message is from the Vermont Community Foundation. If this message has been routed to a spam folder, please check your settings and add "administrator@grantinterface.com" to your contacts and to the safe senders list in your email and security software.

Outdoor Recreation Proposal Template

You are being invited to submit this proposal because of your leadership to support outdoor recreation in your community. These are flexible grants meant to build organizational capacity with the goal of increasing the number of “outdoor recreation friendly communities” in Vermont. We will be collaborating closely with the Vermont Outdoor Recreation Economic Council (VOREC) as we make these grants. The grant period will go from December 2020 through December 31, 2021. If you have questions, please contact Chelsea Bardot Lewis at clewis@vermontcf.org.

CONTACT INFORMATION

Organization Name: City of Barre

Primary Contact Name: Stephanie L. Quaranta, C.P.R.P.

Mailing address: 20 Auditorium Hill, Barre, Vermont 05641

Phone: (802) 476-0257

Email: squaranta@barrecity.org

PROPOSAL NARRATIVE

Region: Please describe your region of focus.

– Expanded Outdoor Recreation featuring our newly renovated swimming pool ready to open in 2021. The pool is located in our community “destination park” and serves as a hub for outdoor recreation opportunities.

Describe the opportunity you see: What are your current priorities and how would you anticipate using these funds? How will funding build organizational capacity to support outdoor recreation? How will you ensure equity, inclusivity and diversity?

-Over the summer of 2020 Barre’s swimming pool, built in 1949 underwent reconstruction. The underground filtration system, pool walls and overall age were in need of an upgrade. The pool in its current design had no walk in entry. The lack of a shallow, gradual entry challenged young swimmers and older folks making it difficult for them to participate. The renovation has included a shallow pool zone with an ADA compliant walk in access complete with a railing in the middle. The pool has provided hours and hours of quality recreation opportunities to generations over the years. We have now created substantial improvements offering a physically challenged individual, a Senior even a Mom with a young child a chance to feel secure and enjoy this opportunity. It is our priority to work with the Council on Aging and Center for Independent Living to create outdoor recreation opportunities where we may have fallen short in the past.

Families and youth who learn to swim and respect the water learn to expand outdoor opportunities beyond the municipal swimming pool. As their love for water activity develops, their confidence expands and they may learn to fish which leads to buying equipment, bait, etc. thus supporting local businesses. As their swimming confidence, increases they may decide to take up boating and purchase a motor boat, canoe or kayak. Their purchases support local businesses while families grow together participating in lifelong outdoor recreation opportunities – supporting the next generation of outdoor enthusiasts! Looking back adults will tell you they learned to swim at their local swimming pool. It is essential to our communities and outdoor recreation that we continue to make sure that same opportunity is available to all ages and this generation. These steps grow outdoor recreation while supporting the economy, creating jobs and making a community a great place to call home. **It all starts at a municipal swimming pool.**

During the summer of 2020 COVID forced swimming pools to close. Families with limited transportation who spent time at the swimming pool in their community found themselves without options.

Youngsters who count on the pool as a safe place to “step out of life” and just be a kid were lost without this valuable asset. Young adults who counted on summer jobs as Lifeguards and Cashiers were unemployed. Employment at the swimming pool has helped develop career paths for these young adults. They learn to work with the public, experience challenges that youngsters in the community face and learn about creating a strong work ethic. It is these skills that build organizational capacity that will extend well beyond the recreational opportunities of our community.

As Recreation professionals, we know the importance of our parks, playgrounds, paths, trails, programs, pools, etc. During COVID with schools, workplaces, restaurants, etc. closed families rediscovered what was in their backyards with trails, paths and other resources by walking within the community. They missed the playgrounds, basketball courts and pools but experienced the values of family time, together outdoors. We are eager to open up our pool and parks, train new Lifeguards and Swim Instructors, provide opportunities for youth and families and support a community asset.

Funding would allow us to cover the cost of training to certify Lifeguards so that our pools could be open and safe. We would also be able to fund the cost of the Water Safety Instructor course that would allow us to be the best stewards possible as we teach all ages to love and respect the water. We could expand to support the cost of an Instructor to teach water aerobics that would be a welcomed outdoor recreational exercise. We would boost the economy and help families by providing valuable summer employment opportunities while ensuring a successful outdoor recreation experience. Over the past few years, swimming pools and state parks have faced challenging times with a lack of certified Lifeguards. Our training would have additional outdoor recreation benefits beyond our community.

Prior to determining renovations to the swimming pool a committee formed with representatives from the school, Council on Aging, Center for Independent Living, parents, and community members. They expressed ideas and suggestions that would help make the pool appealing to all ages including those who have not been there in years. It would also create new outdoor recreation opportunities to those who by pool design did not feel comfortable with the starting depths of the water. Barre City voters supported the pool project recognizing the value this outdoor facility brings to our community.

Funding would help subsidize the cost of family passes as well as continue to create the family passes for the library. The library pass allows a family to use the pool for the day at no cost. The cost of swim lessons in many cases is prohibitive with priorities like food, rent and medicine leaving no additional funds. This summer, more than ever, funding assistance will allow more children to learn to swim.

Our swimming pool program partners with groups like the Clif reading program where a Storyteller comes in for a presentation and then children leave with two brand new books. A representative from the library attends to talk about how easy it is to get a library card. Weekdays we serve a free lunch and snack to anyone 18 years of age and under. This is a federal program and we work with the school department on the program. The school sends their camp for special needs children one day a week for a fun swimming event. Camps from other communities come to enjoy the pool and have fun in the park.

The pool is the hub bringing folks from the City of Barre and its outskirts to swim, relax and appreciate outdoor recreation. People come from all over Central Vermont to play on our large, upgraded playground or have a family reunion at our picnic shelter. The park has something for everyone. Inside the pool area, we also have a small basketball court and youngsters have use of basketballs that we provide. A local business fundraised to upgrade the ballfield in the park and the Rotary Club supports the picnic shelter. Another individual helped raise funds to resurface the tennis courts. We are very proud of the support for outdoor recreation and the positive impact on the community.

The 5 pillars with VOREC:

Grow outdoor recreation business:

We teach valuable skills to love and respect the water that leads to other activities such as fishing, boating, water skiing, kayaking, canoeing, picnics and more. All of these activities enhance and grow outdoor recreation business. It starts, however learning to swim and have fun at a municipal swimming pool.

Increase participation in outdoor recreation activities:

Our pool is located in a destination park where you can come and swim or play on the playground, play basketball, pickle ball, skateboard, tennis, kickball / baseball, picnic under our shelters or walk the transportation path. Once in the park you come back as there is something for everyone. Our renovated swimming pool will now meet ADA standards with the zero entry making it easier for physically challenged and older individuals as well as young children. Well run programs bring positive results and we are looking forward to ensuring many repeat participants.

Strengthen quality and extent of outdoor recreation resources:

Through proper training, we are able to certify more Lifeguards and swim instructors who will help strengthen the services that we provide in our community as well. A strong community based recreation area has proven to be a selling point for families considering where to purchase a home. Opportunities in the outdoors with well-kept areas that continue to work with the community on their needs is strength. Properly trained individuals learn to become excellent Stewards of the outdoors and serve as leaders and mentors of the outdoors.

Increase Stewardship of outdoor recreation resources:

We involve the community through committees and continual networking with all groups – like with the pool committee to share the respect and ownership. Youngsters who enjoy the pool and follow through eventually become the next generation of Lifeguards.

Promote public health and wellness through outdoor recreation:

Outdoor recreation is what youngsters are craving right now and by this summer will be able to offer them opportunities to come and play with their friends, socialize, exercise and receive a free, healthy lunch and snack. The summer was long without the pool and the daily interactions with our Mentors who are Lifeguards. The health aspect is largely mental health and families having time to play, relax, be safe and have fun. As budgets get tighter, funding for programs like ours get tighter. In reality, our program builds a happier, healthier and more vibrant community. Training our young folks (and even older adults) and assisting them with obtaining certifications that provides valuable employment opportunities helps strengthen outdoor recreation programs for years to come.

AMOUNT REQUESTED (up to \$10,000): Requested: \$10,000

PROJECT BUDGET: Please attach a budget showing use of funds for the amount requested

REPORTING: We look forward to staying engaged with you and learning alongside you throughout the course of 2021. We will ask that you submit a report via the Online Grants Manager (www.vermontcf.org/OGM) no later than 45 days after grant funds are fully expended, or the end of the grant period, whichever comes first. Reporting metrics will be co-created with the grantees included in this initiative, and we will be in touch to develop those by the end of 2020.

Suggested reporting metrics: What 2-3 impact metrics do you think are most important to collect to track the impact of this grant on supporting outdoor recreation?

- The daily attendance numbers at the swimming pool – growth in attendance since upgrades
- Numbers of individuals who participate in swim lessons.

ORGANIZATIONAL FINANCIALS: Please attach a P&L for your most recent fiscal year

	A	B	C
1	City of Barre, Vermont	VOREC-VCF Grant Application	
2	Budget Request		
3			
4			
5	Lifeguard Training Certification	10 @ \$300 per person	\$3,000
6			
7	Lifeguard Recertification Certification	4 @ \$150 per person	\$600
8			
9	Water Safety Instructor - Instructor Aide	4 @ \$300 per person	\$1,200
10			
11	Swim Lesson Aides - Teaching Equipment		\$500
12	(Life Jackets, Noodles, Kick Boards, Diving		
13	Toys)		
14			
15	Subsidize Swimming Pool Passes/Lessons		\$3,500
16			
17	Summer Intern - Activity Planner For		\$1,200
18	Outdoor Events At Pool -Park To Increase		
19	Outdoor Recreation Participation And		
20	Outreach		
21			
22	Total Request		\$10,000



City of Barre, Vermont

"Granite Center of the World"

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City Manager

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MEMO

TO: Barre City Council
FR: The Manager
CC: Department Heads
DATE: 12/31/20

SUBJECT: FY22 General Fund Budget DRAFT #2 – Overview Summary

Councilors:

Attached please find DRAFT #2 of the FY22 General Fund Budget. I am forwarding this advance copy (which will also be in the "Friday" packet) to afford you as much time as possible for your "uncompressed" review before your January 5th Council meeting.

Background:

This DRAFT is principally an update of DRAFT #1 (10/02/20) with any new information not available at (or confirmed since) the time of preparation of DRAFT#1, which generally falls into the following categories:

1. Audited, cumulative FY20 Fund Balance (\$1,106)
2. Detailed Health Insurance cost adjustments and individual staff plan elections due to our change in carriers from BCBS to MVP
3. The planned elimination by the Spaulding High School Board of the High School SRO position; this has a ripple effect and results in the reduction of the COPS Grant hires from 2 to 1
4. Updated Fuels Pricing Projections based on current Broker updates

The only "new" items added to this DRAFT#2 are:

1. Restored the \$5,000 allowance in the Voter Approved Assistance (VAA) requests for the Heritage Festival Parade, which was not provided for in DRAFT#1.
2. Added \$12,500 as an allowance for a 1-month transition overlap with a successor City Manager

Please Note: In FY22 DRAFT #1, we only budgeted for an allowance of \$30,000 for **seasonal (summer) help for cemetery maintenance**. This is somewhat more than 50% of the audited FY19 part-time expense (\$56,983) and slightly less than the audited part-time expense in FY20 (\$33,314). Our adjusted budget for FY21 carried \$10,000. The \$30,000 seasonal allowance has not been adjusted in DRAFT #2.

For your ease of review of specific changes in DRAFT #2, as well as the baseline assumptions in DRAFT #1, I have color coded key on a line-by-line basis key assumptions made in the Baseline Budget (DRAFT #1) (light green) and any updates/changes made in this DRAFT #2 (light brown). I have also included a sheet prepared by Dawn succinctly summarizing and reconciling DRAFT#2 adjustments.

Executive Summary:

This updated draft provides more accuracy than available at the time of preparation of DRAFT #1, but the bottom line, while *slightly improved*, is not materially different. This DRAFT #2 has reduced revenue projections by \$15,887 and reduced expense projections by \$31,579, for a net reduction in the Amount to be Raised by Taxes of \$15,692.

Following is the updated Summary for DRAFT #2. For ease of comparison, I provide **DRAFT #2** figures in **Bold**, and updated **DRAFT#2** figures in **(Red)**. Based on the assumptions and allowances made in this DRAFT #2, this budget represents a **2.12%** **(2.37%)** increase in General Fund expenditures over FY21. When accounting for a 3% increase in the Streets/Sidewalks/Equipment Capital ballot item (to \$380,000) and an adjusted allowance for Voter Approved Assistance ballot requests **(\$139,601)** **(\$134,601)**, the overall Projected Municipal Tax Rate increase is **3.59%** **(3.7%)**. For better or worse, the VAA requests account for add approximately 1.44% of the Projected FY22 Tax Rate *above and beyond* general operating expenses (2.15%).

I have maintained for this draft#2 the **average increase** in Grand List Value over the last three (3) years of (\$6,615,000) for Tax Rate projection purposes at this time.

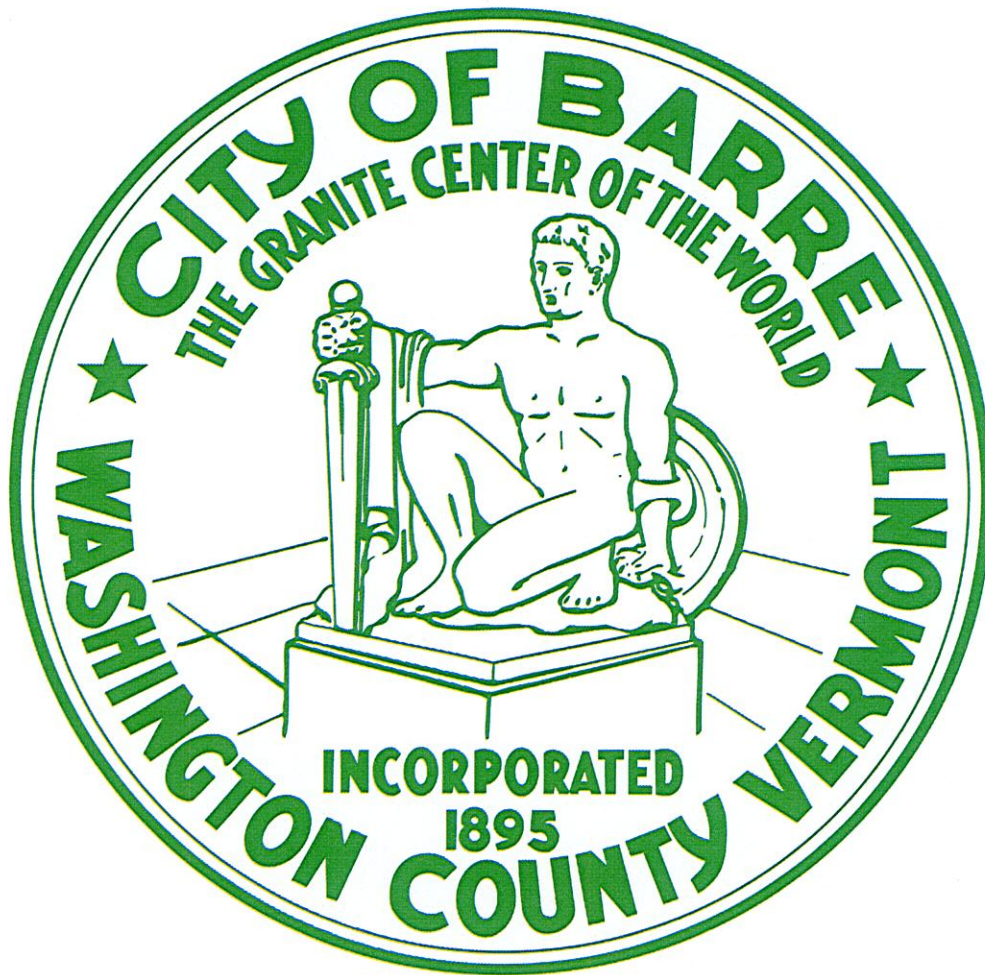
New Positions:

Other than the COPS position, this DRAFT #2 provides for no new positions at this time. High on the priority list for new positions are a Full-Time Assessor, and a full-time IT Administrator. I have a coordination mtg scheduled for Jan 8th with Janet Shatney (Director of Planning, Permitting and Assessing) and Carol Dawes (City Clerk) to develop a specific Assessor recommendation going forward with related impacts on budget. Unfortunately, I don't see an opportunity in FY22 to add a FT IT Administrator to the City staff.

COUNCIL BUDGET PRESENTATION

FY22 GF Budget - DRAFT #2

**CITY OF BARRE, VERMONT
GENERAL FUND BUDGET**



FOR THE YEAR ENDING JUNE 30, 2022

CITY OF BARRE, VERMONT
PROJECTED TAX RATE CALCULATION AND STATISTICS
FOR THE FISCAL YEAR ENDING JUNE 30, 2022

10/05/20: Per SEM: Use \$6,651,023 as initial
(conservative) figure based on the average of last 3
years annual increase (per K. Braham)

	⌘	Tax Rate (\$/100 of Assessment)
AMOUNT TO BE RAISED BY TAXES		
2022 General Fund Budget	9,372,752	\$1.8700
SUMMARY OF BALLOT ITEMS:		
Streets/Sidewalks/Equipment Fund	380,000	\$0.0758
Voter Approved Assistance Requests (Allowance)	139,601	\$0.0279
	<hr/>	
	9,892,353	\$1.9737
GRAND LIST CALCULATION:		
Current Municipal Grand List		
Anticipated increase as of April 1, 2020	4,945,666	
Adjusted Grand List	<hr/>	
	5,012,176	
Calculated Municipal Tax Rate	1.9737	
Allowance for Errors and Appeals	0.0100	
Local Agreement Tax Rate	0.0234	
Total Projected Municipal Tax Rate:	<hr/>	
	2.0071	
	MUNICIPAL	
PRELIMINARY 2021/2022 TAX RATE	\$2.0071	
2020/ 2021 TAX RATE	\$1.9375	
PRELIMINARY INCREASE (IN CENTS)	6.96	
PRELIMINARY INCREASE (IN PERCENTAGE)	3.59%	
COMPARATIVE STATISTICS:		
January 1, 2021 Increase In Social Security Benefits		1.30%
Inflation (CPI-All Items) - CY 20 (thru Nov. 2020)		1.20%

CITY OF BARRE, VERMONT
PROJECTED TAX RATE CALCULATION
FOR THE FISCAL YEAR ENDING JUNE 30, 2022

PROJECTED TAX CHANGE BASED UPON PROPERTY VALUE

	<u>Annually</u>	<u>Quarterly</u>	<u>Monthly</u>
EFFECT ON \$125,000.00 HOME	87.00	21.75	7.25
EFFECT ON \$150,000.00 HOME	104.40	26.10	8.70
EFFECT ON \$200,000.00 HOME	139.20	34.80	11.60

CITY OF BARRE, VERMONT
GENERAL FUND BUDGET DETAIL
FOR THE YEAR ENDING JUNE 30, 2021

FY22 GF Budget - DRAFT #2
Updated 12-30-20 (DM/SEM)

Line No.	Account No	Account Description	FY 21			Notes/Assumptions
			FY 22 Proposed	Approved 10-2020	FY 20 Audited	
REVENUE						
1	(4005-405) TAX REVENUE					
2	001-4005-405.4002	Delinquent Taxes	\$ -	\$ -	\$ 756,587	
3	001-4005-405.4005	GENERAL TAXES	\$ 9,330,447	\$ 9,008,072	\$ 7,611,054	
4	001-4005-405.4008	Washington County Tax	\$ 42,305	\$ 41,073	\$ 39,921	allowance (3% increase pending formal notice)
5	001-4005-405.4009	Voter Approved Assistance	\$ 139,601	\$ 134,601	\$ 159,401	Added \$5K for Heritage Festival Parade
6	001-4005-405.4010	CV Public Safety Authority	\$ -	\$ 26,500	\$ -	Confirmed : No FY22 CVPSA Ballot Request
7	001-4005-405.4011	BADC Rock Solid Program Ballot Item	\$ -	\$ 40,000	\$ -	Confirmed : No FY22 BADC Ballot Request
8	Sub Total		\$ 9,512,353	\$ 9,250,246	\$ 8,566,963	
9						
10	(4010-410) BUSINESS REVENUE					
11	001-4010-410.4010	Liquor Licenses	\$ 2,516	\$ 2,960	\$ 2,845	
12	001-4010-410.4011	Miscellaneous Licenses	\$ 816	\$ 960	\$ 1,330	
13	001-4010-410.4012	Restaurant Licenses	\$ 2,720	\$ 3,200	\$ 3,360	
14	001-4010-410.4014	Taxicab and Driver Licenses	\$ 1,360	\$ 1,600	\$ 756	
15	001-4010-410.4015	Theater Licenses	\$ 170	\$ 200	\$ 252	
16	001-4010-410.4016	Trucking, Rubbish and Waste	\$ 3,264	\$ 3,840	\$ 6,140	
17	001-4010-410.4017	Entertainment Licenses	\$ 2,856	\$ 3,360	\$ 2,682	
18	001-4010-410.4018	Video Machine Licenses	\$ -	\$ -	\$ -	
19	Sub Total		\$ 13,702	\$ 16,120	\$ 17,365	
20						
21	(4015-430) PILOTS (PAYMENTS IN LIEU OF TAXES)					
22	001-4015-430.4026	VHFA - In Lieu of Taxes	\$ -	\$ -	\$ -	
23	001-4015-430.4029	Capstone - PILOT	\$ 24,000	\$ 23,000	\$ 22,948	
24	001-4015-430.4031	Barre Housing - PILOT	\$ 45,000	\$ 30,000	\$ 45,377	Based on FY20 Audit
25	001-4015-430.4032	State of Vermont - PILOT	\$ 240,000	\$ 240,000	\$ 240,961	
26	Sub Total		\$ 309,000	\$ 293,000	\$ 309,286	
27						
28	(4030-430) FEES					
29	001-4030-430.4020	Animal Control Licenses	\$ 5,500	\$ 6,000	\$ 5,466	
30	001-4030-430.4023	Tax Equalization	n/a	n/a	\$ 3,323	
31	001-4030-430.4025	Hold Harmless	n/a	n/a	\$ 7,369	
32	001-4030-430.4027	Act 68 Administrative Revenue	\$ 15,500	\$ 12,000	\$ 15,601	
33	001-4030-430.4033	Building & Zoning Permits	\$ 48,000	\$ 50,000	\$ 48,749	
34	001-4030-430.4034	Vehicle Registration (City Portion)	\$ 350	\$ 450	\$ 286	
35	001-4030-430.4035	Delinquent Tax Collector Fees	\$ 42,000	\$ 42,000	\$ 24,152	Level funding from FY 21 Approved; assumes COVIDI recovery
36	001-4030-430.4036	Meters	\$ 80,000	\$ 80,000	\$ 73,499	Level funding from FY 21 Approved; assumes COVIDI recovery
37	001-4030-430.4037	Green Mountain Passports	\$ 50	\$ 100	\$ 36	
38	001-4030-430.4038	Parking Permits	\$ 85,000	\$ 95,000	\$ 86,061	Reduced: Assumes reduced Court House Permit requests
39	001-4030-430.4039	Marriage Licenses (City Portion)	\$ 600	\$ 700	\$ 580	
40	001-4030-430.4040	Miscellaneous Income	\$ 4,000	\$ 4,500	\$ 3,760	
41	001-4030-430.4041	Police Dept. - Public Reports Fees	\$ 5,000	\$ 5,000	\$ 5,100	
42	001-4030-430.4042	Recording Fees	\$ 75,000	\$ 75,000	\$ 73,060	
43	001-4030-430.4043	Recreation (Rental) Fees (Rotary Park)	\$ 1,000	\$ 750	\$ 868	
44	001-4030-430.4044	Swimming Pool Admissions/CY20 Day Camp Fees	\$ 14,000	\$ -	\$ 8,591	Increased due to refurbished pool
45	001-4030-430.4045	BOR Concession Fees	\$ 1,500	\$ 1,250	\$ -	
46	001-4030-430.4046	Vault Fees	\$ 1,000	\$ 1,200	\$ 883	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
47	001-4030-430.4048	Cell Tower Fees (75%; 25% to Civic Center Fund)	\$ 46,818	\$ 46,050	\$ 75,775	
48	001-4030-430.4049	Fire Alarm (Master Box) Maint Fees	\$ 14,000	\$ 15,000	\$ 14,025	
49	001-4030-430.4051	Rental Property Registration (May-April)	\$ 110,000	\$ 100,000	\$ 110,025	Assumes same as FY20 Actual
50	001-4030-430.4052	Rental Permits - Delinquent Fees	\$ 1,000	\$ 1,000	\$ 2,591	
51	001-4030-430.4055	Burn Permits	\$ 3,500	\$ 3,500	\$ 3,585	
52	001-4030-430.4056	Credit Card Processing Fees	\$ 4,000	\$ 2,000	\$ 3,659	
53	001-4030-430.4057	FD Public Report Fee	\$ 100	\$ 100	\$ 80	
54	001-4030-430.4058	EV Charging Stations	\$ 300	\$ 400	\$ 839	
55	001-4030-430.4059	Time of Sale Inspection Fee	\$ 3,500	\$ -	\$ 275	
56	Sub Total		\$ 561,718	\$ 542,000	\$ 568,236	
57						
58	(4060-460) FINES AND PENALTIES					
59	001-4060-460.4061	City Ord. Violations (Traffic Control, Towing Fees, Muni & Civil Fines)	\$ 2,500	\$ 1,000	\$ 3,012	
60	001-4060-460.4062	Del MAR Interest Penalty	\$ 2,600	\$ 2,600	\$ 3,560	
61	001-4060-460.4063	Delinquent Tax Interest	\$ 26,000	\$ 35,000	\$ 23,329	
62	001-4060-460.4064	Traffic Tickets - Judicial Bureau	\$ 7,500	\$ 3,000	\$ 8,008	
64	001-4060-460.4066	Parking Tickets	\$ 31,500	\$ 30,000	\$ 24,780	
66	Sub Total		\$ 70,100	\$ 71,600	\$ 62,688	
67						
68	(4070-470) FEDERAL AND STATE ASSISTANCE					
69	001-4070-470.4074	State Highway Aid	\$ 140,000	\$ 137,000	\$ 140,322	
70	001-4070-470.4075	Federal Stimulus Aid - COVID19	\$ -	\$ -	\$ 20,905	
71	001-4070-470.4093	Police Grant (COPS - 21 Patrolmen; Yr. 1 of 4)	\$ 41,666	\$ 83,332	\$ -	Change 2 COPS to 1 due to Loss of SRO (-\$41,666)
72	001-4070-470.4096	Police Grants	\$ 1,000	\$ 1,000	\$ 1,404	
73	001-4070-470.4097	Community Outreach Advocate	\$ -	\$ -	\$ -	
75	001-4070-470.4101	Police - State- (SIU Washington Cty)	\$ 60,000	\$ 60,000	\$ 60,000	
76	001-4070-470.4102	Police Federal (OVW - Circle)	\$ 44,000	\$ 41,000	\$ 42,979	
77	Sub Total		\$ 286,666	\$ 322,332	\$ 265,611	
78						
79	(4090-490) RENTS AND LEASES					
80	001-4090-490.4090	Auditorium Rental	\$ 36,934	\$ 27,761	\$ 43,452	Assumes COVID Re-bound @ 85% of FY20 Actual
81	001-4090-490.4094	Alumni Hall (Rentals & DMV Lease)	\$ 15,338	\$ 8,283	\$ 18,045	Assumes COVID Re-bound @ 85% of FY20 Actual
82	001-4090-490.4095	BOR Rental	\$ 124,428	\$ 71,059	\$ 146,386	Assumes COVID Re-bound @ 85% of FY20 Actual
83	001-4090-490.4096	Custodial Fees	\$ 6,649	\$ 5,597	\$ 7,823	Assumes COVID Re-bound @ 85% of FY20 Actual
84	001-4090-490.4098	Misc. Rents/Leases	\$ 500	\$ 1,800	\$ 527	Increase to \$500 from \$0
86	Sub Total		\$ 183,849	\$ 114,500	\$ 216,232	
87						
88	(4100-500) SERVICE REVENUE					
89	001-4100-500.4095	Ambulance Billing - Williston	\$ 30,000	\$ 28,000	\$ 29,189	
91	001-4100-500.4097	Ambulance Billing - 1st Branch	\$ 11,000	\$ 8,000	\$ 10,758	
92	001-4100-500.4098	Ambulance Billing - White River	\$ -	\$ 35,000	\$ 40,343	Contract canceled by WR
93	001-4100-500.4099	Ambulance Billing - East Montpelier	\$ 13,000	\$ 12,000	\$ 11,439	
94	001-4100-500.4100	Ambulance Income / Lift Assist	\$ 450,000	\$ 450,000	\$ 485,324	
95	001-4100-500.4101	Enterprise Fund	\$ 987,702	\$ 958,934	\$ 931,004	
96	001-4100-500.4102	City Report - School Portion	\$ 2,500	\$ 2,500	\$ 2,500	
97	001-4100-500.4103	Jail Op's (DOC/FSU; CV Police Depts.)	\$ 7,100	\$ 14,400	\$ 7,093	
98	001-4100-500.4105	Dispatch Service Contracts	\$ 52,770	\$ 51,484	\$ 50,229	
99	001-4100-500.4106	School Resource Officers (21 @ 69%)	\$ 80,095	\$ 136,300	\$ 95,775	Loss of SHS SRO Position & Funding (-\$55,905)
100	001-4100-500.4108	Police Dept. - Special Details	\$ 15,000	\$ 20,000	\$ 14,416	Reflects FY20 actual
101	001-4100-500.4109	Fire Dept. - Special Details	\$ 7,000	\$ 5,000	\$ 6,937	
102	Sub Total		\$ 1,656,167	\$ 1,721,618	\$ 1,685,006	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved 10-2020		
103						
104	(4100-505)	CEMETERY REVENUE				
105	001-4100-505.0401	Annual Care	\$ -	\$ -	\$ -	
106	001-4100-505.0402	Rents (Mobile Home Lot)	\$ 5,253	\$ 5,100	\$ 4,800	
107	001-4100-505.0409	Cemetery - Flower Fund Interest	\$ 500	\$ 500	\$ 1,500	
108	001-4100-505.0410	Cemetery - Trust Fund Interest	\$ 25,000	\$ 25,000	\$ 20,000	
109	001-4100-505.0411	Entombments	\$ 1,000	\$ 653	\$ 2,850	
110	001-4100-505.0412	Foundations	\$ 6,000	\$ 4,900	\$ 7,734	Conservative allowance
111	001-4100-505.0413	Cemetery - Interments (Burials)	\$ 50,000	\$ 45,000	\$ 53,033	Conservative allowance
113	001-4100-505.0415	Markers/posts	\$ 1,500	\$ 2,000	\$ 1,736	
114	001-4100-505.0416	Tent Set up	\$ 500	\$ 1,000	\$ 275	
115	001-4100-505.0417	Cemetery - Lot sales	\$ 22,500	\$ 20,000	\$ 27,252	Average of last 2 years actual
116	001-4100-505.0418	Tours	\$ 1,250	\$ 1,500	\$ 1,260	
117		Sub Total	\$ 113,503	\$ 105,653	\$ 120,439	
118						
119	(4110-510)	MISCELLANEOUS REVENUE:				
120	001-4110-510.4111	Interest Income	\$ 16,000	\$ 16,000	\$ 46,706	
121	001-4110-510.4114	Transfer fr Streets Ballot Item (For Bond P&I)	\$ 54,681	\$ 56,000	\$ 188,171	
122	001-4110-510.4115	Transfer from Other Fund	\$ -	\$ -	\$ 23,504	
123	001-4110-510.4118	Limelite Settlement (ends 2021)	\$ -	\$ 3,200	\$ 4,800	
125	001-4110-510.4500	Semprebon VCF Trust Acct - Income	\$ 50,000	\$ 50,000	\$ 61,567	
126		Sub Total	\$ 120,681	\$ 125,200	\$ 324,748	
127						
128		REVENUE TOTAL	\$ 12,827,739	\$ 12,562,269	\$ 12,136,574	Revenue Decrease - Draft 1 to Draft 2: \$72,967
129			2.11%	0.27%	1.08%	
130		EXPENSES				
131	(5010)	GENERAL ADMINISTRATION				
132	001-5010-100.0110	Personnel Services	\$ 8,000	\$ 3,000	\$ 4,949	
133	001-5010-110.0150	FICA	\$ 612	\$ 612	\$ 449	
134	001-5010-130.0184	City Council Expenses	\$ 17,500	\$ 15,000	\$ 11,254	Includes \$5,000 allow. for in-house MGR Search - Advertising
135	001-5010-200.0214	Telephone (Council Chamber)	\$ 210	\$ 150	\$ 177	
136	001-5010-210.0312	Office Machine Maintenance (LEAF Contract)	\$ 10,200	\$ 9,500	\$ 10,199	
137	001-5010-220.0410	Annual Audit	\$ 27,200	\$ 26,800	\$ 30,953	
138	001-5010-220.0411	City Report	\$ 6,500	\$ 5,000	\$ 8,171	Based on quote (does not include full municipal audit)
139	001-5010-220.0413	Dues and Membership Fees (CVRPC, CVEDC, VLCT)	\$ 26,500	\$ 25,725	\$ 25,244	
140	001-5010-220.0414	Holiday Observance	\$ 2,000	\$ 2,000	\$ 2,826	
141	001-5010-220.0416	Postage Meter Contract	\$ 1,577	\$ 1,800	\$ 1,729	
142	001-5010-230.0510	Advertising and Printing	\$ 12,000	\$ 11,000	\$ 10,443	
145	001-5010-350.1053	Office Machine Supplies	\$ 3,000	\$ 3,000	\$ 2,249	
146	001-5010-360.1163	Postage for Meter	\$ 16,500	\$ 15,000	\$ 15,619	
147	001-5010-360.1170	Email Licenses (46) (Does not include 25 for EMS)	\$ 4,000	\$ 3,985	\$ 3,984	
148	001-5010-360.1171	City Hall Network HW/Expenses	\$ 7,400	\$ 10,730	\$ -	
149	001-5010-360.1172	City Hall Printer Expenses (OSV Lease)	\$ 3,500	\$ 3,500	\$ 2,340	
150	001-5010-XXX.XXXX	Working Communities Grant Match (Yr. 1 of 3)	\$ 5,000	\$ -	\$ -	New Item per Mayor Herring
151	001-5010-XXX.XXXX	Interpretive Services Allowance	\$ 1,000	\$ -	\$ -	New Item per Councilor Reil
152		Sub Total	\$ 152,699	\$ 136,802	\$ 130,587	
153			11.62%	0.93%	-12.96%	
154	(5020)	ASSESSOR				
155	001-5020-100.0110	Base Salary , Longevity (1.0 FTE)	\$ 55,025	\$ 51,816	\$ 45,817	
156	001-5020-100.0112	Overtime	\$ 250	\$ 250	\$ -	
157	001-5020-110.0150	FICA	\$ 4,209	\$ 3,964	\$ 3,434	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 21			FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved 10-2020	(%)		
158	001-5020-130.0180	Training/Development	\$ 300	\$ 300	\$ -		
159	001-5020-200.0214	Telephone	\$ 840	\$ 750	\$ 735		
160	001-5020-210.0311	SW License fees (Proval, 50% CAI GIS SW)	\$ 5,500	\$ 5,500	\$ 5,141		
161	001-5020-230.0510	Advertising/Printing	\$ 300	\$ 300	\$ -		
162	001-5020-340.0944	Vision (1 FTE)	\$ 200	\$ 200	\$ -		
163	001-5020-350.1053	Office Supplies	\$ 500	\$ 750	\$ 165		
164	001-5020-350.1054	Office Equipment	\$ 500	\$ 500	\$ -		
165	001-5020-440.1240	Computer Equip.	\$ -	\$ -	\$ -		
166	001-5020-440.1241	Contracted Services:	\$ 44,805	\$ 43,500	\$ 41,000	Provides for 1/2-time Contract Assessor; switch to FT employee Assessor?	
167	001-9020-110.0151	Health Insurance	\$ 10,368	\$ 9,629	\$ -	MVP Adjustment (+ 553)	
168	001-9020-110.0152	Life Insurance	\$ 460	\$ 458	\$ -		
169	001-9020-110.0153	Dental Insurance	\$ 465	\$ 464	\$ -		
170	001-9030-110.0154	Pension	\$ 6,445	\$ 6,249	\$ -		
171	Sub Total		\$ 130,167	\$ 124,630	\$ 96,291		
172			4.44%	-2.96%	-5.46%		
173	(5030) LEGAL EXPENSES						
174	001-5030-120.0170	General City Attorney	\$ 22,000	\$ 22,000	\$ 24,018		
175	001-5030-120.0173	Labor/Grievance Assistance	\$ 5,000	\$ 7,500	\$ 1,600		
176	001-5030-230.0517	Contract Negotiations (FY22: DPW, IAFF, ISW)	\$ 20,000	\$ 5,000	\$ 43,713	Increase allowance from 1 to 3 Contracts (+\$10,000)	
178	Sub Total		\$ 47,000	\$ 34,500	\$ 69,330		
179			36.23%	-31.00%	67.38%		
180	(5040) CITY MANAGER						
181	001-5040-100.0110	Base Salary , Longevity (3.0 FTE)	\$ 223,400	\$ 218,874	\$ 205,044		
182		Manager Transition Allowance (1 month compensation)	\$ 12,500	\$ -	\$ -	Add 1 month New Mgr. Transition Overlap Allowance (+\$12,500)	
183	001-5040-100.0120	Overtime	\$ -	\$ -	\$ 255		
184	001-5040-110.0150	FICA	\$ 18,046	\$ 16,744	\$ 15,576	1 month New Mgr. Transition FICA (+\$956)	
185	001-5040-110.0151	IT Support Contract (Vendor Allowance)	\$ 2,800	\$ 2,800	\$ 1,108		
186	001-5040-110.0152	City Web Site Maint Allowance (Eternity)	\$ 1,250	\$ 1,250	\$ 1,250		
187	001-5040-110.0153	Network HW/SW Expenses	\$ 750	\$ 183	\$ 1,279		
188	001-5040-130.0182	Training & Development	\$ 2,000	\$ 2,250	\$ 358		
189	001-5040-130.0184	Manager Expenses	\$ 1,500	\$ 1,500	\$ 495		
190	001-5040-130.0185	Secure Shred	\$ 1,250	\$ 700	\$ 1,125		
191	001-5040-200.0214	Telephone	\$ 3,400	\$ 3,000	\$ 3,649		
192	001-5040-220.0413	Dues/Memberships	\$ 1,500	\$ 1,500	\$ 284		
193	001-5040-230.0510	Advertising & Printing	\$ 1,000	\$ 1,200	\$ 528		
194	001-5040-320.0720	Vehicle Stipend	\$ 2,882	\$ 2,771	\$ 2,564		
195	001-5040-340.0944	Vision	\$ 570	\$ 570	\$ 565		
196	001-5040-350.1053	Office Supplies & Equipment	\$ 1,500	\$ 2,000	\$ 1,246		
197	001-5040-440.1240	Computer Equip. & Software	\$ 1,200	\$ -	\$ 665		
198	001-9020-110.0151	Health Insurance	\$ 52,421	\$ 54,961	\$ -	MVP Adjustment (-\$3,599)	
199	001-9020-110.0152	Life Insurance	\$ 2,005	\$ 2,003	\$ -		
200	001-9020-110.0153	Dental Insurance	\$ 1,380	\$ 1,379	\$ -		
201	001-9030-110.0154	Pension	\$ 15,830	\$ 14,912	\$ -		
202			\$ -	\$ -	\$ -		
203	Sub Total		\$ 347,184	\$ 328,596	\$ 235,991		
204			5.66%	3.86%	2.69%		
209	(5050) FINANCE						
211	001-5050-100.0110	Base Salary , Longevity (3.5 FTE - changed to 3 FTE FY22)	\$ 193,880	\$ 202,699	\$ 215,844	Transferred (1) .5 FTE to Clerk's Office	
212	001-5050-100.0112	Overtime Allowance	\$ 2,000	\$ 2,000	\$ 1,149		

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
213	001-5050-110.0150	FICA	\$ 14,985	\$ 15,659	\$ 15,760	
214	001-5050-120.0171	Consultant Fees	\$ -	\$ -	\$ -	
215	001-5050-130.0180	Training and Development	\$ 750	\$ 750	\$ 175	
216	001-5050-130.0182	Travel and Meals	\$ 200	\$ 200	\$ -	
217	001-5050-200.0214	Telephone	\$ 1,210	\$ 825	\$ 1,259	
218	001-5050-210.0311	Equipment (& SW) Contracts (NEMRC)	\$ 5,150	\$ 5,000	\$ 1,505	
219	001-5050-230.0510	Advertising & Printing	\$ 1,000	\$ 1,000	\$ 290	
220	001-5050-320.0728	Computer Maintenance	\$ 500	\$ 750	\$ -	
221	001-5050-340.0944	Vision	\$ 565	\$ 690	\$ 98	
222	001-5050-350.1051	Computer Supplies	\$ 500	\$ 1,000	\$ -	
223	001-5050-350.1052	Computer Forms	\$ 1,500	\$ 2,500	\$ 1,385	
224	001-5050-350.1053	Office Supplies	\$ 1,500	\$ 3,200	\$ 580	
225	001-5050-440.1240	Computer Equipment (No SW)	\$ -	\$ 2,500	\$ 5,762	
226	001-5050-440.1241	Annual NEMRC Disaster Recovery Fee	\$ 575	\$ 550	\$ 563	
227	001-9020-110.0151	Health Insurance	\$ 48,240	\$ 50,868	\$ -	MVP Adjustment (+\$295)
228	001-9020-110.0152	Life Insurance	\$ 1,620	\$ 1,854	\$ -	
229	001-9020-110.0153	Dental Insurance	\$ 1,390	\$ 1,853	\$ -	
230	001-9030-110.0154	Pension	\$ 15,335	\$ 15,822	\$ -	
231	Sub Total		\$ 290,900	\$ 309,720	\$ 244,368	
232			-6.08%	-17.84%	-0.85%	
233	(5060) ELECTIONS					
234	001-5060-100.0110	Salaries and Wages	\$ 3,000	\$ 5,500	\$ 2,742	
235	001-5060-360.1165	Program Materials	\$ 5,000	\$ 5,000	\$ 4,740	
236	001-5060-360.1170	Board of Civil Authority	\$ 250	\$ 500	\$ 132	
237	Sub Total		\$ 8,250	\$ 11,000	\$ 7,614	
238			-25.00%	46.67%	-168.18%	
239	(5070) CITY CLERK					
240	001-5070-100.0110	Base Salary , Longevity (3.0 FTE - changed to 3.5 FTE FY22)	\$ 170,559	\$ 138,735	\$ 126,280	Transferred (1) .5 FTE from Clerk's Office
243	001-5070-100.0113	Overtime	\$ 500	\$ 1,000	\$ 118	
244	001-5070-110.0150	FICA	\$ 13,086	\$ 10,690	\$ 9,289	
245	001-5070-130.0180	Training & Development	\$ 500	\$ 750	\$ 265	
246	001-5070-130.0182	Travel & Meals	\$ 100	\$ 200	\$ -	
247	001-5070-200.0214	Telephone	\$ 1,500	\$ 1,600	\$ 1,447	
248	001-5070-210.0312	Office Machines Maintenance	\$ 200	\$ 300	\$ 153	
249	001-5070-220.0417	Recording of Records	\$ 14,000	\$ 14,000	\$ 12,458	
251	001-5070-230.0510	Advertising	\$ 4,000	\$ 4,500	\$ 6,207	
252	001-5070-230.0511	Credit Card Service Charges	\$ 7,000	\$ 3,000	\$ 4,638	
253	001-5070-340.0944	Glasses	\$ 658	\$ 590	\$ 547	
254	001-5070-350.1053	Office Supplies	\$ 1,500	\$ 2,000	\$ 981	
255	001-5070-360.1165	Program Materials	\$ 3,500	\$ 4,500	\$ 2,939	
256	001-5070-440.1240	Computer Equipment and Software	\$ 500	\$ 2,000	\$ -	
257	001-9020-110.0151	Health Insurance	\$ 35,587	\$ 28,234	\$ -	MVP Adjustment (+\$932)
258	001-9020-110.0152	Life/Disability	\$ 1,501	\$ 1,013	\$ -	
259	001-9020-110.0153	Dental Insurance	\$ 1,620	\$ 1,388	\$ -	
260	001-9030-110.0154	Pension	\$ 11,016	\$ 8,943	\$ -	
261	Sub Total		\$ 267,327	\$ 223,443	\$ 165,321	
262			19.64%	-0.16%	1.53%	
263	(6020) ANIMAL CONTROL					
267	001-6020-120.0173	ACO (Personnel Services & FICA Allow.)	\$ 3,000	\$ 3,000	\$ 1,705	
268	001-6020-220.0415	Humane Society/Contract ACO Fees	\$ 8,000	\$ 6,000	\$ 8,479	Reflects FY20 actual
269	Sub Total		\$ 11,000	\$ 9,000	\$ 10,184	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
270			22.22%	-20.00%	15.92%	
271	(6040)	FIRE / EMS DEPARTMENT				
272	001-6040-100.0110	Base Stry; Holiday (16 FF, FM, EI,(.5 AA),DC,C)	\$ 1,359,810	\$ 1,306,997	\$ 1,276,752	
273	001-6040-100.0111	Payroll Reimbursement	\$ -	\$ -	\$ (7,037)	Average
274	001-6040-100.0120	Comp Time OT	\$ 25,182	\$ 24,449	\$ 41,392	\$37,752
275	001-6040-100.0121	Overtime (Embedded)	\$ 65,000	\$ 78,000	\$ 38,004	\$81,981
276	001-6040-100.0122	Overtime - Amb Coverage (Full-Time)	\$ 54,438	\$ 52,852	\$ 52,884	\$53,432
277	001-6040-100.0123	Overtime - Fire Coverage - OT & PT	\$ 26,221	\$ 25,457	\$ 30,429	\$28,089
278	001-6040-100.0124	Vacation Buy Back	\$ -	\$ -	\$ -	\$0
279	001-6040-100.0125	Fire Train'g & Development (OT Labor Only)	\$ 15,000	\$ 14,500	\$ 15,711	\$16,749
280	001-6040-100.0126	Training (Call Force; Incl's Shift Coverage)	\$ 3,500	\$ 6,229	\$ 641	\$1,578
281	001-6040-100.0128	Ambulance Coverage PT	\$ 2,500	\$ 3,344	\$ 512	\$937
282	001-6040-100.0129	Fire Coverage PT	\$ 2,500	\$ 3,174	\$ 494	\$1,116
284	001-6040-100.0132	Educational Incentive	\$ -	\$ 11,850	\$ -	
285	001-6040-110.0150	FICA	\$ 118,893	\$ 116,634	\$ 106,479	
286	001-6040-120.0171	Consultant Fees	\$ 1,000	\$ 1,000	\$ 386	
287	001-6040-120.0172	Legal Claim Deductibles	\$ -	\$ -	\$ 13	
288	001-6040-120.0173	Ambulance Rev Tax @3.3%	\$ 14,850	\$ 14,850	\$ 13,472	
289	001-6040-130.0180	Training/Development Fees & Exp's	\$ 4,500	\$ 4,500	\$ 5,088	
290	001-6040-130.0181	EMS Training (SW & Recert Trng)	\$ 5,300	\$ 5,300	\$ -	
291	001-6040-130.0182	Travel & Meals	\$ 1,500	\$ 1,500	\$ 3,066	
292	001-6040-130.0183	Ambulance Billing Training Seminar (Annual)	\$ 1,500	\$ 1,500	\$ -	
293	001-6040-200.0214	Fire Telephone - Incoming	\$ 7,500	\$ 4,700	\$ 7,626	
294	001-6040-200.0215	Cell Phones/Air cards (AMB)	\$ 5,400	\$ 5,400	\$ 4,597	
295	001-6040-220.0413	Dues & Membership Fees	\$ 2,500	\$ 2,500	\$ 1,737	
296	001-6040-230.0510	Advertising/Printing	\$ 250	\$ 250	\$ -	
297	001-6040-230.0511	Physicals/Fitness for Duty Checks	\$ 5,000	\$ 5,000	\$ 1,600	
298	001-6040-310.0612	Breathing Apparatus	\$ 15,000	\$ 15,000	\$ 15,836	
299	001-6040-310.0613	Fire Hose	\$ 5,000	\$ 5,000	\$ 5,493	
300	001-6040-310.0616	Radios and Pagers	\$ 5,000	\$ 5,000	\$ -	
301	001-6040-320.0720	Fleet Maintenance	\$ 35,000	\$ 35,000	\$ 38,705	
302	001-6040-320.0724	Radio Maint	\$ 4,000	\$ 4,000	\$ 2,206	
303	001-6040-320.0726	Fire Alarm Maintenance and Boxes	\$ 2,000	\$ 3,600	\$ 2,123	
305	001-6040-320.0728	Secure Vacant Property	\$ 500	\$ 500	\$ 116	
306	001-6040-330.0834	Gas (Generators, saws, pumps, etc. ?)	\$ 200	\$ 250	\$ 63	
307	001-6040-330.0835	Vehicle Fuel	\$ 14,830	\$ 8,800	\$ 14,322	Price/Gal adj: \$3,330
308	001-6040-340.0940	Clothing (Uniform Replacements)	\$ 12,000	\$ 12,000	\$ 6,452	
309	001-6040-340.0941	Safety Equipment	\$ 15,000	\$ 15,000	\$ 17,482	
310	001-6040-340.0943	Footwear	\$ 4,850	\$ 4,850	\$ 3,000	
311	001-6040-340.0944	Vision	\$ 4,190	\$ 3,990	\$ 1,061	
312	001-6040-340.0945	Dry Cleaning	\$ 750	\$ 750	\$ 809	
313	001-6040-340.0947	Furniture	\$ 2,400	\$ 1,600	\$ 540	
314	001-6040-340.0946	FD Building Security Equipment	\$ -	\$ -	\$ -	
315	001-6040-350.1053	Office Supplies	\$ 5,500	\$ 5,500	\$ 4,787	
316	001-6040-350.1054	Medical Supplies	\$ 32,000	\$ 32,000	\$ 27,170	
317	001-6040-350.1055	Oxygen Supplies	\$ 2,000	\$ 2,000	\$ 2,010	
318	001-6040-350.1056	Training Supplies	\$ 1,000	\$ 1,000	\$ 595	
319	001-6040-350.1058	Defib - Batteries/Preventative Maint.	\$ 5,500	\$ 5,500	\$ 3,386	
320	001-6040-360.1165	Fire Prevention Program Material	\$ 500	\$ 500	\$ 459	
321	001-6040-360.1167	Fire Investigation Material	\$ -	\$ -	\$ -	
322	001-6040-360.1170	Email Accounts (25 for EMS)	\$ 2,175	\$ 2,165	\$ 2,165	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved 10-2020		
323	001-6040-440.1240	Computer Software (FH, ME, Amb, 911)	\$ 17,400	\$ 17,400	\$ 18,965	
324	001-6040-440.1241	Computers - Phased Replacement	\$ 2,000	\$ 2,150	\$ -	
325	001-6040-440.1242	Office Equip: Lease & Service Contracts	\$ -	\$ 4,500	\$ -	
327	001-6040-840.1280	Ambulance Lease Allowance (Capital Budget)	(in Capital)	(in Capital)	(in Capital)	
329	001-9020-110.0151	Health Insurance	\$ 322,794	\$ 365,381	\$ -	MVP Adjustment (-\$6816)
330	001-9020-110.0152	Life Insurance	\$ 20,735	\$ 21,040	\$ -	
331	001-9020-110.0153	Dental Insurance	\$ 8,675	\$ 8,672	\$ -	
332	001-9030-110.0154	Pension	\$ 110,850	\$ 112,079	\$ -	
333	Sub Total		\$ 2,374,193	\$ 2,385,213	\$ 1,761,592	
334			-0.46%	5.36%	0.92%	
335	(6043) BCS: CITY HALL MAINTENANCE					
336	001-6043-100.0110	Base Salary , incl Longevity (.5 FTE)	\$ 23,005	\$ 22,215	\$ 8,875	
337	001-6043-100.0120	Overtime	\$ -	\$ -	\$ 334	
338	001-6043-110.0150	FICA	\$ 1,760	\$ 1,699	\$ 678	
340	001-6043-200.0210	City Hall Electricity	\$ 6,992	\$ 6,356	\$ 5,777	
341	001-6043-200.0212	City Hall BM Solar Project	\$ 8,936	\$ 8,124	\$ 8,263	
342	001-6043-200.0213	Rubbish Removal	\$ 2,800	\$ 2,800	\$ 2,725	
343	001-6043-200.0215	Water and Sewer	\$ 3,000	\$ 3,500	\$ 2,538	
344	001-6043-320.0731	City Hall Improvements and Repairs	\$ 25,000	\$ 35,000	\$ 21,828	
345	001-6043-330.0833	Fuel Oil	\$ 35,474	\$ 26,727	\$ 39,184	Price/Gal adj: \$7,945
346	001-6043-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 650	\$ 650	\$ 547	
347	001-6043-340.0943	Footwear	\$ 100	\$ 84	\$ -	
348	001-6043-340.0944	Vision	\$ 100	\$ 100	\$ -	
349	001-6043-350.1049	Custodial Supplies	\$ 2,500	\$ 2,500	\$ 2,532	
350	001-6043-350.1050	Building and Grounds Supplies	\$ 2,000	\$ 2,000	\$ 1,124	
351	001-9020-110.0151	Health Insurance	\$ 5,184	\$ 4,836	\$ -	MVP Adjustment (+\$274)
352	001-9020-110.0152	Life Insurance	\$ 250	\$ 243	\$ -	
353	001-9020-110.0153	Dental Insurance	\$ 235	\$ 232	\$ -	
354	001-9030-110.0154	Pension	\$ 1,490	\$ 1,375	\$ -	
355	Sub Total		\$ 119,476	\$ 118,441	\$ 94,406	
356			0.87%	-9.34%	-20.32%	
357	(6045) METERS ENFORCEMENT					
358	001-6045-100.0110	Base Salary (1.5 FTE)	\$ 67,517	\$ 61,734	\$ 45,496	
360	001-6045-110.0150	FICA	\$ 5,165	\$ 4,722	\$ 3,151	
361	001-6045-200.0210	EVCS Electricity - Merchants Row	\$ -	\$ 400	\$ 609	
362	001-6045-200.0211	EVCS Electricity - Pearl ST Prkg Lot	n/a	\$ -	\$ 409	
363	001-6045-200.0743	EVCS - CP Contract & Maintenance	\$ 600	\$ 600	\$ 560	
364	001-6045-220.0410	Towing Fees	\$ 4,000	\$ 4,000	\$ 4,145	
365	001-6045-230.0510	Advertising /Printing	n/a	\$ 500	\$ -	
367	001-6045-310.0616	Pagers/Air Cards	\$ 1,600	\$ 1,600	\$ 1,577	
368	001-6045-320.0743	EVCS Maintenance	(Redundant -see above)	(Redundant -see above)	\$ -	
369	001-6045-320.0744	Meter Maintenance	\$ 2,000	\$ 2,000	\$ 1,899	
370	001-6045-320.0745	Meter Coin Handling Fees	\$ 1,000	\$ 1,000	\$ -	Recommendation per CSD: use \$1,000
371	001-6045-340.0940	Clothing	\$ 750	\$ 750	\$ -	
372	001-6045-340.0943	Footwear (1 FTE)	\$ 350	\$ 350	\$ -	
373	001-6045-340.0944	Vision	\$ 185	\$ 185	\$ 370	
375	001-6045-350.1055	Meter Supplies(Batteries, Tickets, Envelopes, Bags)	\$ 4,500	\$ 4,500	\$ 1,627	
376	001-6045-350.1057	Meter Systems Software (Ticket Trax)	\$ 4,000	\$ 4,600	\$ 3,441	
377	001-6045-360.1165	Program Materials	\$ 1,000	\$ 1,300	\$ 966	
378	001-6045-470.1271	Meter & Handhelds Replacements	\$ 1,500	\$ 1,000	\$ -	
379	001-9020-110.0151	Health Insurance (1 FTE)	\$ 3,000	\$ 3,000	\$ -	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22	Approved		
			Proposed	10-2020		
380	001-9020-110.0152	Life Insurance	\$ 490	\$ 486	\$ -	
381	001-9020-110.0153	Dental Insurance	\$ 425	\$ 424	\$ -	
382	001-9030-110.0154	Pension	\$ 3,590	\$ 3,723	\$ -	
383	Sub Total		\$ 101,672	\$ 96,874	\$ 64,250	
384			4.95%	-9.48%	-28.52%	
385	(6050) POLICE DEPARTMENT					
386	001-6050-100.0109	Payroll Reimbursement		\$ -	\$ (3,400)	
387	001-6050-100.0110	Base Salary, w/ Holiday, (18 17, .5 AA, C, DC)	\$ 1,283,300	\$ 1,425,288	\$ 1,332,322	Correction: -\$17,000
388	001-6050-100.0137	Two One new patrolmen: COPS Grant Local Share (Yr. 1) (1 COP)	\$ 62,179	\$ 105,792	\$ -	Reduce to 1 COP (-\$49,404)
389	001-6050-100.0136	Mental Health Clinician (Local Share @25%)	\$ 20,000	\$ 20,000	\$ -	Assume level funded
390	001-6050-100.0113	O/T Embedded Training (Mandatory OT Training)	\$ 20,000	\$ -	\$ -	New line item for right-sizing and better tracking
391	001-6050-100.0114	O/T Search Warrants	\$ 20,000	\$ -	\$ -	New line item for right-sizing and better tracking
392	001-6050-100.0115	O/T Discretionary	\$ 10,000	\$ -	\$ -	New line item for right-sizing and better tracking
393	001-6050-100.0117	O/T P/R 1st Shift Embedded	\$ 27,000	\$ 5,000	\$ 33,428	
394	001-6050-100.0118	O/T P/R 2nd Shift Embedded	\$ 25,000	\$ 4,000	\$ 29,155	
395	001-6050-100.0119	O/T P/R 3rd Shift Embedded	\$ 42,000	\$ 41,509	\$ 113,718	
396	001-6050-100.0120	O/T P/R	\$ 32,000	\$ 30,323	\$ 74,157	
397	001-6050-100.0121	O/T P/R 2%	\$ 33,000	\$ 24,833	\$ 44,936	
398	001-6050-100.0122	O/T P/R 3%	\$ 19,000	\$ 13,272	\$ 14,768	
399	001-6050-100.0125	Training P/R	\$ 17,975	\$ 17,451	\$ 18,327	
400	001-6050-100.0129	Special Staff (Bike Patrol)	\$ -	\$ -	\$ -	
401	001-6050-100.0130	Part-Time Police Officers (Allow.)	\$ -	\$ 10,000	\$ 9,160	
402	001-6050-100.0132	Educational Incentive	\$ 4,500	\$ 3,300	\$ 3,900	
403	001-6050-100.0135	Community Outreach Advocate	\$ 51,410	\$ 51,250	\$ 43,106	
404	001-6050-110.0150	FICA	\$ 126,023	\$ 130,109	\$ 126,356	MVP Adjustment (-\$5080)
405	001-6050-120.0170	Legal Costs (Claim deductibles)	\$ 1,000	\$ 1,000	\$ -	
406	001-6050-120.0171	Consultant Fees	\$ 500	\$ 1,000	\$ -	
407	001-6050-130.0180	Train'g & Development (Expenses only)	\$ 5,000	\$ 8,000	\$ 3,809	
408	001-6050-130.0182	Travel and Meals	\$ 1,000	\$ 2,500	\$ 315	
409	001-6050-200.0214	Telephone (Landline)	\$ 1,300	\$ 1,600	\$ 1,282	
410	001-6050-210.0310	Computer Access- Valcor (60/40 Disp/PD Split)	\$ 6,000	\$ 5,500	\$ 6,044	
411	001-6050-210.0312	Office Equipment Service Contracts & Maint.	\$ 13,615	\$ 10,200	\$ 7,000	
412	001-6050-230.0510	Advertising	\$ 200	\$ 200	\$ 14	
413	001-6050-230.0511	Lock-up Meals	\$ 3,500	\$ 3,000	\$ 3,308	
414	001-6050-230.0512	Physicals	\$ 500	\$ 500	\$ -	
415	001-6050-230.0535	Traffic Control	n/a	\$ -	\$ 751	
416	001-6050-310.0616	Cells(2), Hot Spots (6)	\$ 9,000	\$ 8,250	\$ 8,627	
417	001-6050-320.0720	Vehicle Maintenance	\$ 27,500	\$ 20,000	\$ 27,236	
418	001-6050-320.0721	TASER Assurance/Replacement Prgm	\$ 4,176	\$ 3,582	\$ 4,176	
419	001-6050-320.0721	TASER Cartridges (NEW FY22)	\$ 2,000	\$ -	\$ -	New FY 22
420	001-6050-320.0724	Radio Maintenance (Handhelds, Cruisers)	\$ 500	\$ 1,000	\$ 113	
421	001-6050-320.0727	Building/Grounds Maintenance	n/a	\$ -	\$ -	
422	001-6050-330.0835	Vehicle Fuel	\$ 25,000	\$ 17,700	\$ 22,843	No change; DRAFT #1 allowance OK
423	001-6050-340.0940	Clothing (Phased Uniform Replacements)	\$ 10,000	\$ 10,000	\$ 4,911	
424	001-6050-340.0941	Safety Equipment	\$ 14,000	\$ 14,000	\$ 5,078	
425	001-6050-340.0942	Ammunition	\$ 7,000	\$ 6,600	\$ 5,551	
426	001-6050-340.0943	Footwear	\$ 3,150	\$ 2,000	\$ 1,246	
427	001-6050-340.0944	Vision	\$ 3,330	\$ 3,794	\$ 1,456	
428	001-6050-340.0945	Dry Cleaning	\$ 5,000	\$ 5,000	\$ 3,876	
429	001-6050-340.0946	PD Building Security Cam's (17 total; Replace 2-3 Hi-Res/Yr)	\$ 1,000	\$ 1,000	\$ -	
430	001-6050-350.1053	Office Supplies	\$ 4,000	\$ 5,000	\$ 2,918	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved 10-2020		
431	001-6050-350.1056	Training Supplies	\$ 1,000	\$ 1,000	\$ 1,030	
432	001-6050-360.1158	Juvenile Program	\$ 500	\$ 500	\$ -	
433	001-6050-360.1159	K-9 Program	\$ 3,500	\$ 1,500	\$ 3,222	
434	001-6050-360.1161	Investigational Materials	\$ 4,000	\$ 4,000	\$ 3,613	
435	001-6050-360.1162	Lockup Materials	\$ 3,500	\$ 2,000	\$ 3,400	
437	001-6050-440.1240	Computer Equipment/SW (4 Comp's)	\$ 3,500	\$ 3,500	\$ 2,555	
438	001-6050-470.1270	Machine/Equip. Outlay (Lease - 2 copiers)	\$ -	\$ 2,500	\$ -	
439	001-6050-480.1280	New Vehicles (2 per yr.; In Capital)	In Capital	In Capital	\$ 25,595	
440	001-6050-480.1284	Radios Maintenance (Personal & Cars)	(See line 419)	(See line 419)	\$ 415	
442	001-9020-110.0151	Health Insurance	\$ 326,134	\$ 345,895	\$ -	MVP adjustment plus loss of 1 COP (-\$32,506)
443	001-9020-110.0152	Life Insurance	\$ 9,243	\$ 11,896	\$ -	Loss of 1 COP (-\$547)
444	001-9020-110.0153	Dental Insurance	\$ 7,641	\$ 8,486	\$ -	Loss of 1 COP (-\$424)
445	001-9030-110.0154	Pension	\$ 114,446	\$ 130,263	\$ -	Loss of 1 COP (-\$4114)
446	Sub Total		\$ 2,415,122	\$ 2,525,093	\$ 1,990,315	
447			-4.36%	11.05%	5.41%	
448	(6055) DISPATCH					
449	001-6055-100.0109	Payroll Reimbursement		\$ -	\$ -	
450	001-6055-100.0111	Base Salary, incl Holiday (6 FTE)	\$ 382,670	\$ 385,579	\$ 352,874	
451	001-6055-100.0117	Overtime 1st shift Embedded	\$ 35,393	\$ 33,390	\$ 12,941	
452	001-6055-100.0118	Overtime 2nd shift Embedded	\$ 25,281	\$ 23,850	\$ 14,632	
453	001-6055-100.0119	Overtime 3rd shift Embedded	\$ 17,697	\$ 16,695	\$ 16,965	
454	001-6055-100.0124	Dispatcher O/T P/R	\$ 8,989	\$ 8,480	\$ 23,322	
455	001-6055-100.0126	Dispatcher O/T P/R 2nd Shift	\$ 6,742	\$ 6,360	\$ 5,534	
456	001-6055-100.0127	Dispatcher O/T P/R 3rd Shift	\$ 3,933	\$ 3,710	\$ 4,226	
457	001-6055-100.0128	Dispatcher Training P/R	\$ 2,247	\$ 2,120	\$ 1,608	
458	001-6055-100.0129	Dispatcher Training PT	\$ 562	\$ 530	\$ -	
459	001-6055-100.0131	Part-Time Dispatchers	\$ 29,949	\$ 5,300	\$ 28,254	
460	001-6055-100.0132	Incentive Pay	\$ 400	\$ 400	\$ 400	
461	001-6055-110.0150	FICA	\$ 39,310	\$ 37,211	\$ 33,247	
462	001-6055-130-0180	Training/Development (APCO)	\$ 1,000	\$ 2,000	\$ 622	
463	001-6055-130-0182	Travel/Meals	\$ 1,000	\$ 1,000	\$ 596	
464	001-6055-200.0214	Telephone	\$ 4,600	\$ 3,900	\$ 4,246	
465	001-6055-210.0310	Computer Access- Valcor (60/40 Split)	\$ 9,000	\$ 8,100	\$ 9,066	
466	001-6055-210.0312	Office Machine Service Contract(s) & Maint. Exp's	\$ 1,000	\$ 800	\$ 925	
467	001-6055-320.0724	Radio Maint	\$ 4,000	\$ 4,000	\$ 4,002	
468	001-6055-320.0725	Tower Rental Fees (American Tower Co.)	\$ 2,100	\$ 2,100	\$ -	
469	001-6055-340.0944	Vision	\$ 1,110	\$ 1,110	\$ 468	
470	001-6055-350.1053	Office Supplies/Equipment	\$ 2,000	\$ 3,000	\$ 615	
472	001-6055-480.1290	Dispatch Capital Transfer	\$ 25,000	\$ -	\$ 22,000	
473	001-6055-480-1282	Dispatch Center Console Maint.	\$ -	\$ 2,500	\$ -	
475	001-6055-480-1286	Computers (3 Year rotation program)	\$ 1,500	\$ 2,500	\$ -	
476	001-9020-110.0151	Health Insurance	\$ 99,232	\$ 98,084	\$ -	MVP Adjustment (-\$2,038)
477	001-9020-110.0152	Life Insurance	\$ 3,285	\$ 3,282	\$ -	
478	001-9020-110.0153	Dental Insurance	\$ 2,125	\$ 2,122	\$ -	
479	001-9030-110.0154	Pension	\$ 34,070	\$ 36,424	\$ -	
480	Sub Total		\$ 744,194	\$ 694,547	\$ 536,543	
481			7.15%	1.77%	6.02%	
482	(6060) STREET LIGHTING					
483	001-6060-200.0210	City Street Lights & Main St Hist. Lgts	\$ 150,000	\$ 139,388	\$ 147,937	Reflects FY20 actual
484	001-6060-200.0211	Enterprise Aly Street Lights	In line 481	In line 481	\$ -	
485	001-6060-200.0212	Ped Way/KA Parking Lot Lights (New Line FY20)	\$ 3,600	\$ 3,600	\$ 1,214	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21			Notes/Assumptions
			FY 22 Proposed	Approved 10-2020	(8- Audited	
486		Sub Total	\$ 153,600	\$ 142,988	\$ 149,151	
487			7.42%	7.71%	9.63%	
488		(6070) TRAFFIC SIGNALS				
489	001-6070-200.0210	Traffic Light Electricity	\$ 8,000	\$ 8,000	\$ 6,957	
490	001-6070-200.0211	Traffic Light Maintenance	\$ 25,000	\$ 15,000	\$ 14,319	
491		Sub Total	\$ 33,000	\$ 23,000	\$ 21,276	
492			43.48%	27.78%	60.50%	
493		(7010) ALDRICH LIBRARY				
497	001-7010-220.0420	Aldrich Library	\$ 234,600	\$ 230,000	\$ 221,550	2% increase
498		Sub Total	\$ 234,600	\$ 230,000	\$ 221,550	
499			2.00%	3.81%	5.00%	
500		(7015) BCS: FACILITIES: (Pool, NB Rink, Charlie's PG, Math, Lincoln)				
501	001-7015-100.0110	Base Salary, incl Long. (1 FTE)	\$ 68,810	\$ 66,788	\$ 66,421	
502	001-7015-110.0150	FICA	\$ 5,264	\$ 5,109	\$ 4,763	
503	001-7015-200.0210	Elect: 135 N. Main St (Wheelock Hse)	\$ 2,000	\$ 2,000	\$ 1,028	
504	001-7015-200.0211	Electricity (Includes Pool)	\$ 2,500	\$ 1,000	\$ 1,374	
505	001-7015-200.0215	Water & Sewer (Includes Pool)	\$ 10,000	\$ 4,000	\$ 18,571	Allowance for renewed pool operaiton (but no leakage!)
506	001-7015-320.0720	Fleet Maintenance	\$ 1,500	\$ 2,500	\$ 911	
507	001-7015-320.0721	Field Maintenance	\$ 5,000	\$ 3,500	\$ 4,970	
508	001-7015-320.0730	Pool and Building Maintenance	\$ 5,000	\$ 9,000	\$ 5,877	
509	001-7015-330.0831	Fuel - 135 N. Main St (Wheelock Hse)	\$ 2,634	\$ 1,943	\$ 2,712	Price/Gal adj: \$634
510	001-7015-330.0835	Vehicle Fuel	\$ 2,837	\$ 1,760	\$ 2,952	Price/Gal adj: \$837
511	001-7015-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 500	\$ 500	\$ 568	
512	001-7015-340.0943	Footwear	\$ 200	\$ 168	\$ 119	
513	001-7015-340.0944	Vision	\$ 190	\$ 190	\$ 435	
514	001-7015-350.1053	Office Supplies	\$ 500	\$ 500	\$ 571	
515	001-7015-440.1240	Computer Equip/Software	\$ 1,200	\$ -	\$ -	
516	001-7015-470.1270	Machinery and Equipment	\$ 1,500	\$ 2,000	\$ 380	
517	001-9020-110.0151	Health Insurance	\$ 18,936	\$ 18,986	\$ -	MVP Reduction (-\$1,369)
518	001-9020-110.0152	Life Insurance	\$ 550	\$ 547	\$ -	
519	001-9020-110.0153	Dental Insurance	\$ 460	\$ 460	\$ -	
520	001-9030-110.0154	Penşion	\$ 4,445	\$ 4,134	\$ -	
521		Sub Total	\$ 134,026	\$ 125,085	\$ 111,653	
522			7.15%	-2.85%	-10.09%	
523		(7020) BCS: MUNICIPAL AUDITORIUM				
524	001-7020-100.0110	Base Salary, incl Long. (2 FTE)	\$ 89,355	\$ 87,591	\$ 81,114	
525	001-7020-100.0120	Overtime	\$ 500	\$ 1,000	\$ 256	
526	001-7020-110.0150	FICA	\$ 6,874	\$ 6,777	\$ 5,747	
527	001-7020-200.0210	Electricity	\$ 6,374	\$ 13,976	\$ 5,386	
528	001-7020-200.0212	BM Solar Project	\$ 21,256	\$ 19,324	\$ 21,305	
529	001-7020-200.0213	Rubbish Removal	\$ 7,000	\$ 7,000	\$ 6,452	
530	001-7020-200.0214	Telephone	\$ 2,400	\$ 3,000	\$ 2,270	
531	001-7020-200.0215	Water and Sewer	\$ 3,000	\$ 3,000	\$ 2,706	
532	001-7020-200.0217	IT (Hi Speed Wi-Fi Service @ Aud & BOR)	\$ 3,900	\$ 3,000	\$ 3,830	
534	001-7020-320.0727	Building and Grounds Maintenance	\$ 20,000	\$ 30,000	\$ 6,184	
535	001-7020-320.0729	Alumni Hall Maintenance.	\$ 5,000	\$ 10,000	\$ 4,479	
536	001-7020-330.0831	Fuel Oil (Aud Only FY22)	\$ 19,800	\$ 26,939	\$ 39,385	Price/Gal adj: \$4,750
537	001-7020-330.0836	Propane (Alumni Hall & Aud)	\$ 3,710	\$ 600	\$ 452	Price/Gal adj: \$710
538	001-7020-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 2,400	\$ 2,400	\$ 2,427	
539	001-7020-340.0943	Footwear	\$ 400	\$ 336	\$ 149	
540	001-7020-340.0944	Vision	\$ 400	\$ 400	\$ 472	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
541	001-7020-350.1049	Custodial Supplies	\$ 4,000	\$ 4,000	\$ 4,425	
543	001-7020-470.1270	Machinery and Equipment Outlay	\$ 2,000	\$ 2,250	\$ 1,594	
544	001-9020-110.0151	Health Insurance	\$ 29,304	\$ 26,130	\$ -	MVP Adjustment (+1,664)
545	001-9020-110.0152	Life Insurance	\$ 960	\$ 957	\$ -	
546	001-9020-110.0153	Dental Insurance	\$ 930	\$ 928	\$ -	
547	001-9030-110.0154	Pension	\$ 8,920	\$ 8,740	\$ -	
549	Sub Total		\$ 238,483	\$ 258,348	\$ 188,634	
550			-7.69%	2.95%	-14.97%	
551	(7030) BCS: BARRE OUTDOOR RECREATION (BOR)					
552	001-7030-100.0110	Base Salary, incl Longevity (2 FTE)	\$ 86,184	\$ 84,007	\$ 60,402	
553	001-7030-100.0111	Payroll Reimbursement	\$ -	\$ -	\$ -	
554	001-7030-100.0120	Overtime	\$ 2,000	\$ 1,500	\$ 1,991	
555	001-7030-110.0150	FICA	\$ 6,746	\$ 6,541	\$ 4,648	
556	001-7030-200.0210	Electricity	\$ 26,969	\$ 24,517	\$ 22,284	
557	001-7030-200.0212	BOR BM Solar Project	\$ 31,885	\$ 28,986	\$ 31,957	
558	001-7030-200.0214	Telephone	\$ 750	\$ 800	\$ 841	
559	001-7030-200.0215	Water and Sewer	\$ 13,800	\$ 13,300	\$ 7,157	Increase by \$1,300 for Sewer Rate Increase
561	001-7030-320.0727	Building and Grounds Maintenance	\$ 20,000	\$ 25,000	\$ 32,324	
563	001-7030-330.0836	Propane	\$ 13,440	\$ 8,793	\$ 11,847	Price/Gal adj: \$3,786
564	001-7030-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 2,000	\$ 2,500	\$ 1,225	
565	001-7030-340.0943	Footwear	\$ 400	\$ 336	\$ -	
566	001-7030-340.0944	Vision	\$ 400	\$ 400	\$ -	
567	001-7030-350.1049	Custodial Supplies	\$ 2,000	\$ 2,000	\$ 1,892	
568	001-7030-350.1050	Computers & Scheduling SW	\$ 1,800	\$ 1,800	\$ 1,654	
569	001-7030-350.1053	Supplies and Equipment	\$ 10,000	\$ 10,000	\$ 11,306	
570	001-9020-110.0151	Health Insurance	\$ 19,736	\$ 18,258	\$ -	MVP Adjustment (+1,106)
571	001-9020-110.0152	Life Insurance	\$ 1,000	\$ 999	\$ -	
572	001-9020-110.0153	Dental Insurance	\$ 930	\$ 928	\$ -	
573	001-9030-110.0154	Pension	\$ 8,145	\$ 7,925	\$ -	
574	Sub Total		\$ 248,184	\$ 238,590	\$ 189,527	
575			4.02%	-4.54%	-8.42%	
576	(7035) BCS: PUBLIC SAFETY BUILDING MAINTENANCE					
577	001-7035-100.0110	Base Salary, incl Long.(.5 FTE)	\$ 23,005	\$ 22,215	\$ 34,219	
578	001-7035-100.0120	Overtime	\$ 4,601	\$ 1,000	\$ 206	OT Allowance for week-end COVID Cleanings
579	001-7035-110.0150	FICA	\$ 2,112	\$ 1,776	\$ 2,521	
580	001-7035-200.0210	Electricity	\$ 19,470	\$ 17,700	\$ 16,088	
581	001-7035-200.0212	PSB BM Solar Project	\$ 23,073	\$ 18,303	\$ 20,975	
582	001-7035-200.0213	Rubbish Removal	\$ 3,500	\$ 3,500	\$ 3,067	
583	001-7035-200.0215	Water and Sewer	\$ 4,500	\$ 4,000	\$ 3,956	
584	001-7035-320.0727	Building and Grounds Maintenance	\$ 25,000	\$ 45,000	\$ 40,118	
585	001-7035-330.0834	Fuel (Diesel - Standby Generator)	\$ 650	\$ 750	\$ 633	
586	001-7035-330.0836	Propane	\$ 22,169	\$ 13,932	\$ 19,860	Price/Gal adj: \$6,844
587	001-7035-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 500	\$ 600	\$ 504	
588	001-7035-340.0943	Footwear	\$ 100	\$ 84	\$ -	
589	001-7035-340.0944	Vision	\$ 95	\$ 1,000	\$ -	
590	001-7035-350.1049	Custodial Supplies	\$ 5,000	\$ 5,000	\$ 3,367	
591	001-9020-110.0151	Health Insurance	\$ 5,184	\$ 4,793	\$ -	MVP Adjustment (+274)
592	001-9020-110.0152	Life Insurance	\$ 250	\$ 243	\$ -	
593	001-9020-110.0153	Dental Insurance	\$ 235	\$ 232	\$ -	
594	001-9030-110.0154	Pension	\$ 1,490	\$ 1,375	\$ -	
595	Sub Total		\$ 140,934	\$ 141,503	\$ 145,514	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21			Notes/Assumptions
			FY 22 Proposed	Approved 10-2020	(8: FY 20 Audited	
596			-0.40%	1.17%	7.47%	
597	(7050)	BCS: RECREATION DEPARTMENT				
599	001-7050-100.0110	Base Salary, incl Long.(1 FTE)	\$ 71,000	\$ 63,477	\$ 55,223	
600	001-7050-100.0140	Skate Guards & Cashiers	\$ 3,000	\$ 3,000	\$ 2,082	
601	001-7050-100.0141	Pool (Summer Camp) Personnel	\$ 26,750	\$ 5,000	\$ 10,328	Allowance for New Pool Personnel
602	001-7050-110.0150	FICA	\$ 7,707	\$ 5,468	\$ 4,852	
603	001-7050-130.0180	Training and Development	\$ 1,000	\$ 1,500	\$ 957	
604	001-7050-130.0182	Travel and Meals	\$ 150	\$ 300	\$ 78	
605	001-7050-200.0214	Telephone	\$ 1,000	\$ 1,000	\$ 959	
606	001-7050-220.0413	Dues and Membership Fees	\$ 300	\$ 400	\$ 255	
607	001-7050-230.0510	Advertising and Printing	\$ 250	\$ 500	\$ -	
608	001-7050-310.0617	Pool Equipment	\$ 1,000	\$ 1,200	\$ -	
609	001-7050-320.0725	Tennis Court Equip.	\$ 500	\$ 500	\$ -	
611	001-7050-340.0944	Vision	\$ 190	\$ 190	\$ -	
612	001-7050-350.1053	Office Supplies	\$ 500	\$ 500	\$ 126	
613	001-7050-350.1059	Recreation Supplies	\$ 2,000	\$ 3,000	\$ 208	
614	001-7050-350.1060	Recreation Programs	\$ 2,500	\$ 2,500	\$ 852	
615	001-7050-480.1286	Computer Purchase	\$ -	\$ -	\$ -	
616	001-9020-110.0151	Health Insurance	\$ 18,936	\$ 18,986	\$ -	MVP Adjustment (-\$1,369)
617	001-9020-110.0152	Life Insurance	\$ 550	\$ 547	\$ -	
618	001-9020-110.0153	Dental Insurance	\$ 460	\$ 460	\$ -	
619	001-9030-110.0154	Pension	\$ 8,315	\$ 8,048	\$ -	
620	Sub Total		\$ 146,108	\$ 116,576	\$ 75,919	
621			25.33%	-10.71%	-18.29%	
622	(7060)	SOLID WASTE MGMT.				
623	001-7060-200.0216	East Montpelier Property Tax	\$ -	\$ 2,900	\$ 2,868	Assumes EM Property sold prior to July 1st
624	001-7060-220.0418	CVSWD Assessment	\$ 8,900	\$ 4,303	\$ 8,837	
626	Sub Total		\$ 8,900	\$ 7,202	\$ 11,705	
627			23.57%	-39.56%	0.33%	
628	(8020)	ENGINEERING				
629	001-8020-100.0110	Base Salary , Longevity (3 FTE)	\$ 212,715	\$ 190,400	\$ 135,009	
630	001-8020-100.0112	Overtime	\$ 4,000	\$ 4,000	\$ 13,221	
631	001-8020-110.0150	FICA	\$ 16,579	\$ 14,872	\$ 11,334	
632	001-8020-200.0214	Telephone	\$ 2,266	\$ 2,250	\$ 2,416	
633	001-8020-210.0312	Office Machine Maintenance	\$ 500	\$ 500	\$ 37	
634	001-8020-310.0615	Engineering Equipment/Licensing (GPS, GIS)	\$ 4,500	\$ 3,000	\$ -	
635	001-8020-320.0720	Director POV Mileage Reimbursement Allowance	\$ 2,500	\$ 2,500	\$ 1,545	
636	001-8020-320.0724	Radio Maintenance	\$ 500	\$ 500	\$ 398	
637	001-8020-340.0940	Clothing	\$ 500	\$ -	\$ -	
638	001-8020-340.0943	Footwear	\$ 430	\$ 336	\$ 150	
639	001-8020-340.0944	Vision	\$ 565	\$ 590	\$ -	
640	001-8020.XXXXXXXX	Training/Development	\$ 1,500	\$ -	\$ -	
641	001-8020-350.1053	Office Supplies, Equip & Copier Lease	\$ 1,500	\$ 2,000	\$ 1,262	
642	001-8020-440.1240	Computer Equip/Software	\$ 500	\$ 2,500	\$ -	
643	001-9020-110.0151	Health Insurance	\$ 38,330	\$ 35,866	\$ -	MVP Adjustment: \$1,750
644	001-9020-110.0152	Life Insurance	\$ 1,500	\$ 1,501	\$ -	
645	001-9020-110.0153	Dental Insurance	\$ 1,390	\$ 1,388	\$ -	
646	001-9030-110.0154	Pension	\$ 13,740	\$ 12,771	\$ -	
647	Sub Total		\$ 303,515	\$ 274,974	\$ 165,372	
648			10.38%	-4.66%	-0.95%	
649	(8030)	PLANNING, PERMITTING, & ZONING				

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved 10-2020		
650	001-8030-100.0110	Base Salary , Longevity (2.0 FTE)	\$ 109,200	\$ 106,972	\$ 96,099	
651	001-8030-100.0112	Overtime	\$ 1,000	\$ 1,000	\$ 103	
652	001-8030-100.0115	Professional Services/Consultant Allow.	\$ 10,000	\$ 10,000	\$ 340	
653	001-8030-110.0150	FICA	\$ 8,430	\$ 8,260	\$ 7,005	
654	001-8030-120.0173	Grants Match (Allowance)	\$ 10,000	\$ 10,000	\$ -	
655	001-8030-130.0180	Training and Development	\$ 1,000	\$ 1,000	\$ -	
656	001-8030-130.0182	Travel and Meals	\$ 250	\$ 500	\$ 42	
657	001-8030-200.0214	Telephone	\$ 1,260	\$ 1,250	\$ 1,220	
658	001-8030-220.0413	Dues and Membership Fees	\$ 250	\$ 250	\$ 80	
659	001-8030-230.0510	Advertising and Printing	\$ 2,000	\$ 2,000	\$ 703	
660	001-8030-340.0944	Vision	\$ 380	\$ 380	\$ -	
661	001-8030-350.1053	Office Supplies	\$ 1,500	\$ 1,500	\$ 1,174	
662	001-8030-440.1240	Computer Equip & SW (Inc's 50% CAI GIS SW)	\$ 7,000	\$ 7,000	\$ 6,000	
663	001-9020-110.0151	Health Insurance	\$ 29,304	\$ 29,437	\$ -	MVP Adjustment (-\$2,151)
664	001-9020-110.0152	Life Insurance	\$ 1,020	\$ 1,017	\$ -	
665	001-9020-110.0153	Dental Insurance	\$ 920	\$ 919	\$ -	
666	001-9030-110.0154	Pension	\$ 7,055	\$ 6,713	\$ -	
667	Sub Total		\$ 190,569	\$ 188,198	\$ 112,766	
668			1.26%	-3.59%	-11.26%	
669	(8035) COMMUNITY DEVELOPMENT					
670	001-8035-120.0172	Barre Partnership	\$ 66,300	\$ 65,000	\$ 65,000	2% Increase
671	001-8035-120.0175	Barre Area Development	\$ 51,744	\$ 44,515	\$ 51,744	Restore to FY20 Stipend
672	001-8035-320.0727	Main Street Maintenance	\$ 1,000	\$ 1,000	\$ 988	
673	Sub Total		\$ 119,044	\$ 110,515	\$ 117,732	
674			7.72%	-5.34%	0.70%	
675	(8040) PARKS AND TREES					
676	001-8040-200.0210	Electricity: Currier Park, Dente Park	\$ 900	\$ 800	\$ 865	
677	001-8040-320.0725	Tree removal	\$ 20,000	\$ 10,000	\$ 17,090	
678	Sub Total		\$ 20,900	\$ 10,800	\$ 17,954	
679			93.52%	86.21%	161.50%	
680	(8050) STREET DEPARTMENT					
681		Overtime	\$ -	\$ -	\$ -	
682	001-8050-100.0101	Base Salary , Longevity (13.6 FTE)	\$ 700,935	\$ 633,933	\$ 256,702	
683	001-8050-100.0102	Personnel/ Charge Job			\$ 26,952	
684	001-8050-100.0103	Personnel Services -NSC			\$ 9,849	
685	001-8050-100.0104	Personnel Services -SW			\$ 33,572	
686	001-8050-100.0105	Personnel Services -SNO			\$ 14,928	
687	001-8050-100.0106	Personnel Services -SS			\$ 29,806	
688	001-8050-100.0107	Personnel Services -Garage			\$ -	
689	001-8050-100.0108	Personnel Services -VEH MAINT			\$ 24,441	
690	001-8050-100.0109	Personnel Services -Sno EQ			\$ 24,811	
691	001-8050-100.0110	Personnel Services -P Time			\$ -	
692	001-8050-100.0111	Payroll Reimbursement			\$ (9,839)	
693	001-8050-100.0113	Personnel Svc - Patch PH			\$ 20,487	
694	001-8050-100.0114	Personnel Svc - SWP STS			\$ 7,208	
695	001-8050-100.0116	Lawn Waste -Spring/ Fall Collections			\$ 221	
696	001-8050-100.XXXX	Bulk Waste Collection Day OT	\$ 850		\$ -	
697	001-8050-100.0117	Personnel Svc - Sand/ Salt STS			\$ 18,031	
698	001-8050-100.0118	Personnel Svc - SN PL P Lots ???		\$ 8,000	\$ 6,314	
699	001-8050-100.0119	Personnel Svc - Sno PU STS			\$ 16,650	
700	001-8050-100.0120	Personnel Svc - Sno PI STS OT			\$ 8,521	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
701	001-8050-100.0121	Personnel Svc - Sand /Salt STS OT			\$ 6,229	
702	001-8050-100.0122	Personnel Svc - Sno Pl P Lots OT			\$ 1,580	
703	001-8050-100.0123	Personnel Svc - Sno PU STS OT			\$ 8,921	
704	001-8050-100.0124	Personnel Svc - Equip Maint			\$ 17,005	
705	001-8050-100.0125	Personnel Svc - Sweep SW			\$ -	
706	001-8050-100.0131	Overtime	\$ -	\$ -	\$ 34,494	
707	001-8050-110.0150	FICA	\$ 53,687	\$ 49,108	\$ 41,977	
708	001-8050-110.0162	Claims/Deductibles	\$ 2,000	\$ 3,000	\$ 1,000	
710	001-8050-120.0171	Consulting Services	\$ 5,000	\$ -	\$ -	
711	001-8050-120.0172	Storm Water Permit	\$ 5,500	\$ 5,500	\$ 1,802	
712	001-8050-130.0180	Training and Development	\$ 1,500	\$ 1,500	\$ 1,098	
713	001-8050-130.0182	Travel and Meals	\$ 250	\$ 250	\$ -	
714	001-8050-200.0210	Electricity	\$ 10,000	\$ 10,000	\$ 9,308	
715	001-8050-200.XXXX	Bulk Waste Removal - Disposal Fees	\$ 17,500	\$ -	\$ -	New Item FY22
716	001-8050-200.0213	Rubbish Removal	\$ 4,000	\$ 5,000	\$ 3,225	
717	001-8050-200.0214	Telephone	\$ 4,700	\$ 2,000	\$ 1,969	
718	001-8050-210.0320	Equipment Rental - Snow (10 w Dumps)	\$ 5,000	\$ 7,000	\$ 4,134	
719	001-8050-210.0323	Equipment Rental - Streets (Excavators)	\$ 7,500	\$ 12,500	\$ -	
720	001-8050-230.0510	Advertising/Printing	\$ 1,000	\$ 1,500	\$ 431	
721	001-8050-230.0530	Vehicles Damage	\$ 2,000	\$ 1,000	\$ 1,915	
722	001-8050-230.0531	Plow Damage	\$ 2,500	\$ 2,500	\$ 2,300	
723	001-8050-310.0620	Barricades, Lights - STS	\$ 500	\$ 500	\$ 2,578	
724	001-8050-310.0622	Culverts - SS	\$ 3,500	\$ 4,500	\$ -	
725	001-8050-310.0626	Guardrails	\$ 5,000	\$ 5,000	\$ 1,975	
726	001-8050-310.0628	Pre-Cast CB's & Grates - SS	\$ 20,000	\$ 2,500	\$ -	Increase refelcts need; partially offset by reduction in line 750
727	001-8050-320.0724	Radio	\$ 1,000	\$ 3,500	\$ 398	
728	001-8050-320.0727	Building and Grounds	\$ 10,000	\$ 10,500	\$ 10,851	
729	001-8050-320.0740	Equipment Maintenance- STS	\$ 55,000	\$ 55,000	\$ 60,358	
730	001-8050-320.0742	Snow Equipment Maintenance	\$ 20,000	\$ 17,500	\$ 21,938	
731	001-8050-320.0743	Truck -Maintenance STS	\$ 70,000	\$ 70,000	\$ 70,344	
732	001-8050-320.0745	Bridge & Railing Repairs	\$ 1,500	\$ 2,500	\$ -	
733	001-8050-320.0746	Street Painting	\$ 7,500	\$ 7,500	\$ 7,792	
734	001-8050-320.0747	Yard Waste Semi Annual Collection Prg	\$ 2,200	\$ -	\$ 814	
735	001-8050-320.0748	Roadside Mowing	\$ 6,000	\$ 6,000	\$ -	
736	001-8050-320.0749	Tire Disposal Event (non-grant expense)	\$ 2,500	\$ -	\$ 1,997	
737	001-8050-330.0828	Fuel Oil - Garage & Barricade Rm	\$ 15,226	\$ 13,363	\$ 18,991	Price/Gal Adj: \$1,226
738	001-8050-330.0834	Fuel Reimbursement	\$ -	\$ -	\$ (63,808)	
739	001-8050-330.0835	Vehicle Fuel	\$ 56,327	\$ 19,800	\$ 110,842	Price/Gal Adj: \$11,327
740	001-8050-330.0836	Propane for Hot Box	\$ 250	\$ 250	\$ 22	
741	001-8050-330.0837	Vehicle Grease and Oil	\$ 7,000	\$ 7,000	\$ 5,789	
742	001-8050-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 12,000	\$ 14,000	\$ 12,235	Assumes new uniform vendor/contract
743	001-8050-340.0941	Safety Equipment	\$ 3,000	\$ 4,500	\$ 1,460	
744	001-8050-340.0942	Physical Exams	\$ 540	\$ -	\$ 256	
745	001-8050-340.0943	Footwear	\$ 2,720	\$ 2,640	\$ 1,693	
746	001-8050-340.0944	Vision	\$ 2,700	\$ 2,622	\$ -	
747	001-8050-350.1053	Office Expense	\$ 500	\$ 750	\$ 341	
748	001-8050-350.1060	Small Tools	\$ 2,500	\$ 2,500	\$ 2,556	
749	001-8050-350.1061	Garage	\$ 30,000	\$ 7,500	\$ 28,401	Increase to reflect past actuals
750	001-8050-350.1062	Supplies SW	\$ 5,000	\$ 750	\$ 14,215	
751	001-8050-350.1063	Supplies NSC	\$ 3,000	\$ 1,500	\$ 2,726	
752	001-8050-350.1064	Supplies SS	\$ 7,500	\$ 7,500	\$ 7,129	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
753	001-8050-350.1065	Supplies STS	\$ 7,500	\$ 7,500	\$ 5,415	
754	001-8050-350.1066	SNO - Snow (Chains, plow blades, etc.)	\$ 6,000	\$ 10,000	\$ 4,439	
756	001-8050-360.1171	Asphalt- SW repairs	\$ 2,000	\$ -	\$ -	New Item FY22
757	001-8050-360.1172	Bituminous Hot Mix - Streets	\$ 12,500	\$ 12,500	\$ 9,428	
758	001-8050-360.1173	Bituminous Hot Mix - Surface Sewers	\$ 2,500	\$ 2,500	\$ 67	
759	001-8050-360.1174	Chloride - SNO	\$ 1,250	\$ 1,500	\$ -	
760	001-8050-360.1175	Concrete - SW repairs (small)	\$ 5,000	\$ 5,000	\$ 2,000	
761	001-8050-360.1177	Gravel - STS	\$ 500	\$ 1,500	\$ -	
762	001-8050-360.1181	Kold Patch - STS (pothole repairs)	\$ 8,500	\$ 8,500	\$ 7,274	
763	001-8050-360.1184	Salt - Sno	\$ 180,000	\$ 200,000	\$ 156,499	\$20,000 reduction
764	001-8050-360.1187	SNO - Snow (Streets) Sand	\$ 5,000	\$ 5,500	\$ 375	
765	001-8050-360.1188	SS - Surface Sewers (Gravel Backfill)	\$ 1,000	\$ 1,000	\$ -	
766	001-8050-360.1189	Street & Parking Signs	\$ 4,000	\$ 4,500	\$ 3,595	
767	001-8050-360.1190	Salt Reimbursement	\$ -	\$ -	\$ (5,177)	
768	001-8050-360.1191	Street Light Maint. (Bulbs-not signals)	\$ 500	\$ 5,000	\$ 208	
771	001-8050-440.1240	Computer Equip/Software	\$ 1,250	\$ 2,500	\$ -	
772	001-9020-110.0151	Health Insurance	\$ 187,086	\$ 202,830	\$ -	MVP Adjustment \$5,773
773	001-9020-110.0152	Life Insurance	\$ 7,622	\$ 7,429	\$ -	
774	001-9020-110.0153	Dental Insurance	\$ 6,110	\$ 5,940	\$ -	
775	001-9030-110.0154	Pension	\$ 47,012	\$ 41,006	\$ -	
776	Sub Total		\$ 1,662,215	\$ 1,537,171	\$ 1,132,061	
777			8.13%	2.25%	-20.78%	
778	(8500) BCS: CEMETERIES & PARKS DEPARTMENT					
779	001-8500-100.0101	Salaries, Wages and Benefits: (1 FTE)	\$ 57,300	\$ 55,313	\$ 3,923	
780	001-8500-100.0102	Seasonal Staff - Parks	\$ 30,000	\$ 10,000	\$ -	50% of FY19 Budget; managed return of seasonal help
781	001-8500-100.0103	Overtime Allowance	\$ 750	\$ 500	\$ 669	
782	001-8500-100.0109	Personnel SVE - Equip Maint	\$ -	\$ -	\$ 469	
783	001-8500-100.0110	Personnel SVE - Parks	\$ -	\$ -	\$ 4,183	
784	001-8500-100.0116	Personnel SVE - Elmwood	\$ -	\$ -	\$ 3,453	
785	001-8500-100.0117	Personnel SVE - Hope	\$ -	\$ -	\$ 41,322	
786	001-8500-100.0118	Personnel SVE - St. Monica	\$ -	\$ -	\$ 3,231	
787	001-8500-100.0120	PT Per Sve - Parks	\$ -	\$ -	\$ 878	
788	001-8500-100.0121	PT Per Sve - Elmwood	\$ -	\$ -	\$ 6,692	
789	001-8500-100.0122	PT Per Sve - Hope	\$ -	\$ -	\$ 25,291	
790	001-8500-100.0123	PT Per Sve - St. Monica	\$ -	\$ -	\$ 453	
791	001-8500-110.0150	FICA	\$ 6,736	\$ 5,035	\$ 6,918	
792	001-8500-130.0180	Training and Development	\$ 150	\$ 150	\$ -	
793	001-8500-130.0182	Travel and Meals	\$ 100	\$ 100	\$ -	
794	001-8500-200.0214	Telephone	\$ 1,200	\$ 1,500	\$ 1,214	
795	001-8500-200.0221	Electricity (Office)	\$ 600	\$ 600	\$ 554	
796	001-8500-220.0425	Veterans Flags	\$ 2,100	\$ 2,000	\$ 1,884	
799	001-8500-320.0720	Dump Trk/Backhoe Maint Exps (No Lbr)	\$ 1,200	\$ 1,000	\$ 1,099	
800	001-8500-320.0727	Building Maintenance (Hope)	\$ 1,500	\$ 1,500	\$ 1,550	
801	001-8500-320.0729	Mausoleum Maintenance	\$ 1,500	\$ 1,500	\$ -	
802	001-8500-320.0730	Building & Grounds Maint (Elmwood)	\$ 2,500	\$ 3,500	\$ 1,326	
803	001-8500-320.0731	Contracted Services	\$ 1,500	\$ 1,000	\$ 1,415	
804	001-8500-320.0732	Grounds Maintenance (Hope)	\$ 5,000	\$ 14,000	\$ 2,307	No large projects for Hope in FY22
805	001-8500-320.0733	Building & Grounds Maint (St. Monica)	\$ 2,000	\$ 2,000	\$ 468	
806	001-8500-320.0735	Dufresne Lot Expenses (Water, Taxes)	\$ 1,750	\$ 1,650	\$ 1,609	
807	001-8500-320.0740	Small Equipment Maint Exps (No Lbr)	\$ 2,000	\$ 3,000	\$ 1,168	
808	001-8500-320.0828	Fuel oil/Propane: Office	\$ 500	\$ 440	\$ 685	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
809	001-8500-330.0835	Fuel (Vehicle, Backhoe, Mowers)	\$ 3,500	\$ 2,200	\$ 3,250	
810	001-8500-340.0940	Clothing (Uniform/Dry Cleaning Service)	\$ 850	\$ 1,000	\$ 1,010	
811	001-8500-340.0941	Equipment - Safety	\$ 200	\$ 200	\$ 73	
812	001-8500-340.0943	Footwear	\$ 200	\$ 200	\$ 230	
813	001-8500-340.0944	Vision	\$ 190	\$ 190	\$ 236	
814	001-8500-350.1053	Office Supplies / Equipment	\$ 500	\$ 500	\$ -	
815	001-8500-350.1060	Small Tools (Trimmers/Mowers)	\$ 750	\$ 750	\$ 444	
816	001-8500-360.1195	Trust Fund & Cemetery Flowers	\$ 5,500	\$ 6,500	\$ 1,395	
817	001-8500-360.1196	Foundations (Monuments)	\$ 3,000	\$ 3,000	\$ 1,522	
818	001-8500-360.1197	Seeds/Trees/Shrubs/Bulbs	Stopped	Stopped	Stopped	
819	001-8500-470.1270	Machines/Equipment (Annual Mower Replacement Program)	\$ 7,500	\$ 7,500	\$ 3,029	
820	001-9020-110.0151	Health Insurance	\$ 3,000	\$ 3,000	\$ -	
821	001-9020-110.0152	Life Insurance	\$ 550	\$ 547	\$ -	
822	001-9020-110.0153	Dental Insurance	\$ 425	\$ 424	\$ -	
823	001-9030-110.0154	Pension	\$ 6,285	\$ 6,015	\$ -	
824	Sub Total		\$ 150,836	\$ 136,814	\$ 123,948	
825			10.25%	-33.26%	-26.91%	
832						
833	(9020) EMPLOYEE BENEFITS					
834	001-9020-110.0151	Health Insurance	\$ -	\$ -	\$ 993,129	
835	001-9020-110.0152	Life Insurance	\$ -	\$ -	\$ 41,337	
836	001-9020-110.0153	Dental Insurance	\$ -	\$ -	\$ 34,436	
837	001-9030-110.0154	BC/BS Reimbursements	\$ -	\$ -	\$ (2,187)	
838	001-9020-110.0155	Life Ins Reimbursements	\$ -	\$ -	\$ -	
839	001-9020-110.0156	Dental Reimbursements	\$ -	\$ -	\$ -	
840	001-9020-110.0160	Emp Premium Payments	\$ -	\$ -	\$ 167,295	
841	001-9020-120.0171	Consultant Services	\$ -	\$ -	\$ -	
842	Sub Total		\$ -	\$ -	\$ 1,234,009	
843					103.68%	
844	(9030) CITY PENSION PLAN					
845	001-9030-110.0154	Pension Plan	\$ -	\$ -	\$ 430,934	
846	001-9030-110.0156	Pension Plan Consultant (9030)	\$ 3,000	\$ 3,000	\$ 2,765	
847	Sub Total		\$ 3,000	\$ 3,000	\$ 433,699	
848			0.00%	20.00%	1.55%	
849	(9050) DEBT SERVICE PRINCIPLE					
850	001-9050-230.0511	Auditorium	\$ 30,000	\$ 30,000	\$ 30,000	
852	001-9050-230.0513	Granite Museum	\$ 19,144	\$ 73,759	\$ 71,663	
853	001-9050-230.0514	Library	\$ -	\$ -	\$ -	
854	001-9050-230.0519	Cemetery Debt - (Ends-in-2035)-Ended	\$ -	\$ -	\$ -	
855	001-9050-230.0522	City Hall Roof	\$ 3,250	\$ 3,250	\$ 3,250	
856	001-9050-230.0523	RAN Note (2013 Meters)	\$ -	\$ -	\$ -	
857	001-9050-230.0526	Public Safety Building	\$ 195,000	\$ 195,000	\$ 195,000	
858	001-9050-230.0527	Street Program	\$ -	\$ -	\$ 128,571	
859	001-9050-230.0528	2010 HME Fire Truck - Eng #1	\$ -	\$ -	\$ 35,000	
860	001-9050-230.0529	2013 HME Fire Truck - Eng #2	\$ 47,374	\$ 47,374	\$ 45,861	
861	001-9050-230.0530	Big Dig \$1.75 M Bond. GF Portion	\$ 38,575	\$ 38,575	\$ 38,571	
864	001-9050-230.0534	2017 Tower Truck	\$ 37,500	\$ 37,500	\$ 37,500	
865	001-9050-230.0535	2015 Gunners Brook Flood Mitigation Note	\$ 25,000	\$ 25,000	\$ 25,000	
866	001-9050-230.0536	TNT Bldg. Purchase	\$ 15,000	\$ 10,000	\$ 15,000	
867	001-9050-230.0537	\$1.15M Infrastructure/Equipment - 2018 Bond	\$ 115,000	\$ 115,000	\$ 115,000	
868	001-9050-230.0538	Municipal Pool Refurbishment - 2018 Bond	\$ 36,000	\$ 36,000	\$ 36,000	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21		FY 20 Audited	Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)		
869	001-9050-230.0539	\$560k Capital Requirements - 2019 Bond	\$ 56,000	\$ 56,000	\$ -	
870	001-9070-230.0540	\$2.5m Capital Requirements GF Portion - 2019 Bond	\$ 5,358	\$ 5,358	\$ -	
871	001-9070-230.XXXX	\$1.7m Capital Requirements - GF Portion - 2020 Bond	\$ 76,325			
872	Sub Total		\$ 699,526	\$ 672,816	\$ 776,416	
873			3.97%	-13.96%	18.31%	
874	(9060) INSURANCE					
875	001-9060-110.0159	Workers Compensation (9060)	\$ 624,361	\$ 624,361	\$ 651,865	
877	001-9060-110.0162	Property & Casualty (9060)	\$ 213,460	\$ 213,460	\$ 223,894	
879	Sub Total		\$ 837,821	\$ 837,821	\$ 875,759	
880			0.00%	-7.63%	-2.35%	
881	(9070) DEBT SERVICE INTEREST					
882	001-9070-230.0511	Auditorium	\$ 777	\$ (16)	\$ (3,992)	
883	001-9070-230.0512	Cemetery	\$ -	\$ -	\$ (3,188)	
884	001-9070-230.0513	Granite Museum	\$ 100	\$ 1,667	\$ 3,763	
885	001-9070-230.0514	Library	\$ (1,233)	\$ -	\$ (1,153)	
886	001-9070-230.0518	TAN Note	\$ -	\$ 16,200	\$ 34,675	
887	001-9070-230.0522	City Hall Roof	\$ 1,280	\$ 1,422	\$ 1,524	
888	001-9070-230.0523	RAN Note (2013 Meters)	\$ -	\$ -	\$ -	
889	001-9070-230.0526	Public Safety Building	\$ 40,962	\$ 42,360	\$ 59,056	
890	001-9070-230.0527	Street Program	\$ -	\$ -	\$ 2,349	
891	001-9070-230.0528	2010 HME Fire Truck - Eng #1	\$ -	\$ -	\$ 123	
892	001-9070-230.0529	2013 HME Fire Truck - Eng #2	\$ 1,615	\$ 3,178	\$ 4,682	
893	001-9070-230.0530	Big Dig \$1.75 M Bond. GF Portion	\$ 16,106	\$ 17,425	\$ 18,662	
894	001-9070-230.0533	Civic Center improvements	\$ -	\$ -	\$ -	
895	001-9070-230.0534	Tower Truck	\$ 16,500	\$ 17,016	\$ 18,822	
896	001-9070-230.0535	2015 Gunners Brook Flood Mitigation Note	\$ 14,280	\$ 15,120	\$ 15,791	
897	001-9070-230.0536	TNT Bldg. Purchase	\$ 800	\$ 1,070	\$ 662	
898	001-9070-230.0537	\$1.15M Infrastructure/Equipment	\$ 22,862	\$ 25,059	\$ 27,094	
899	001-9070-230.0538	Municipal Pool	\$ 20,599	\$ 21,287	\$ 21,924	
900	001-9070-230.XXXX	\$560k Capital Requirements - 2019 Bond	\$ 8,641	\$ 9,400	\$ 8,175	
901	001-9070-230.XXXX	\$2.5m Capital Requirements - GF Portion - 2019 Bond	\$ 4,227	\$ 4,300	\$ 3,626	
902	001-9070-230.XXXX	\$1.7m Capital Requirements - GF Portion - 2020 Bond	\$ 2,671			
903	Sub Total		\$ 150,188	\$ 175,487	\$ 212,594	
904			-14.42%	-24.41%	-6.47%	
905	(9100) UNEMPLOYMENT INSURANCE					
906	001-9100-110.0158	Unemployment (9100)	\$ 25,000	\$ 14,600	\$ 14,678	\$9,000 increase per renewal guidance from VLCT due to spring employee furloughs
907	Sub Total		\$ 25,000	\$ 14,600	\$ 14,678	
908			71.23%	-11.51%	35.23%	
909	(9110) MISC TAX LEVIED					
911	001-9110-220.0422	Washington County Tax (9110)	\$ 42,305	\$ 41,073	\$ 39,921	
912	001-9110-220.0425	Voter Approved Assistance (9110)	\$ 139,601	\$ 134,601	\$ 154,501	
913	001-9110-220.0427	CVPSA	\$ -	\$ 26,500	\$ -	
914	Sub Total		\$ 181,906	\$ 202,174	\$ 194,422	
915			-10.02%	0.17%	-8.91%	
916	(9120) SPECIAL PROJECTS					
917	001-9110-220.0150	Special Projects - FICA	\$ 2,192	\$ 2,513	\$ 1,713	
918	001-9110-220.1901	Special Projects - Custodial	\$ 6,649	\$ 7,850	\$ 4,793	
919	001-9110-220.1902	Special Projects - Fire	\$ 7,000	\$ 5,000	\$ 5,892	
920	001-9110-220.1903	Special Projects - Police	\$ 15,000	\$ 20,000	\$ 13,835	
921	Sub Total		\$ 30,841	\$ 35,363	\$ 26,233	

CITY OF BARRE, VERMONT

GENERAL FUND BUDGET DETAIL

FOR THE YEAR ENDING JUNE 30, 2021

Line No.	Account No.	Account Description	FY 21			Notes/Assumptions
			FY 22 Proposed	Approved (8-10-2020)	FY 20 Audited	
922						
923	(9130)	MISC ACCOUNTS				
924	001-9130-360.1201	VGM - South Parking Lot Lease	\$ 15,965	\$ 15,500	\$ 15,270	
926	001-9130-360.1203	Barre City Energy Committee	\$ 1,000	\$ -	\$ 1,000	
928	001-9130-360.1326	Miscellaneous Expenses	\$ 10,000	\$ -	\$ 1,065	
931	001-9130-360.1371	BCJC Stipend	\$ 7,000	\$ 6,840	\$ 6,840	2.5% Increase over FY21
932	001-9130-360.1380	Semp VCF Trust Income Assignment	\$ 50,000	\$ 4,047	\$ 61,567	
933	001-9130-360.1381	VT Youth Conservation Corps	\$ 7,500	\$ -	\$ 7,500	
935	001-9130-360.xxxx	Teen Center Staff & Misc. Allowance	\$ -	\$ -	\$ -	
936	001-9130-370.1380	COVID-19 Materials	\$ 15,000	\$ 15,000	\$ 23,506	Hedge against lack of grant funds going fwd
937	001-9130-370.1381	COVID-19 Payroll	\$ -	\$ -	\$ 20,797	
938	001-9130-370.1382	COVID-19 FICA	\$ -	\$ -	\$ 1,581	
939	001-9130-360.1206	BADC Rock Solid Program Ballot Item	\$ -	\$ 40,000	\$ -	
940	Sub Total		\$ 106,465	\$ 81,387	\$ 139,126	
941			30.81%	1.56%	42.68%	
948						
949	EXPENSES TOTAL		\$ 12,828,845	\$ 12,562,269	\$ 12,098,489	
950						
951	Carry Forward Fund Balance: (Reserve Fund) or (Deficit)		\$1,106	\$ -	\$ (36,979)	
952	Grand Total	Note: \$0 = Balanced Budget ->	\$ 0	\$ (0)	\$ 1,106	
	Cumulative Fund Balance (As restated)					
	Percent Increase FY22 Expense Budget over FY21 Expense Budget ->		2.12%	0.27%	-1.01%	
	Percent Increase FY22 Expense Budget over FY21 Expense Budget, including FY20 Cumulative (Deficit)/Surplus ->		2.11%	0.27%		
	Percent Increase FY22 Expense Budget over FY20 Unaudited Actual ->		6.04%	2.78%		

12/23/2020 DM

Recon of FY22 Budget Changes from Draft #1 to Draft #2

Double Check

Voter Approved - Heritage Fest	5,000		
COPS Grant	(41,666)		
Auditorium Rental	9,173		
Alumni Hall (Rentals & DMV Lease)	12,893		
BOR Rental	53,369		
Custodial Fees	1,049		
Misc. Rents/Leases	500	12,859,318	D1
SRO	(56,205)	12,843,431	D2
Total Revenue Change from D1 to D2	<u>(15,887)</u>	<u>(15,887)</u>	
Gen Admin Dues	3		
Contract Negotiations	10,000		
Mgr Transition Salary & FICA	13,456		
Meter Coin Handling Fee	1,000		
Fire Vehicle Fuel	3,330		
FD Salaries Correction	(17,000)		
COPS Grant	(49,404)		
PD FICA adj	(5,080)		
PD Life, Dental, VMERS (1 COP)	(5,085)		
City Hall LP	7,945		
Wheelock LP	634		
Facilities Vehicle Fuel	837		
Aud/Alumni LP	710		
Aud Fuel	4,750		
BOR Water & Sewer	1,300		
BOR LP	3,786		
PSB LP	6,844		
DPW Garage Fuel	1,226		
DPW Vehicle Fuel	11,327		
Unemployment Ins	8,940		
Special Projects - Custodial/FICA	1,130		
Voter Approved - Heritage Fest	5,000	12,860,424	D1
MVP	(37,228)	12,828,845	D2
Total Expense Change from D1 to D2	<u>(31,579)</u>	<u>(31,579)</u>	

Total Difference (15,692)

= Line 952 of D2

**Social Media Policy
City of Barre, Vermont**

PURPOSE

The purpose of this policy is to provide standards and procedures for the appropriate use of social media when conducting City business.

PERSONS AFFECTED

This policy is to be used by the City Officials in Barre City in conjunction with 24 V.S.A. §§ 1121, 1122, and 872.

PROCEDURES

While this policy generally applies to the most popular sites, it is acknowledged that social media is an evolving communications tool and that new resources may become available over time. The City may utilize social media and social media sites to communicate information related to the business of the City directly to the public as well as to provide members of the public the opportunity to comment on concerning City business, including but not limited to operations and services provided by the City. The City encourages the use of social media to further the goals of the City, the missions of its departments and public bodies, and to contribute to the overall vibrancy of its community and a degree of participation by its citizenry, where appropriate.

This policy gives direction to City employees, elected officials, volunteers, appointees, public bodies and other authorized affiliated organizations that utilize social media sites and engage in social networking for City purposes. The City has an overriding interest and expectation in deciding what is published on behalf of the City through social media and in establishing guidelines for the use of City social media by City officials and the general public.

DEFINITIONS

Comment means a statement or response submitted by a City official or member of the public to the City for posting on the City's social media website.

Designated Agent means the City Manager who is hereby designated by the City Council to receive and respond to notifications of claimed copyright infringement. Once named, the City must file a "designation of agent" form with the United States Copyright Office.

Social Media means the various forms of information-sharing technology to create web content and dialogue around a specific issue or area of interest. Examples of social media applications include but are not limited to Facebook, Front Porch Forum, SnapChat, Instagram, Google and Yahoo Groups, Wikipedia, YouTube, OneDrive and GoogleDrive, Flickr, Twitter, LinkedIn, and news media comment-sharing/blogging.

City Official means employees of the City, public officers (whether elected or appointed) and City volunteers.

City Social Media Site means the official social media sites of the City, or its Departments, as approved by the City Manager or designee.

City Social Networking Moderator means an individual designated by the City Manager to monitor,

manage and oversee social media content.

Public Good means a benefit to the residents of the City of Barre resulting from a commodity or service that is provided without profit, either by the government or a private organization.

Visitor means a member of the general public who accesses City social media sites.

CONDUCT OF CITY OFFICIALS

Those designated and authorized by the City Manager or designee to utilize City social media sites do so with the understanding that they are representing the City via social media sites and must always conduct themselves as representatives of the City. Use of City social media sites shall comply with this policy, the City's personnel and any other relevant policies, charter and ordinance provisions, rules and regulations of the City. This includes any usage of City social media sites from outside of the workplace.

Employees found in violation of this policy may be subject to disciplinary action, up to and including termination of employment in compliance with the City's personnel policy, employment contract, or collective bargaining agreement as appropriate. Appointees and volunteers found in violation of this policy may be subject to removal from their respective public posts. Elected officials found in violation of this policy may be subject to private or public admonishment and/or may be asked to resign their office. When a City official responds to a comment in his/her capacity as a City official, the official's name and title shall be made available.

Information posted to City social media sites is public information, and there should be no expectation of privacy regarding the information posted on City social media outlets. City officials are expressly prohibited from disclosing any information via social media posts that may be confidential or is confidential in nature by statute or City directive.

City officials are discouraged from using personal accounts to comment on or post information to City social media sites regarding official City business, but are encouraged to share public information on social media sites. All social media site comments and posts by City officials are subject to Vermont's Public Records Law, Open Meetings Law, and all other applicable laws, rules, policies, charter and ordinance provisions and regulations.

City officials should have no expectation of privacy regarding anything created, sent or received on the City's electronic equipment or posted via social media. The City may monitor all transactions, communications and transmissions to ensure compliance with this policy and to evaluate the use of its equipment and official/unofficial sites.

It is the responsibility of authorized City officials to ensure that information communicated by means of social media is accurate, up-to-date, and complies with federal and state law as well as local ordinances and policies.

The City Social Networking Moderator will monitor the content posted by City officials on each of the City's social media sites to ensure it complies with this policy for appropriate use, messaging and branding, consistent with the goals of the City.

COMMENTS

For purposes of this policy, City social media falls into two distinct categories:

1. **A City Government Speech Site** may not allow for any public comments whatsoever. It is reserved for City government to engage in its communications to promote its own message. Examples of this type of site include the City's official website and social media sites where public comment has not been enabled. City Government Speech sites are to be used by the City of Barre.
2. **Limited Public Social Media Forums** are City social media sites where public comment has been enabled to allow for discussion on specific topics as posted by authorized City officials or consistent with the purposes of this policy. Submission of comments by members of the public constitutes participation in a limited public forum. Limited Public Social Media Forums are to be used by the City of Barre, but no response to messages are to be made by City Officials.

Users and visitors to City social media sites shall be notified that the intended purpose of the site is to serve as a mechanism for communication from authorized City officials and members of the public. A comment posted by a member of the public on any City social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City, nor do such comments necessarily reflect the opinions or policies of the City.

Comments by authorized City officials shall be allowed on City social media sites only when it is for a public good and consistent with the provisions of this policy. Comments by the general public shall be allowed on limited public social media forums only when consistent with the provisions of this policy. Comments containing any of the following inappropriate forms of content shall not be permitted on any type of City social media site and are subject to editing, removal or restriction, in whole or in part, by the City Social Networking Moderator:

- Comments not topically related to the particular social media thread, topic or article being commented upon;
- Comments in support of or opposition to political campaigns or ballot measures of any kind;
- Profane, obscene, or sexual language or content or links to such language or content;
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation;
- Solicitations of commerce, including but not limited to advertising of any business, service, or product for sale;
- Conduct or encouragement of illegal activity;
- Information that may tend to compromise the safety or security of the public or public systems;
- Defamatory or personal attacks;
- Threats to any person or organization;
- Conduct that violates any federal, state, or local law; or
- Content that violates a legal ownership interest of any other party.

If comments are related to the topic at hand, then the content must be allowed to remain, regardless of whether it is favorable or unfavorable to the City.

The City reserves the right to deny any individual who violates the City social media policy access to posting to City social media sites, at any time and without prior notice.

The City reserves the right to restrict or remove any content that is deemed in violation of this social media policy or any applicable law. Content submitted for posting that is deemed not suitable for posting by the City Social Networking Moderator because it is not topically related to the particular subject being commented upon, or is otherwise deemed prohibited content based on the criteria set

forth in this policy, must be retained in accordance with the relevant records retention schedule. Such content shall be accompanied by a description of the reason it is deemed not suitable for posting along with the time, date, and identity of the poster when available.

All City social media authors and public commenters shall be clearly identified. Anonymous posting shall not be allowed.

These conduct guidelines governing comment on City social media sites shall be displayed on all limited City social medium forums or made available by hyperlink from the City's official website.

ACCOUNT MANAGEMENT

The establishment and use by City officials of City social media sites on behalf of the City is subject to approval by the City Manager and/or designee.

The City Manager and/or a designee will review all requests to contribute to City social media sites and has the sole authority to authorize their use and establish and/or terminate City social media accounts of City officials and pages.

There shall be an authorization process for employees wishing to create an site? for the benefit of the City, a City Department , or a City Committee. with the City Manager and/or designee as the authority to oversee and confirm decisions. In this role, the City Manager and/or designee will evaluate all requests for usage, verify staff authorized to use City social media tools, and confirm completion of online training for social media if deemed necessary. The City Manager and/or designee will also be responsible for maintaining a list of all social networking application domain names in use, the names of all City Administrators of these accounts, as well as the associated user identifications and active passwords.

All City social media sites shall be monitored, managed and overseen by a City Social Networking Moderator with the approval and under the direction of the City Manager and shall be published using approved City social networking platform and tools.

CONTENT MANAGEMENT

The City Manager shall designate a City Social Networking Moderator to monitor, manage, and oversee all content on each social media site to ensure adherence to this policy, including appropriate use, messaging, and branding that is consistent with the interests, goals, and objectives of the City.

The City Social Networking Moderator retains the sole authority to remove information from City social media outlets, including management of the official City of Barre social media sites. All content posted on official City pages by City of Barre public bodies will be submitted to the City Social Networking Moderator for posting.

Designated department heads and/or other authorized City officials will be responsible for the content and upkeep of any City social media sites they may create or authorize to be created for the individual departments, which may be shared by other departments or linked to the official City of Barre social media sites.

The City does not guarantee the authenticity, accuracy, appropriateness, or security of posted hyperlinks or websites or content linked thereto.

Wherever possible, content posted to the City's social media sites will also be linked to the City's official website [www.barrecity.org]. City social media sites should complement rather than replace the City's

existing web resources. Content posted on the City's social media sites should contain links directing users to the City's official website for additional information, forms, documents, or online services necessary to conduct business with the City.

OFFICIAL CITY PAGES

Each Department of the City of Barre may have an official social media site. Each site will have a designated City Administrator as assigned or approved by the City Social Networking Moderator.

All City social media sites shall clearly indicate that they are maintained by the City and shall prominently display necessary City contact information. All City social media sites shall include the prominent placement of the official City seal along with the following notification:

This is an official (Facebook, Twitter, YouTube, etc.) page for the City of Barre, Vermont. If you are looking for more information about the City of Barre, Vermont, please visit www.barrecity.org. The purpose of this City page is to provide general public information only. Should you require a response from the City or wish to request City services, you must go to www.barrecity.org, if appropriate, or contact the City at <https://www.barrecity.org/staff-directory.html>.

Other City Committee may use social media sites, but none will be official sites of the City of Barre and may not use the official City seal. If the social media site is moderated by a public official, the site shall contain the following notification:

This (Facebook, Twitter, YouTube, etc.) page is not an Official City of Barre sanctioned site, administered nor monitored by the Barre City Council or City Administration. Content herein is provided on a voluntary basis by the page volunteer organizer.

PUBLIC USER AGREEMENT

A copy of this policy shall be accessible from either the City's official website or the City's social media site. The general public shall be informed that agreement to the terms of this policy is a prerequisite to participating in the City's limited public social media forums.

COPYRIGHT INFRINGEMENT NOTIFICATION

The City complies with the provisions of the Digital Millennium Copyright Act of 1998 (DMCA). Federal law (U.S. Copyright Act, Title 17 of the US Code, and, more recently, the Digital Millennium Copyright Act, 105 PL 304) makes it illegal to download, upload, or distribute in any fashion copyrighted material in any form without permission or a license to do so from the copyright holder.

The City respects the intellectual property of others and requests users of the City's social media sites to do the same. In accordance with the DMCA and other applicable law, the City has adopted a policy of terminating, in appropriate circumstances and at its sole discretion, users, subscribers, or account holders who are deemed to be repeat copyright infringers. The City may also in its sole discretion limit access to its City social media sites and/or terminate the accounts of any user who infringes any intellectual property rights of others, whether or not there is any repeat infringement.

The following notification shall be made accessible on all City social media sites and on the City's official website:

If you believe that any material on the City's official website or City social media site infringes on any copyright which you own or control, or that any link on the City's social media sites directs users to

another website that contains material that infringes on any copyright that you own or control, you may file a notification of such infringement with the City's Designated Agent as set forth below. Notifications of claimed copyright infringement must be sent to the City of Barre, Vermont's Designated Agent, for notice of claims of copyright infringement. The City of Barre, Vermont's Designated Agent may be reached as follows:

Designated Agent:

Address of Designated Agent:

Telephone Number of Designated Agent: Email Address of Designated Agent:

PUBLIC RECORDS LAW - COMPLIANCE

City social media sites and their related social media content are subject to Vermont's Access to Public Records Law. Information that is produced or acquired in the course of City business, including comments posted to City social media sites, may be a public record -thus, there should be no expectation of privacy regarding the information posted on these social media outlets.

All files, documents, data, and other electronic messages created, received, or stored on the City's computer system are open to review and regulation by the City and may be subject to the provisions of Vermont's Public Records Law. A public record consists of any written or recorded information, regardless of physical form or characteristics, which is produced or acquired in the course of City business. Public records, regardless of format, are available for inspection and copying unless there is a specific statute exempting the record from public disclosure. Those records exempt from public inspection and copying are set out at 1 V.S.A. § 317(c).

The City's official website and City social media sites shall clearly indicate that any articles and any other content or comments posted or submitted for posting in whatever format are subject to public disclosure. Content related to City business shall be maintained in an accessible format so that it can be produced in response to a public records request. Users shall be notified that public disclosure requests must be directed to the proper custodian of public records. The name, title, and contact information for the proper custodian of public records shall be posted on each City social media site.

PUBLIC RECORDS LAW - RETENTION

Relevant City records retention schedules apply to content on the City's official website as well as to City social media sites. Content posted or submitted for posting shall be retained pursuant to Vermont's Public Records Law in its standard format and in accordance with applicable disposition orders and retention schedules as established by the Vermont State Archivist.

OPEN MEETING LAW

Vermont's Open Meeting Law defines a public meeting as a gathering of a quorum of the members of a public body for the purpose of discussing the business of the public body or for the purpose of taking action. All meetings of a public body are to be open to the public at all times unless otherwise exempted. Members (elected or appointed) of any City public body should refrain from using City social media sites to discuss the business of the public body or taking action by the public body in violation of Vermont's Open Meeting Law. Furthermore, members of public bodies should refrain from commenting on or responding to inquiries related to quasi-judicial matters within the subject matter jurisdiction of their respective public bodies.

City of Barre public bodies may utilize social media for gathering of public input and fostering of public discussion related to the role with which it has been charged by statute or the City Council, provided that the use is authorized in accordance with and conforms to this policy.

Information posted by the City on its social media sites will supplement and not replace required

notices and standard methods of providing warnings, postings, and notifications required to be made with regard to public meetings and hearings under Vermont law.

LEGAL

All comments posted to any City social media site are bound by that site's applicable statement of rights and responsibilities. The City reserves the right to report any violation of that site's statement of rights and responsibilities to the site provider with the intent of the provider taking appropriate and reasonable responsive action.

PERSONAL COMMUNICATION THAT CAN BECOME PUBLIC

It is important for elected and appointed officials, employees and contracted service providers to remember that some personal communication may reflect on the City of Barre, especially if personnel are commenting on: anything political in nature; federal, state or local government activities; or, City business. The following guidelines apply to personal communication including various forms of social media, emails, letters to the editor of newspapers and personal endorsements. Remember that what you write is public and may be so for a long time. It may be spread to large audiences. Use common sense when using email or social media sites. It is a good idea to refrain from sending or posting information that you would not want your supervisor or other employees to read, or that you would be embarrassed to see in a newspaper or on a prominent website.

Social Media Policy City of Barre, Vermont

PURPOSE

The purpose of this policy is to provide standards and procedures for the appropriate use of social media when conducting City business.

PERSONS AFFECTED

This policy is to be used by the City Officials in Barre City in conjunction with 24 V.S.A. §§ 1121, 1122, and 872.

PROCEDURES

While this policy generally applies to the most popular sites, it is acknowledged that social media is an evolving communications tool and that new resources may become available over time. The City may utilize social media and social media sites to communicate information related to the business of the City directly to the public as well as to provide members of the public the opportunity to comment on ~~or participate in discussions~~ concerning City business, including but not limited to operations and services provided by the City. The City encourages the use of social media to further the goals of the City, the missions of its departments and public bodies, and to contribute to the overall vibrancy of its community and a degree of participation by its citizenry, where appropriate.

This policy gives direction to City employees, elected officials, volunteers, appointees, public bodies and other authorized affiliated organizations that utilize ~~the City's electronic/computer resources to access~~ social media ~~websites~~ and engage in social networking for City purposes. The City has an overriding interest and expectation in deciding what is published on behalf of the City through social media and in establishing guidelines for the use of City social media by City officials and the general public.

DEFINITIONS

Comment means a statement or response submitted by a City official or member of the public to the City for posting on the City's social media website.

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Social Media means the various forms of information-sharing technology to create web content and dialogue around a specific issue or area of interest. Examples of social media applications include but are not limited to Facebook, Front Porch Forum, SnapChat, Instagram, MySpace, Google and Yahoo Groups, Wikipedia, YouTube, OneDrive and GoogleDrive, Flickr, Twitter, LinkedIn, and news media comment-sharing/blogging.

~~**City Electronic Equipment** means all City electronic equipment including but not limited to computers, cell phones, smart phones, pagers and any other City equipment that may be utilized to send or receive electronic communications.~~

City Official means employees of the City, public officers (whether elected or appointed) and City volunteers.

City Social Media Site means the official social media sites of the City, or its Departments, as

Adopted by Council 01/05/2020~~4/2/2019~~

approved by the City Manager or designee~~Council~~.

City Social Networking Moderator means an individual designated by the City Manager to monitor, manage and oversee social media content.

Public Good means a benefit to the residents of the City of Barre resulting from a commodity or service that is provided without profit, either by the government or a private organization. ~~for the benefit of residents of the City of Barre.~~

Visitor means a member of the general public who accesses City social media sites.

CONDUCT OF CITY OFFICIALS

Those designated and authorized by the City Manager or designee to utilize City social media sites do so with the understanding that they are representing the City via social media site~~outlets~~ and must always conduct themselves as representatives of the City. Use of City social media sites shall comply with this policy, the City's personnel and any other relevant policies, charter and ordinance provisions, rules and regulations of the City. This includes any usage of City social media sites from outside of the workplace.

Employees found in violation of this policy may be subject to disciplinary action, up to and including termination of employment in compliance with the City's personnel policy, employment contract, or collective bargaining agreement as appropriate. Appointees and volunteers found in violation of this policy may be subject to removal from their respective public posts. Elected officials found in violation of this policy may be subject to private or public admonishment and/or may be asked to resign their office. When a City official responds to a comment in his/her capacity as a City official, the official's name and title shall be made available.

Information posted to City social media sites is public information, and there should be no expectation of privacy regarding the information posted on City social media outlets. City officials are expressly prohibited from disclosing any information via social media posts that may be confidential or is confidential in nature by statute or City directive.

City officials are discouraged from using personal accounts to comment on or post information to City social media sites regarding official City business, but are encouraged to share public information on social media sites. All social media site comments and posts by City officials are subject to Vermont's Public Records Law, Open Meetings Law, and all other applicable laws, rules, policies, charter and ordinance provisions and regulations.

City officials should have no expectation of privacy regarding anything created, sent or received on the City's electronic equipment or posted via social media. The City may monitor all transactions, communications and transmissions to ensure compliance with this policy and to evaluate the use of its equipment and official/unofficial sites.

It is the responsibility of authorized City officials to ensure that information communicated by means of social media is accurate, ~~and~~ up-to-date, and complies with federal and state law as well as local ordinances and policies.

The City Social Networking Moderator will monitor the content posted by City officials on each of the City's social media sites to ensure it complies with this policy for appropriate use, messaging and branding, consistent with the goals of the City.

Adopted by Council 01/05/2020~~4/2/2019~~

~~Authorized City officials must be provided with a copy of this policy and sign the Acknowledgement of Official Use by Authorized City Officials (see Addendum A) prior to utilizing City social media.~~

COMMENTS

For purposes of this policy, City social media falls into two distinct categories:

1. **The A City Government Speech Site** ~~does~~ may not allow for any public comments whatsoever. It is reserved for City government to engage in its ~~own expressive conduct~~ communications to promote its own message. Examples of this type of site include the City's official website and social media sites where public comment has not been enabled. City Government Speech sites are to be used by the City of Barre.
2. **Limited Public Social Media Forums** are City social media sites where public comment has been enabled to allow for discussion on specific topics as ~~signified by~~ postings by authorized City officials or consistent with the purposes of this policy. Submission of comments by members of the public constitutes participation in a limited public forum. Limited Public Social Media Forums are to be used by the City of Barre, but no response to messages are to be made by City Officials.

Users and visitors to City social media sites shall be notified that the intended purpose of the site is to serve as a mechanism for communication ~~from~~between authorized City officials and members of the public.

A comment posted by a member of the public on any City social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City, nor do such comments necessarily reflect the opinions or policies of the City.

Comments by authorized City officials shall be allowed on City social media sites only when it is for a public good and consistent with the provisions of this policy. Comments by the general public shall be allowed on limited public social media forums only when consistent with the provisions of this policy. Comments containing any of the following inappropriate forms of content shall not be permitted on any type of City social media site and are subject to editing, removal or restriction, in whole or in part, by the City Social Networking Moderator:

- Comments not topically related to the particular social ~~medium~~ media thread~~thread~~, or topic or article being commented upon;
- Comments in support of or opposition to political campaigns or ballot measures of any kind;
- Profane, obscene, or sexual language or content or links to such language or content;
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability, or sexual orientation;
- Solicitations of commerce, including but not limited to advertising of any business, service, or product for sale;
- Conduct or encouragement of illegal activity;
- Information that may tend to compromise the safety or security of the public or public systems;
- Defamatory or personal attacks;
- Threats to any person or organization;
- Conduct that violates any federal, state, or local law; or
- Content that violates a legal ownership interest of any other party.

If comments are related to the topic at hand, then the content must be allowed to remain, regardless of whether it is favorable or unfavorable to the City.

The City reserves the right to deny any individual who violates the City social media policy access to posting to City social media sites, at any time and without prior notice.

The City reserves the right to restrict or remove any content that is deemed in violation of this social media policy or any applicable law. Content submitted for posting that is deemed not suitable for posting by the City Social Networking Moderator because it is not topically related to the particular subject being commented upon, or is otherwise deemed prohibited content based on the criteria set forth in this policy, must be retained in accordance with the relevant records retention schedule. Such content shall be accompanied by a description of the reason it is deemed not suitable for posting along with the time, date, and identity of the poster when available.

All City social media authors and public commenters shall be clearly identified. Anonymous posting shall not be allowed.

These conduct guidelines governing comment on City social media sites shall be displayed on all limited City social medium forums or made available by hyperlink from the City's official website.

ACCOUNT MANAGEMENT

The establishment and use by City officials of City social media sites on behalf of the City is subject to approval by the City Manager and/or designee.

The City Manager and/or a designee will review all requests to contribute to City social media sites and has the sole authority to authorize their use and establish and/or terminate City social media accounts of City officials and pages.

There ~~shall~~be an authorization process for employees wishing to create an ~~account~~ site? for the benefit of the City, a City Department, or a City Committee. with the City Manager and/or designee as the authority to oversee and confirm decisions. In this role, the City Manager and/or designee will evaluate all requests for usage, verify staff authorized to use City social media tools, and confirm completion of online training for social media if deemed necessary. The City Manager and/or designee will also be responsible for maintaining a list of all social networking application domain names in use, the names of all City ~~a~~Administrators of these accounts, as well as the associated user identifications and active passwords.

All City social media sites shall be ~~monitored, managed and overseen~~established by a City Social Networking Moderator with the approval and under the direction of the City Manager and shall be published using approved City social networking platform and tools.

CONTENT MANAGEMENT

The City Manager shall designate a City Social Networking Moderator to monitor, manage, and oversee all content on each social media site to ensure adherence to this policy, including appropriate use, messaging, and branding that is consistent with the interests, goals, and objectives of the City.

The City Social Networking Moderator retains the sole authority to remove information from City social media outlets, including management of the official City of Barre social media sites. All content posted on official City pages by City of Barre public bodies will be submitted to the City Social Networking Moderator for posting.

Designated department heads and/or other authorized City officials will be responsible for the content and upkeep of any City social media sites they may create or authorize to be created for the individual

Adopted by Council 01/05/2020~~4/2/2019~~

departments, which may be shared by other departments or ~~or~~ linked to the official City of Barre social media sites.

The City does not guarantee the authenticity, accuracy, appropriateness, or security of posted hyperlinks or websites or content linked thereto.

Wherever possible, content posted to the City's social media sites will also be ~~available or~~ linked to the City's official website [www.barrecity.org]. City social media sites should complement rather than replace the City's existing web resources. Content posted on the City's social media sites should contain links directing users to the City's official website for additional information, forms, documents, or online services necessary to conduct business with the City.

OFFICIAL CITY PAGES

Each Department of the City of Barre may have an official social media site. Each site will have a designated City Administrator as assigned or approved by the City Social Networking Moderator.

All City social media sites shall clearly indicate that they are maintained by the City and shall prominently display necessary City contact information. All City social media sites shall include the prominent placement of the official City seal, ~~if available~~, along with the following notification:

This is ~~an~~the official (Facebook, Twitter, YouTube, etc.) page for the City of Barre, Vermont. If you are looking for more information about the City of Barre, Vermont, please visit www.barrecity.org. The purpose of this City page is to provide general public information only. Should you require a response from the City or wish to request City services, you must go to www.barrecity.org, if appropriate, or contact the City at <https://www.barrecity.org/staff-directory.html>.

Other ~~bodies~~ City Committee of the City may use social media sites, but none will be official sites of the City of Barre and may not use the official City seal. If the social media site is moderated by a public official, the site shall contain the following notification:

This (Facebook, Twitter, YouTube, etc.) page is not an Official City of Barre sanctioned site, administered nor monitored by the Barre City Council or City Administration. Content herein is provided on a voluntary basis by the page volunteer organizer.

PUBLIC USER AGREEMENT

A copy of this policy shall be accessible from either the City's official website or the City's social media site. The general public shall be informed that agreement to the terms of this policy is a prerequisite to participating in the City's limited public social media forums.

COPYRIGHT INFRINGEMENT NOTIFICATION

The City complies with the provisions of the Digital Millennium Copyright Act of 1998 (DMCA). Federal law (U.S. Copyright Act, Title 17 of the US Code, and, more recently, the Digital Millennium Copyright Act, 105 PL 304) makes it illegal to download, upload, or distribute in any fashion copyrighted material in any form without permission or a license to do so from the copyright holder.

The City respects the intellectual property of others and requests users of the City's social media sites to do the same. In accordance with the DMCA and other applicable law, the City has adopted a policy of terminating, in appropriate circumstances and at its sole discretion, users, subscribers, or account holders who are deemed to be repeat copyright infringers. The City may also in its sole discretion limit

access to its City social media sites and/or terminate the accounts of any user who infringes any intellectual property rights of others, whether or not there is any repeat infringement.

The following notification shall be made accessible on all City social media sites and on the City's official website:

If you believe that any material on the City's official website or City social media site infringes on any copyright which you own or control, or that any link on the City's social media sites directs users to another website that contains material that infringes on any copyright that you own or control, you may file a notification of such infringement with the City's Designated Agent as set forth below.

Notifications of claimed copyright infringement must be sent to the City of Barre, Vermont's Designated Agent, for notice of claims of copyright infringement. The City of Barre, Vermont's Designated Agent may be reached as follows:

Designated Agent:

Address of Designated Agent:

Telephone Number of Designated Agent: Email Address of Designated Agent:

PUBLIC RECORDS LAW - COMPLIANCE

City social media sites and their related social media content are subject to Vermont's Access to Public Records Law. Information that is produced or acquired in the course of City business, including comments posted to City social media sites, may be a public record -thus, there should be no expectation of privacy regarding the information posted on these social media outlets.

All files, documents, data, and other electronic messages created, received, or stored on the City's computer system are open to review and regulation by the City and may be subject to the provisions of Vermont's Public Records Law. A public record consists of any written or recorded information, regardless of physical form or characteristics, which is produced or acquired in the course of City business. Public records, regardless of format, are available for inspection and copying unless there is a specific statute exempting the record from public disclosure. Those records exempt from public inspection and copying are set out at 1 V.S.A. § 317(c).

The City's official website and City social media sites shall clearly indicate that any articles and any other content or comments posted or submitted for posting in whatever format are subject to public disclosure. Content related to City business shall be maintained in an accessible format so that it can be produced in response to a public records request. Users shall be notified that public disclosure requests must be directed to the proper custodian of public records. The name, title, and contact information for the proper custodian of public records shall be posted on each City social media site.

PUBLIC RECORDS LAW - RETENTION

Relevant City records retention schedules apply to content on the City's official website as well as to City social media sites. Content posted or submitted for posting shall be retained pursuant to Vermont's Public Records Law in its standard format and in accordance with applicable disposition orders and retention schedules as established by the Vermont State Archivist.

OPEN MEETING LAW

Vermont's Open Meeting Law defines a public meeting as a gathering of a quorum of the members of a public body for the purpose of discussing the business of the public body or for the purpose of taking action. All meetings of a public body are to be open to the public at all times unless otherwise exempted. Members (elected or appointed) of any City public body should refrain from using City social media sites to discuss the business of the public body or taking action by the public body in violation of Vermont's Open Meeting Law. Furthermore, members of public bodies should refrain from

commenting on or responding to inquiries related to quasi-judicial matters within the subject matter jurisdiction of their respective public bodies.

City of Barre Ppublic boards and committeesbodies may utilize ~~City~~ social media for gathering of public input and fostering of public discussion related to the role with which it has been charged by statute or the City Council, provided that the use is authorized in accordance with and conforms to this policy.

Information posted by the City on its social media sites will supplement and not replace required notices and standard methods of providing warnings, postings, and notifications required to be made with regard to public meetings and hearings under Vermont law.

LEGAL

All comments posted to any City social media site are bound by that site's applicable statement of rights and responsibilities. The City reserves the right to report any violation of that site's statement of rights and responsibilities to the site provider with the intent of the provider taking appropriate and reasonable responsive action.

PERSONAL COMMUNICATION THAT CAN BECOME PUBLIC

It is important for elected and appointed officials, employees and contracted service providers to remember that some personal communication may reflect on the City of Barre, especially if personnel are commenting on: anything political in nature; federal, state or local government activities; or, City business. The following guidelines apply to personal communication including various forms of social media, emails, letters to the editor of newspapers and personal endorsements. Remember that what you write is public and may be so for a long time. It may be spread to large audiences. Use common sense when using email or social media sites. It is a good idea to refrain from sending or posting information that you would not want your supervisor or other employees to read, or that you would be embarrassed to see in a newspaper or on a prominent website.

**Strategic Plan
FY2021 - FY2025**

Introduction

Vision and Mission Statements

- The City of Barre is a diverse and welcoming community that celebrates our small town character, urban energy, economic vitality and environmental stewardship.
- The City of Barre’s mission is to provide affordable, high quality municipal services and a responsive, accessible, local governance to ensure all persons the opportunity to enjoy contributing to, and being a part of, the Barre community.

Strategic Plan

The purpose of the strategic plan is to become a living document that will guide the City Council’s strategic decision-making process and memorialize the accomplishments and opportunities inherent in the type of work that has been conducted. There are various time frames for achieving our goals and while each is important, the availability of financial and human capital will dictate implementation and effectiveness. The goals laid out in this plan are attainable and take into account our current committee structures with the understanding that the commitment is to reach our overall goals.

Partnerships (Funded)

Funded in Budget

- Aldrich Library
- Barre Area Development
- Barre Partnership
- Department Heads

Bodies of the City

- Committees
- Boards
- Commissions
- List them out

Partnerships (Programmatic)

Nonprofit

- Vermont History Center
- Millstone Trails Association
- Barre Opera House
- Vermont Granite Museum
- Capstone Community Action
- Barre Youth Sports Association
- CV Chamber of Commerce
- CV Regional Planning Commission
- Green Mountain United Way
- Efficiency Vermont

Governmental

- Agency of Commerce & Community Development
- Agency of Natural Resources
- Department of Health
- Etc.
- BUUSD
- Etc.

For Profit

- (Any Groups to partner with)

- The Press ([Times Argus](#), [World](#), [the Bridge](#), [FROGGY](#), [FRANK](#))

Historical Background and Assessment

On November 6, 1780, 19,900 acres of land which was west of the New Hampshire Grants and east of New York was chartered to William Williams and 60 others and given the name of Wildersburgh. This chartered land encompassed the area that is now known as the City of Barre and the Town of Barre. In 1788 John Goldsbury and Samuel Rogers brought their families here and began to settle the area. They were eventually joined by other people from New Hampshire, Massachusetts and Rhode Island. On March 11, 1793, the first town meeting was held in the community. The name of the community was eventually changed to Barre. There is some debate about whether this occurred by auctioning off the right to the highest bidder or by means of a fist fight.

After the initial process of settling the community, the basic manufacturing enterprises of the day (saw mill, grist mill and bartering of food) were established. Barre started to develop in a different manner than the surrounding communities after the granite industry was established soon after the War of 1812. The development of this industry and other factors led to some population growth up until 1830. However, this growth leveled off for some fifty years thereafter. There were 2,012 residents in 1830 and just 2,060 in 1880.

The arrival of the railroad in Barre helped the granite industry become a major industry. The fame of this vast deposit of granite, which some geologists say is 4 miles long, 2 miles wide and 10 miles deep, soon spread to Europe and Canada. Large numbers of people migrated to Barre from Italy, Scotland, Spain, Scandinavia, Greece, Lebanon, Canada and a number of other countries. The population increased from 2,060 in 1880, to 6,790 in 1890, to 10,000 in 1894.

Over time, a major portion of the population came to reside in the lower valley portion of the Town which included different villages. For reasons best known to the people of the time, just under four square miles of the more populated area of the town was carved out in 1895, and the City of Barre was created by the action of the voters and the charter which was granted by the state legislature. The City of Barre has continued to exist as a separate governmental entity from the Town to this date.

Core Values

The core values representing the beliefs and behaviors by which all members of the City of Barre organization shall conduct ourselves and providing a common basis for making and evaluating all decisions and actions are as follows ([review along with Ground Rules](#)):



City of Barre Goals

Goal 1: Improve the Quality of Life for Barre City Residents

Goal 2: Enhance our Downtown, Neighborhoods, and Industrial Areas

Goal 3: Ensure that the City of Barre Infrastructure and Programs are Sustainable

**Goal 4: Improve Communication between the City, Residents, Businesses, and our Partners
(Add: Comply with Federal Laws, State Regulations, and Enforcement of City Charter, Ordinance and Policy?)**

Goal 5: Support City of Barre Partners

Goal 1

Improve the Quality of Life for Barre City Residents

Since 2018 City Council...

- Updated Several / and acknowledgement of accountability provided in policies.
- Public Forums - Public Safety (October 8th)
- Neighborhood Watch – 35 Organizational meetings (33 New areas). The City had success with establishing Neighborhood Watch Areas. Starting with meetings of two established groups, 21 additional groups were organized by June 30th of 2019. These groups reported issues with traffic and safety in their areas but were also able to meet their neighbors and gather contact information to help support one another. Some safety concerns were able to be communicated to law enforcement, but most of the items turned out to be with traffic calming measures, questions with plowing and sidewalk maintenance and other Public Works related items that were referred to the Transportation Advisory Committee. It is planned to have an organizational meeting completed for each defined area of the City by the end of FY20.
- Sharps Program, SADD Opioid Education Project, Public Safety Forum x 2, Street Crimes Unit, Continue Yard Waste Program, Take Back Day disposing of unused medications.

- There are hazardous waste collection days with a partnership from the Central Vermont Solid Waste management District and Scrap Metal recycle Days in partnership with Washington County Sheriffs and Bolducs.
- Environmental
 - Net Neutral Pledge 4/17/18
 - Green up Day
 - Evergreen Screen WWTF request in 12/18 led to grant GMP
 - Arbor Day Free Trees (June x 2)
 - Earth Hour/Water Conservation Pledge
 - Water Filtration Day, tour of the Water Treatment Facility (5/28/19)
 - Approved the Energy Plan Consultant
 - Scrap Metal Day x 2 4/27/19
 - Request for Tree screening by VGM lead to grant for GMP trees.
 - Butlers on Main Street
 - Last April we passed Resolution 2018-05 which solidified our commitment as a city to work with Federal, State, and local agencies to become more environmentally conscious as well as craft policies that will further the goal of a clean sustainable city.
 - We have made an important step on main street by replanting all the trees that line its way.
 - Just this past week we were awarded 40 trees from Green Mountain Power and they were planted in the city to create a barrier between here, the granite museum and the Wastewater treatment facility.
 - The Gunners Brook flood mitigation project is one that has proven it could pass the test. Last January it did just that, by catching ice that could have ended up in the choke point and flooded homes like it had 3 times already in the past 8 years. Ice managed to rise to 7 feet high and even with that the overflow was not needed. This work could not have been done if it hadn't been for the expertise of the DEC staff.

Goal 2

Enhance our Downtown, Neighborhoods, and Industrial Areas

Since 2018 City Council...

- Transportation
 - Bus Routes Barre to Burlington, Barre to Morrisville
- Recreation
 - Bike Rodeo, Kids to Park Day, Cow Pasture trails development
- Public Forums
- Opportunity Zone (November 8th, 2018)
- Housing
- Pearl Street Pedway and public sculpture "Culmination"
- The Pouliot Avenue Stormwater Mitigation Project
 - https://vtdigger.org/press_release/barre-city-pouliot-avenue-stormwater-mitigation-project-completed/
- Development of the City Pool utilizing and American Gift Fund and LWCF Pool Project Grants
- Barre Partnership is hosting the 1st Annual Barre Home Brew Festival and Competition, and the city will be host to the Vermont Council on Rural Development Community Visit to gather additional ideas to grow the City of Barre.

Goal 3

Ensure that the City of Barre Infrastructure and Programs are Sustainable

Since 2018 City Council has held a joint-meeting with Department Heads to convey why items were prioritized and ensure that Council is aware of major issues, can discuss more efficient ways to operation the city, and to reinforce that the Council works through the Manager. Council and Department Heads have also had the opportunity for training for Implicit Bias, Prevention of Sexual Harassment, Supervisor Respect Training, Emergency Management, and to participate in sessions at Local Government Day through the Vermont League of Cities and Towns (VLCT) and summits through the Vermont Council on Rural Development. Council began receiving presentations at City Council meetings from department heads to further discussion in public on areas that they are responsible for, which finalized with over 14 different presentations from staff. This allowed for jointly reviewed plans for parking enhancements, snowstorm responses, the Local Emergency Response Plan, and several other items that would affect the budget and operations. Additionally, Council participated in site visits at major City buildings and infrastructure to understand some of the larger challenges that are facing the city. The list of major items, from the DPW Campus to a long-term study of the Dix Reservoir, has been communicated with Congressman Welch in hopes of a larger Infrastructure Bill to assist with funding. The City was able to complete:

- Approve work to be performed on Pearl Street and the Keith Avenue Parking Lot
- Approved work to be performed Pouliot Ave. Storm water Engineering Project
- Storm Sewer reconstruction projects
- Two new emergency boilers in City Hall
- Alumni Heating Assessment
- Unbudgeted Repair of the BOR Chiller system

Some of the primary functions of City Council is to address issues with Charter, Ordinance, and Policy. Councilors continue to be assigned tasks in workgroups in these areas. The Charter workgroup met and provide a list of items, including expansion of duties from the Housing Board of Review, which was passed by the voters, but was tweaked at the Legislature prior to implementation.

Ordinance

Several Ordinances were revised, which require several hearings to complete. Aggressive panhandling in Chapter 11 was challenged by the ACLU and was rescinded in May of 2019. Also adopted in May were changes to the Vacant Building Ordinance, after the long-awaited appointment of a new Health Officer to review, which provides for additional restrictions on properties that are left vacated. For compliance with the Act 148 Composting Bill, Chapter 18 revised trash and composting in June of 2019. One of the longer ordinance conversations was with the overhaul of the Unified Development Ordinance presented by the Planning Commission. After several reviews and comments from the public, it was also adopted in June and officially in effect on July 16th, 2019. (add FY20 Ordinances)

Policy

In FY19, Six total policies were revised, which all but one was completed in the last 3 months of the fiscal year and the review process will lead to a greater number of polices reviewed in FY20.

- FY19 Policy Work Group(s) – 6 total, 1 rescinded, 1 new, 4 revised, 5 of 6 in last 3 months.

- Asset Naming Policy (Sue/Brandon/Lucas)
- Voter Approved Assistance (Keep as is)
- Rescind Tax Appeal Policy (Carol)
- Conflict of Interest (Rich, Lucas)
- Rules and Procedures (Rich, Lucas)
- Social Media (Lucas and Rich)
- FY20 Policy Work Groups ([add FY20 Policies here](#))

Revenues and Expenses

The City of Barre will see several initiatives completed within FY20. Council will need to address the water and sewer rate in response to the reconciliation of bills owed to VTrans for the Big Dig and Quarry Street Projects, to cover a bill of over \$1 million dollars owed to the State of Vermont. Finalization of outstanding debt, along with the hiring of Financial Director Dawn Monahan, is what has allowed for the audit to be in this report. There are several items that effected the projected FY20 budget, such as unforeseen winter storm expenses, loss of antenna rental revenue, and a \$100,000 repair of the leaking Chiller System at the B.O.R. that will need adjustments within the budget. The status of the Wheelock building will be revised with possible grant applications for repairs.

- Grants – FY19
 - American Gift Fund Grant - Pool
 - LWCF Pool Project Grant (10/16/18)
 - USDA Rural Development Grant - Ambulance
 - GHSP Grant – DUI Patrol, Speed Cart (4/16/19)
 - Green Up Day Grant
 - DOC Grant – Outreach Coordinator
 - Housing Consortium Grant
 - VCDP Planning Grant for Granite City Grocery
 - Edgewood Brook/Park-Winter Meadow Neighborhood, Stormwater Treatment
 - Planning loan funds to support replacement of the Wastewater Treatment Facility digester.
- Grants – FY20
 - [Add here](#)
- Expenditures
 - Salt Use Study
- Bond Votes
 - \$2.5 million based on a 1/15/19 “Summary memo” for City Infrastructure needs
 - \$560,000 Bond

Contracts

- Ratification of 2018-2020 FOP (Police) Collective Bargaining Agreement
- Contracts also include the contract and evaluation process that we have with our City Manager.
- [Add others here](#)

Staffing

- Added position
 - FY19

Draft City of Barre Strategic Plan FY21-25

- FY20 – Firefighter
- FY21 – DPW workers/Two new Police Officers

Goal 4

Improve Communication between the City, Residents, Businesses, and our Partners

Since 2018 City Council...

has implemented an onboarding process, providing orientation with staff, city issued email, business cards, and added contact information on the city website. Website functionality has expanded to support a “From the Desk of the Mayor” monthly report. Councilor outreach grew to include quarterly Ward meetings, quarterly budget presentations, receiving VT Alert Notifications, livestreaming Council meetings, and creation of additional Facebook pages for the City and different Departments for communication. “Coffee with the Mayor” meetings at Espresso Bueno (inviting Department Heads to join me every other month) to allow residents an alternative to going to the televised Council meeting to convey ideas and ask questions. Public announcements were added to public access television and increasingly through Front Porch Forum e-newsletters. Most residents also aren’t aware that there is a community calendar function embedded within Front Porch Forum that is free for everyone to use, which could be expanded upon for community growth. Council also held joint meetings with Montpelier and Barre Town.

In FY19, through a successful recruitment effort, Council appointed 36 different people to currently, 39 different positions on city Boards, Commissions and Committees. This re-established all committees, except for Housing Board of Review, including the newly established Tree Stewardship, Community Gardens, and a joint Solid Waste Management Committee with Montpelier. Volunteers were also recognized for their service at a luncheon, which has continued with vocal support during City Council meetings. I have made an effort to attend all Committee meetings at least once, to receive feedback from the members. Council is hopeful communication grows through quarterly reports from each committee starting in FY20.

As part of City Council agendas, several organizations attended and provided an overview of what they do or to make requests from the City. These groups included the SHS Football and the Rising Tide Program, addition of K-9 “Mikey” to Police Department, Winooski River Tactical Basin Plan, Central Vermont Solid Waste Management District, Freezing Fun for Families, Budd Cars from All-Earth Renewables, Central Vermont Internet (CV Fiber), Central Vermont Disaster Animal Response Team, Vermont Foodbank, Vermont Granite Museum, ReSOURCE, AmeriCorps, Agency of Human Services discussion on Community Profiles, Barre Lions Club, Barre Babe Ruth 13u State Champions, American Legion Family, Barre Rotary, Veterans of Foreign Wars, Boy Scout of America, Capstone Community Action, Bernadette Rose’s discussion on ticks and Lyme Disease, VTTrans I-89 Exit 6 Ledge Removal Project, VT Bicycle Shop’s Winterfest event in the Cow Pasture, Vermont League of Cities and Towns, Vermont Historical Society, the Governor’s Opioid Council, Barre Partnership, Barre Area Development, Aldrich Public Library, American Red Cross, American Cancer Society, Highgate Kids Summer Program, the Old Labor Hall and Rise Up Bakery, and Central Vermont Medical Center discussion for changes with Granite City Primary Care.

FY20 Creation of Diversity and Equity, **Civilian Oversight and Advisory Board, Animal and Fowl Task Force.**

Items not pursued:

- Precious Metals Ordinance
- Gazebo Use Policy
- Cameras on Main Street/ City Parks
- Air Conditioning at the Auditorium
- Pledge of Allegiance at the beginning of Council meetings
- Sale of property in Orange next to the Dix Reservoir
- **Add others from FY21 Priorities**

Goal 5

Support City of Barre Partners

Since 2018 City Council...

- Promote investment opportunities
- Support Downtown Businesses – Ribbon Cuttings
 - Si Aku Ramen (4/21/2018)
 - Mingle (5/5/2018)
 - VGM Sign (with move of Welcome to Barre Sign)(5/5/2018)
 - Barre Community Justice Center (6/21/2018)
 - Lyons flagpole in Currier Park (7/11/2018)
 - BCEMS Garden (8/20/2018)
 - Spanish Influenza Memorial (10/26/2018)
 - Scouting Monument (11/3/2018)
 - Rise Up Bakery (12/5/2018)
 - Vermont Bicycle Shop – move and reopening (4/1/2019)
 - Forget-Me-Not Flowers and Gifts - move (5/15/2019)
 - Reynold’s House (5/20/2019)
 - Summer Street Mural (6/8/2019)
 - C + W Print and Design – move (6/14/2019)
 - Mister J’s (6/26/2019)
 - Magnifique Salon (July)
 - Edmond Rouse Financial Office to old Rinkers Building (8/16/2019)
 - Helply (9/3/2019)
 - Emslie’s Grand Reopening (9/13/2019)
 - EasterSeals (9/17/2019)
 - Pearl Street Pedway and Sculpture (11/8/2019)
 - VTrans (12/4/2019)
 - Next Chapter Bookstore (**January**)
 - VT Salumi (**January**)
 - Salvation Army (**TBD**)
 - Kitty Café (**TBD**)
 - The Meltdown (**TBD**)
 - Delicate Decadence Move (**TBD**)

- Summer Street Mural – Get information from Caroline Earle.
- Barre Planet Path on the Barre Bike Path Near BCEMS
- Barre Partnership in the Wheelock Building
- Simply Delicious sold to Forget-Me-Not Flowers and Gifts
- Easterseals move to the Blanchard Block
- 802 Coffee to Ayers Street (TBD)
 - Reviewed sale of the Wheelock building
 - FY20 Auction items
 - FY20 Cornerstone Park???
- Letters of Support
 - Vermont Council on Rural Development
 - Support of the Foodbank for their Grant application (12/18/18)
 - Commuter Rail Service in H.529 – Transportation Bill
 - Support the National Guard and Reserve
 - Sexual Assault Team Certificate of Local Government Approval.
 - CVFiber will receive \$60,000 to complete a feasibility study and business plan for providing high-speed broadband to each of its 17 member municipalities, including 755 locations in its territory that lack access to broadband with speeds of 25Mbps download and 3Mbps upload.
 - Letter of Support for BUUSD grant application for the Electric School and Transit Bus Pilot Program, which they were chosen.
 - Autism sensory bags through a grant facilitated by WCMH to outfit 5 ambulances in Barre and Montpelier.
 - Letter of support for Highgate Nonprofit to receive a grant for Community Kitchen received \$18,000
 - Letter of support for Barre Housing Authority
 - Letter of support for CVSWMMD x2
 - Add more from FY20
 - Letter of support for transportation bill, which railway study will be reviewed this year by the State Legislature: https://vtdigger.org/press_release/federal-transportation-funding-restored-for-2020/
 - Barre City affirms support for Guard and Reserve
 - <https://www.esgr.mil/News-Events/ESGR-In-The-News/articleType/ArticleView/articleId/8321/Barre-City-Mayor-affirms-support-for-Guard-and-Reserve>
 - Add more from FY20

Primary Areas of Focus 2020-2025

Goal 1

Improve the Quality of Life for Barre City Residents

Objective

To Address Environmental issues that affect the health and well-being of our residents

Strategy 1

Establish and Maintain meetings with Residents in areas of their concern

Action Steps/Tactics

- Neighborhood Watch Groups
- Forum on Public Safety

Strategy 2

Establish and Maintain events for residents to improve their own standard of living

Action Steps/Tactics

- Barre Yard Waste Disposal Program
- Scrap Metal Recycle Program
- Tire Drop-off Day
- Expand Alternative Energy
 - Opportunity for community or individual solar projects, regional biomass projects, small-scale hydro, home and business efficiency awareness programs.
 - Barre Energy Committee
 - Efficiency Vermont Home Visits
- Enhance Educational Opportunities
 - Work with CCV and VSC to provide classes within the City of Barre, saving the need for travel.
- Expand a Continuous Personal and Professional Development Program
 - Work with the CVCC and Adult Basic Education to expand upon career readiness or career change opportunities through on-the-job training or through a Business Incubator and Co-Working Space
 - Provide programs that pair student and adult learners with skilled mentors, internships and classes.
 - Promote job and college fairs
 - Create or expand on current timebank/skill-sharing programs to access and trade services amongst community members.
- Expand upon Community Health and Wellness (3-4-50 Program)
 - Coordination of nutrition and exercise programs
 - Smoke cessation and prevention
 - Improve access to current health service providers
 - Work with local community health and wellness providers to address addiction prevention and recovery.
 - Phoenix, others.

Strategy 3

Enforce Ordinances related to quality of life

Action Steps/Tactics

- Review current Minimum Housing and Vacant Building Ordinance Compliance
- Reduce second hand smoke by providing designated smoking areas and signage for smoke free downtown areas. Barre has been first in so many things, and shows its commitment to a healthy environment in so many ways, we hope you'll consider it time to take additional

steps toward decreasing exposure to second hand smoke for the 83% of the population who do not smoke and the 1/3 of those who do smoke and want to quit.

- Smoking -
<https://legislature.vermont.gov/Documents/2020/Docs/ACTS/ACT027/ACT027%20As%20Enacted.pdf>
- Smoking Wholesale -
<https://legislature.vermont.gov/Documents/2020/Docs/ACTS/ACT022/ACT022%20As%20Enacted.pdf>
- **Restricting the location of alcohol tobacco, vape, Juul, and marijuana retailers, sales, service, and consumption through zoning or ordinance**, so that they are 1,000 feet away from schools, playgrounds, parks, childcare centers, and teen centers. Be mindful about the location, numbers and types of establishments selling “adult only” products to reduce children’s exposure to such products and decrease opportunities for targeting of youth by the multinational corporations and interests behind such marketing and merchandise.
- **Adopt content-neutral advertising** to limit the total amount of advertising, regardless of content (alcohol, tobacco, candy, ice cream). Some examples of towns in Vermont that have begun these and other improvement projects are St. Johnsbury, Bethel, Springfield and Brattleboro.
-

Strategy 4

Participate in Statewide programs to increase the health and well-being of our residents

Action Steps/Tactics

- Green Up Day
- Department of Health 3-4-50 program
- American Red Cross Sound the Alarm Event to install Smoke Alarms and CO2 Alarms

Strategy 5

Provide Opportunities for Youth

Action Steps/Tactics

- Recreational Activities
- Interaction with schools, youth programs
- Encourage surrounding organizations to increase youth programming
- Make a wish Foundation Fundraiser?

Strategy 6

Improve pedestrian and vehicular safety

Action Steps/Tactics

- Line Striping
- Mowing along Rt 62 via VTrans,
- Railroad signals are clear to see
- Speed Cart usage, police visibility
 - Evaluate Crosswalks, signals, and walkability from each side of main street to increase walkability into the downtown
 - ADA Committee

Strategy 7

Expand resident Access to healthy food

Action Steps/Tactics

- Expand Upon Community Gardens and Green Spaces by small investments in trees, flowers
 - Garden Committee
- Granite City Grocery
- Access to hub and spoke food shelves with delivery services, and expanded training on how to grow food.

Measurable/Outcomes

- Increase
- Acquiring
- Decrease in Violent and Property Crime Rates
- Engage with property owners
- Reader's Digest as the "Nicest Place in Vermont" in 2019
- First Gold Level Municipality in the Department of Health 3-4-50 Program. The City of Barre was the first municipality in the State to achieve the Gold-level requirements for the 3-4-50 program and has maintained that status. Additionally, the City also pledged to become a healthier community by focusing efforts on expansion of the bike path, pool improvements and performing a walk audit for increased walkability in the City.
-

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 2

Enhance our Downtown, Neighborhoods, and Industrial Areas

Objective

Strategy 1

Increase mobility and transportation options

Action Steps/Tactics

- Walk Audit Group
- Traffic Advisory Committee
- Expand and Improve Paths, Routes and Trails
 - Finalize Bike Path Plan
 - Review other areas of the City, such as the Cow Path and River areas, for increased walking trails

- Improve signage to paths and while on paths to direct users to and from local attractions and amenities.
- Bike Path Acquire Metro Way Easements
- Work with GMTA for expanding routes and stops
- Address transportation needs as being a barrier for students participating in different programs (like Work Based Learning).
- Support railroad crossing enhancements and rail corridor study (H.529 Transportation Bill)

Strategy 2

Increase parking and parklets

Action Steps/Tactics

- Continue with the surface parking changes to expand parking within the downtown without the need/cost for a parking garage
- Continue pop-up program to support additional green space in the downtown
- Snow removal options for increased Parking
- Partner with local nonprofit and for profit businesses for parking sharing
 - VGM

Strategy 3

Acquire and maintain online tools to assist with functionality

Action Steps/Tactics

- Park Mobile to assist with parking meter collection and revenue
- See.Click.Fix to assist with resident reporting
- Online Bill Payment options

Strategy 4

Improve Blighted Properties and Housing Stock

Action Steps/Tactics

- Vacant Building Ordinance
- Salvage Yard Ordinance
- Vehicles on Private Property Ordinance
- Apply for State and Federal programs and funding to support creation of affordable housing programs
- Work with residents to define areas of the city where housing improvements can be made
- Provide right-size housing options for residents looking to downsize due to retirement or becoming empty nesters
- Promote co-housing options that will attract younger and older residents into current and future housing options.
- Capture private investment in collaboration with regional, state and federal partners and programs to develop necessary housing.
- **Clean up appearance of vacant downtown storefronts** by setting standards for acceptable conditions and appearance of downtown businesses. If city-owned, invest in some paint and start a “downtown beautification” team to get volunteers to fundraise and/or make repairs and do painting. Hire or give a nice big grant to the Central Vermont Paletteers to design scenes or designs that can be printed on sturdy carboard to put in the windows of

- vacant stores. (Springfield has something like this.) Hire someone to clean those windows on a monthly basis. For buildings not owned by the city, enact regulations requiring owners to make any repairs or maintenance needed to the exterior front of the building within 60 days of any vacancy or a fine will be imposed. For existing, occupied stores – incentivize the shop owners to freshen up the exterior appearance if indicated.
- <https://www.sevendaysvt.com/vermont/whats-up-with-the-boulders-surrounding-a-defunct-barre-business/Content?oid=28971560&media=AMP+HTML>

Strategy 5

Maintain and expand upon features within the Downtown and Neighborhoods

Action Steps/Tactics

- Youth Triumphant and other memorials
- Cemeteries and Parks
- Parks and Cow Pasture
- Creation of an Arts District that incorporates sculptures, murals and other artistic elements to improve aesthetics and streetscape. This hub would connect artists and crafters to each other, help get their art and products to consumers, and celebrate creative talent in the region.
- Items from Public Art Committee
- Trees along mainstreet and throughout the City
- Civic Center Complex Enhancements
- Improve and Coordinate Family Services
 - Working Communities Grant application
 - Enhance Access, Coordination, and Communication of key resources from nonprofits and other service providers
 - THRIVE, others
 - Evaluate available childcare locations in the area to ensure adequate space is available and education/professional development for childcare providers.
- Painting Buildings and creating a fund to support
 - Murals (Granite Importers; Anderson Frieberg Co; Swenson Granite (owned by PolyCorp), Legion Building; also revisit monument for bike path
 - New coat of paint on Vacant Buildings or properties along Routes 302 and 14
- Redevelop Merchant's Row (Infrastructure)
- Pool Revitalization

Strategy 6

Maintain and expand upon events to Support Downtown Revitalization

Action Steps/Tactics

- Festival of the Arts (New)(5 Ws)
- Pink in the Rink at B.O.R.
- Gamers for a Cause
- City Wide Yard Sale (Barre Partnership)?
- Buy Local Initiatives
- Professional Holiday Decorations

Strategy 7

Develop unused Public Property

Action Steps/Tactics

- Develop water areas (Beach by Cornerstone Field, Enhance paths to the Waterfall)
- Develop space around parking (Garden, Tree?)
- Pavers to enhance certain areas of the city (fundraise, crowdsource to complete)

Measurable/Outcomes

- Increase in Grand List
- Acquiring Additional businesses and jobs
- Decrease response time to resident and Customer issues.

Short Term – FY21

- Create a Neighborhood Development Area
- Economic Development Task force, outside of City Government, to evaluate current and future state.
 - How to attract new businesses (manufacturers, a brewery, expanding local shops)
 - BADC, BP, CVEDC, Merchants Committee, Interested Residents
- Look at the redevelopment of the JJ Newbury’s Building as either an Arts Center, Community Center, or Business Incubator and Co-Working Space
- Support Regional and local business organizations to identify opportunities to share resources and lend mutual support (share space, tools, other resources).
-

Long Term – FY22 to FY25

- Create a Maker Space, similar to the Generator in South Burlington
-

Goal 3

Ensure that the City of Barre Infrastructure and Programs are Sustainable

Objective

To address all liabilities of the City of Barre so that they are managed and maintained

Strategy 1

Council to receive updates from the Manager and Department Heads on items of responsibility

Action Steps/Tactics

- Department Heads to provide written reports in Council packets.
- Each Department Head to meet with City Council at least once annually.
- City Council to have combined meeting with Department Heads to review priorities at least once annually.
- City Council and Staff to receive adequate training in areas of responsibility

Strategy 2

Ensure that all City of Barre Plans, both required and operational, are updated

Draft City of Barre Strategic Plan FY21-25

Action Steps/Tactics

- Review status of Paving, Sidewalks, Retaining Walls, Bridges, Culverts and other Streets Infrastructure.
- Review status of Water and Sewer Infrastructure
- Ensure mutual aid is mutual
- **Etc.**

Strategy 3

Continue to Maintain all Charter, Ordinances, and Policies are up-to-date for the City of Barre

Action Steps/Tactics

- Assign members of Council to work on Charter revisions with staff
- Assign members of Council to work on Ordinances with staff
- Assign members of Council to work on Charter with Staff
-

Strategy 4

Review Revenues and Expenditures for opportunities to reduce taxes and fees necessary to maintain infrastructure and programs

Action Steps/Tactics

- Assess the need for each Program in the City of Barre, along with staffing levels
- Assess the inventory of City Assets and why they are needed
- Apply for grants and other funding sources to offset City Expenses
- Citywide Reassessment
- Capital Plan by November 2020
- Salt Budget – Have a better number to work with after changes for the FY22 Budget
- Fuel Savings – Review City Hall and Alumni Hall with Boiler Changes
- Mutual Aid +/- with Surrounding Communities
- Other Critical/Failing infrastructure
 - GIV Trestle
 - Water/Sewer metering suggestion follow up
 - Water/Sewer Fund Items – Separate Fund and assuming this will be after the budget process.
- TIF Bond Funds available.

Strategy 5

Recruit and Maintain the best staffing possible for the City of Barre

Action Steps/Tactics

- Negotiate fair union contracts that benefit both the city and the staff
- Review changes that are happening with job descriptions and wages structures in the overall job market.

- Hold an Employee Recognition Luncheon annually.
- PACIF Grants for equipment makings safer staff eliminating claims and decreasing insurance costs/Dept Head Training
- Job Description Review to ensure all tasks to complete are included.
-

Measurable/Outcomes

- All Charter provisions, Ordinances and Policies are reviewed at least once every five years
- Acquiring
- Decrease
- Engage with property owners

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 4

Improve Communication between the City, Residents, Businesses, and our Partners

Objective

To

Strategy 1

Increase the amount of information provided on the City website, through social media and at City Council meetings.

Action Steps/Tactics

- Make sure that all updated Charter, Ordinance and Policy is added to the City Website and communicated through social media in addition of statutory locations.
- Posting of Police Logs and Monthly reports, Quarterly budget presentations, and other Department Head information.
- Participate in VT Alert notifications on Water and Streets issues
- SharePoint usage for agenda creation and historical documentation for Councilor use
- Use of Videoconferencing recordings, CVTV, livestreaming and other tools to communicate information.
- City Projects listed on website

Strategy 2

Hold joint meetings with neighboring Councils and Selectboards, and invite organizations from the public to meetings for areas of information and collaboration

Action Steps/Tactics

- Mayor to provide proclamations for continued efforts and milestones in the Barre Area

- Meet with Councils and Selectboards as necessary regarding issues such as the CVPSA, jointly funding organizations, and discussion on joint RFP or Grant applications
- Mayor and Councilors to attend meetings of boards, committees, commissions, school board, high school classes, and other organizations as requested.

Strategy 3

Continue to hold Ward meetings, Coffee with the Mayor sessions, and Neighborhood Watch meetings

Action Steps/Tactics

- Hold at least one Coffee with the Mayor session with each Department Head Annually
- Hold at least one Ward meeting, to be led by Councilors in that Ward, Annually

Strategy 4

Continue to have reports from organizations receiving or seeking funding or other support from the Barre City Council.

Action Steps/Tactics

- Quarterly Updates from the Aldrich Library, Barre Area Development and Barre Partnership.
- Annual Reporting from organizations receiving funding from City of Barre ballot items.

Strategy 5

Continue to recruit and maintain membership on established boards, commissions and committees.

Action Steps/Tactics

- Hold a volunteer recognition luncheon at least annually
- Have committees create mission/vision and review this documents for goals and tasks

Strategy 6

Maintain a record of items that Council has decided to move forward with, as well as items Council had decided not to

Action Steps/Tactics

- Maintain minutes of meetings
- Provide monthly reports to the public
- Keep an annual inventory of items completed as well as items not pursued.

Measurable/Outcomes

- Increase resident awareness of City items
- Increase resident participation in City Decisions
- Acquiring
- Decrease

- Engage with property owners

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 5

Support City of Barre Partners

Objective

To support common goals so that partner organizations can achieve successful outcomes

Strategy 1

Write Letters of Reference or Recommendation as requested for grants and loans

Action Steps/Tactics

- Support CV Fiber in expanding and improving Internet Access throughout central Vermont
- Promote Marketing and Tourism
 - Coordinate efforts by the State of Vermont, CV and State Chamber of Commerce, BADC, BP, and CVEDC to further the brand, visitors center, pamphlets, map of trails, businesses, amenities, and walking tours.
- Maintain a healthy job market
 - Promote investment opportunities
 - CV Internet - Access to internet, smart phone, in order to provide access for services like Uber, or public Uber-like system.
-

Strategy 2

Promote investment opportunities

Action Steps/Tactics

- New Market Tax Credits
- Opportunity Zone
- Status of 2020 Census?
-

Strategy 3

Support Downtown Businesses

Action Steps/Tactics

- Ribbon Cuttings
- Expand Community Events, Concerts and Festivals
 - Bring back “fairs” that were once a part of the downtown in addition to community calendar of events (and post on FPF community Calendar)

- Free parking for bikes
- RED Shirt Fridays
 - So why Red Shirt Friday you ask? Well it's simple. Wear a red shirt every Friday to show that you respect and support our troops and veterans. Throw your politics out the door for a moment; you don't have to support the wars we engage in, in order to support our troops and appreciate the sacrifices that they make daily.
<http://www.redshirtfriday.com/>
- Parking Committee
 - <https://www.boston.gov/departments/parking-clerk/parking-ticket-fines-and-codes>
 - <https://www.portlandoregon.gov/transportation/article/183973>
 - <https://parkburlington.com/downtown-parking/enforcement-and-tickets/>
 - <https://parkingtickets.cityofmadison.com/>
 - https://www.answers.com/Q/How_much_does_a_parking_ticket_cost
 - <https://city.milwaukee.gov/ParkingServices/ParkingMeters#.XRIvxndFzZg>
 - <https://www.montpelier-vt.org/916/City-Parking>
 - <https://parkburlington.com/downtown-parking/parking-rates/>
 - <https://www1.nyc.gov/html/dot/html/motorist/parking-rates.shtml#rates>
 - <https://www.catchdesmoines.com/visitor-info/transportation/parking/>
 -

Strategy 4

Use existing City space to support private programs

Action Steps/Tactics

- Bring in larger venues using structured rate program for better utilization during peak and off peak times.
 - CCC, Recreation Committee from BC and BT, Interested Residents
- Expand Community Events, Concerts and Festivals
 - Bring back "fairs" that were once a part of the downtown in addition to community calendar of events (and post on FPF community Calendar)
- Establish a Unified "Barre" Recreation Program to increase utilization of structures, such and the Auditorium and B.O.R., as well as ballfields, parks and other green spaces.

Strategy 5

Promote the usage of private locations

Action Steps/Tactics

- Utilize the N. Barre Rink?
- Provide a welcoming packet to new residents, whether they rent or own.
 - Realtors
-

Strategy 6

Recruitment of New Business to the City of Barre

Action Steps/Tactics

- Reach out to BGS - the Agency of Human Services (AHS) on its vision for location on its facilities as resources which enable their services. Help them achieve Positive outcomes. DOC/DMH Change: - ([Email BGS/AOT on other placements](#))
- Replace the Middlesex Therapeutic (temporary) Community Residence (7 beds) with a state owned (permanent) facility of up to 16 beds. AHS and BGS will be evaluating potential residential properties in central Vermont that meet the needs of this population that could potentially be rehabilitated or will locate property where a new facility could be built. Geriatric psychiatry – contract for 10-12 nursing home beds and 10-12 residential care home beds at various locations across the state.
- Eastern Mountain Sports/L.L. Bean/Pharmacy – Anchor tenant

Strategy 6

City of Barre charitable giving activities

Action Steps/Tactics

- Brusa Trust 6/26
- Stuff-a-truck
- Holiday meter donations to Recreation Committee
- Dollar Drop to BCEMS Holiday Fund
- Shakespeare Camp at Highgate through the Brusa Fund
- Dollar Drop supporting the BCEMS Holiday Fund
- Provided funding for kids to attend the City Pool in previous years (now pool project)
- \$5,000 from Semperbon Annuity to the Tree Committee

Measurable/Outcomes

- Increase
- Acquiring
- Decrease
- Engage with property owners
- [25 Most Beautiful Libraries in America. - 2019](#)
- [John Pandolfo was named superintendent of the year - 2019](#)
-

Short Term – FY21

- Outcome

Long Term – FY22 to FY25

- Next steps

Goal 6

Legislative Action?

1. **Act 250 in State Designated Downtowns & Neighborhoods** Modify jurisdiction to exempt development-ready downtowns & neighborhoods, enhance flood readiness, and transition permits to municipal review.

- 2. State & Municipal Water/Wastewater Connection Permits**
Reduce double-permitting for straightforward residential connections in capable municipalities.
- 3. Housing Regulation, Municipal Technical Assistance & Training**
Amend the enabling legislation to expand small-scale residential development opportunities (such as small lots, ADUs, and duplexes) in and around downtowns and villages; help municipalities with updates, and provide training for ‘missing middle’ builders and landlords
- 4. Downtown & Village Center Tax Credits, Opportunity Zone Home Improvement Incentives**
Expand tax credits for re-investment and flood-safe rehabilitation in designated neighborhood development areas and reduce capital gains on the sale of improved homes located within federally designated Opportunity Zones.
- 5. Vermont Housing Improvement Program**
Create housing provider grants to bring unsafe, blighted, and vacant rental units up to code and back online.
- 6. ‘Better Places’ Crowd-granting Framework**
Establish framework to leverage funding from private foundations for ‘placemaking’ in centers.

DEPARTMENT HEADS FY21 PRIORITIES LIST

(06-23-20)

Department Vision and Mission

City Clerk/Treasurer Carol Dawes:

1. Continue statutory duties: collect taxes; issue licenses, permits and registrations; issue and collect account receivable invoices; manage investments; manage bond reimbursements; manage billing and collection of delinquent taxes, water/sewer charges and accounts receivables; work with Board of Civil Authority on annual property tax assessment appeals; work with Board of Abatement on individual requests; maintain clerk & elections sections of website; management of parking team; assist the public.
2. Conduct safe elections:
 - a. August 11th primary
 - b. November 3rd general election
 - c. March 2, 2021 annual (town) meeting
3. Prepare for the statutory audit of the TIF district to be conducted by the Vermont State Auditor's office. Originally scheduled for summer 2020. We have not received word as to whether our audit will still happen this year, or be deferred.
4. Adopt a record retention policy, and review/dispose of records as allowed by statute and policy.
5. Continue to move backwards in time with digital conversion of land records, including documents and surveys.
6. Expand on-line payment options

City Manager (Steve Mackenzie):

1. Preparation of FY22 General Fund Budget
2. Completion of Municipal Pool Upgraded Project
3. Complete Department Head Evaluations
4. Complete Metro Way Multi-Use Path Construction
5. City Hall Re-arrangement
6. Prepare/Adopt Administrative Policies Handbook
7. Paving/Utility Plan (Bill)
8. Citywide Reassessment RFP
9. Compel Property Parcel Sales
10. Complete FOP (Police) Contract Negotiation
11. Submit Bike Path Plan to Council
12. Complete Infrastructure Improvements per 2019 \$2.5M Bond
13. Complete Procurements per March 2020 \$1.7 M Capital Bond
14. Prepare/Release PWD Campus Planning RFP
15. Prepare/Release Merchants Row Redevelopment Planning/Deion RFP
16. GIV Trestle Removal
17. Complete Preparation of a Bare City Capital Improvements Plan (CIP)
18. Complete Preparation of a Barre City Capital Equipment Replacement Plan

19. Initiate 20 Year WWTF Assessment Evaluation
20. Initiate 20 Year WTF Assessment Evaluation
21. Assessment/Planning of Final TIF Bond

Human Resources/IT (Rikk Taft)

- Reorganize Staffing in City Hall
- Implement new HR System with Hiring interface
- Health Insurance carrier review and potential City wide change
- Finalize all outstanding Job Description to be Consistent and ADA Compliant
- Develop Claims Reporting and monitoring System

- Network Infrastructure install in PW Campus
- Network Wiring City Hall (Repair/Replace)
- Review and possibly move to Cloud Based Solutions rather than Server Replacements
- Address known trouble spots on the network

- Install Security Software and Complete Staff Training
- Install Camera systems in City Hall
- Finish All OSHA Programs and Training for All Facilities

- Continue Safety Site Surveys

Finance (Dawn Monahan:

- Conduct Leasing Analysis with Recommendations
- Prepare 5 Year General Fund Projection (FY21-25)
- Prepare 5 Year Water Enterprise Fund Projection (FY21-25)
- Prepare 5 Year Wastewater Enterprise Fund Projection (FY21-25)
- Prepare Internal Controls Plan
- Prepare Accurate Capital Assets List
- Implement PO System
- Implement Equipment Inventory and Tagging System
- HR/Payroll Software Acquisition/Launch
- Prepare Capital Plans (Equipment, Projects)

DPW (Bill Ahearn)

The overall priorities are 1) succession planning and implementation 2) bond projects underway/progressing 3) advancing work organization

These priorities will result in the following actions /accomplishments:

Succession Planning

1a) Filling vacancies in enterprise activities Water Treatment Div., Water Distribution Div., Sewer Div. and Wastewater Treatment Div. with highly qualified individuals that can assume additional responsibilities within a 1 to 3-year time frame. Average leadership team age – Administration (64), Sewer (57), Water (vacant), Wastewater Treatment (64), Water Treatment (27), Streets (57)

1b) Securing training for leadership skills for employees to improve skills in communication, motivation, recordkeeping, supervision and accountability. Soft skills with observable participation for all DPW employees to grow the expectation of professionalism. Limited soft skills training for all DPW employees – so this focuses on Work Leader and up in the organization during the short term.

Bond project - only 1 done and 2 projects of those approved are near completion Permanganate.

- 2a) i) Berlin St Water lines - initial investigations and correction action contracts if under VT 62
- ii) Dix Reservoir Dam safety physical construction tasks (clearing, access walks)
- iii) Cobble Hill Water Main – ravine repair
- iv) US302 Water main VTrans permitting and contract repair

Work planning and integration

3a) Publication and execution of a street sweeping program that includes specific street-side closures of parking with public notice and simplified visual cues (cones with no parking tonight this side of street signs), surface water structure (grate cleaning) and Priority Sequencing.

3b)

Fire Department (Doug Brent):

1. Work on a short/long term plan for future COVID outbreaks using latest scientific facts in conjunction with our own operational lessons learned during Spring 2020
2. Prepare for vaccination of critical personnel for COVID
3. Continue with major response dispatch operational procedure updates
4. Continue to upgrade equipment technologies incrementally within budget
5. Work towards “right sizing” major equipment needs, i.e. Vehicles, major equipment
6. Increase the members of the call staff

Police (Tim Bombardier):

Filling the two COPS positions which will help support the SCU and relieve some of the OT issues. (we are exploring options to try and attract good full time officers for these openings) This is key to maintaining and addressing quality of life issues with in the City, by making sure that we have the proper staffing on shifts.

Continue our community outreach through our current outlets and expand them whenever possible. This includes expanding people's knowledge of who our police officers are, and what they do on a daily basis. This is key given the national climate and misinformation that has and is being portrayed of all police as a result of the criminal conduct of a few.

We are way ahead of things here with the following already in place:

Neighborhood watch – The name says it all but there are more than a dozen different groups within the city which have been modeled separately to address the needs of the particular neighborhood.

BCPD's Community Outreach Specialist – This is a civilian position (social worker) within the police department who provides intervention and system's navigation for people in need. (**All people in need**) This position is a multi-faceted position serving or community in different ways and within different venues. BCPD is also the only CV department to have such a position, and this has been in place for many years now.

Project Safe Catch – This is a project that we along with Montpelier PD, Washington County Mental Health, and CV Substance Abuse have put in place to help individuals dealing with opioid addiction get the help they need. This also involves an OD follow-up protocol with people who have survived an OD trying to get them into recovery.

Embedded Mental Health Clinician – This is another project that we have partnered with MPD and as of 07/01/20 will be sharing an embedded clinician within the police departments to ride and respond with officers. This position will be supervised by WCMH and is geared toward intervention at the earliest possible moment to get individuals the help they need before a situation rise to a crime or becomes violent.

The Street Crimes Unit (SCU) – This is a rapid response team that exists to address emerging trends and needs on a week to week basis, creating flexible and dynamic responses, interventions and prevention strategies to mitigate criminal activity in the City. This is centered around criminal conduct that has a connection to drug activity.

The One Stop Resource Center – This provides support and resource navigation for anyone in need and was a PD initiative that we ended up eventually partnering with the Barre Justice Center on.

The Re-entry Panel/COSA - BCPD has an active role with this and a seat on the panel regarding re-entry to Barre and Central Vermont

Other areas that we also have an active role in the community without me elaborating on are, they are Special Investigation Unit (SIU), a Domestic Violence investigator assigned to the States Attorney's office, COSA, Drug Court, community picnic, are Norwich interns, etc.

Increase and provide the best and most up to date training to our officers as it, and funding become available to ensure that our staff and our citizens are safe. There will be numerous and significant changes in the coming months and we will need to make sure that our officers are provide all updates and training in a timely and efficient manner.

There are significant changes coming soon and DPS is supposedly going to start charging for dispatch services. With this in mind both the DC and I have been exploring what is out there for potential dispatch customers that we can provide service to.

Continue to explore and apply for grant opportunities that offset our operational cost like the COPS grant and increase our ability to provide the best services possible for our community. One example of this is the GHSP grants that we will utilize to get equipment and to help provide funding for officers to conduct directed patrols in the problem areas in the City. This allows them to stay focused on problem areas without being pulled away for other calls. We are also exploring using these grants to get additional safety equipment to include speed carts/signs.

To be Added:

Buildings & Community Services

Planning, Permitting & Assessing

Recreation

Implementation Grid - Goal #1

Strategy #1:				
Action #1	Timing	Lead	Measure	Status
Strategy #1:				
Action #2	Timing	Lead	Measure	Status
Strategy #2:				
Action #1	Timing	Lead	Measure	Status
Strategy #2:				
Action #2	Timing	Lead	Measure	Status

FY2021 Council Priorities

Version: [12/30/2020](#)

Council To-Do's:

- Boards, Committees and Commissions
 - Maintain Active Membership ([6/30/2020](#))
 - Committees use of Facebook Pages ([9/29/2020](#), [01/05/2021](#))
 - Social Media Policy Updates ([9/29/2020](#), [01/05/2020](#))
 - Creation of “Committee Charge” and report to Council ([03/31/2021](#))
 - Mission Statement with SMART Goals ([03/31/2021](#))
 - Feedback on items they are working on (Committee Chair)([03/01/2021](#))
 - Planning Commission – **For priority discussion with Planning Director and Commission**
 - Community Rating System (TBD)
 - Neighborhood Development Area (TBD)
 - Review of Zoning Ordinance for provisions that hinder business growth (TBD)
 - TAC
 - 10-year paving Plan/Utility Plan (Bill) ([05/01/2021](#))
 - Increase Parks, Gardens, and other Green Space (Garden and Recreation Committees)
 - Community Garden at North Barre Manor ([Councilor Waszazak](#)) (TBD)
 - Organics Diversion Committee (Steve Micheli, John LePage) (TBD)
 - Reached back out to Mayor Watson ([11/17/2020](#))
 - One Solid Waste Contract for whole city (like Westford, Vermont) to reduce wear and tear and provide deal for curbside subscribers
 - Trash/Recycle/Compost contract
 - Recreation Committee
 - Summer Camp Scholarship Fund: Find a way to allow any Barre City kid to attend summer camp for free (Stephanie)(John) ([03/9/2021](#))
- Increase Neighborhood Connection to Downtown/Council
 - 2021 Housing Forum
 - Reach out to Real Estate Agents and other Subject Matter Experts about what the City could use
 - 2021 Transportation Forum (Councilor Reil?)
 - Add links to volunteer organizations to the City website (Jody/Rich) (TBD)
 - Community Visit (VCRD)
 - Community Visit Day (POSTPONED)
 - Community Resource Day (POSTPONED)
 - Final Report (POSTPONED)
- Coordination Items
 - Aldrich Library (Representatives from those organizations) ([02/09/2021](#), [May](#))
 - Barre Partnership(Representatives from those organizations) ([02/09/2021](#), [May](#))
 - BADC Quarterly Updates (Representatives from those organizations) ([02/09/2021](#), [May](#))
 - Write grants for Merchant’s Row, Multi-purpose Path, and other City Projects (similar to Enterprise Alley) to be directed by and coordinated with the appropriate City official.

- Work to procure the JJ Newbury's building in order to restore this area of Main Street with occupied street-level businesses. This effort can be collaborated with City staff to ensure grants, zoning, and other project related items are covered.
 - Recruit for-profit businesses to occupy vacant properties in the Downtown at the same level of commitment as is done for the Wilson Industrial Park.
 - Assist with efforts to provide grocery options within the City, which may be in the form of grant writing and business recruitment.
 - Add Develop a list of potential investments that are most likely to grow the grand list & financial sustainability (Jake)
 - Quarterly Budget Updates (3rd Tuesday 01/19/2021, April)
 - Presentations
 - Finalize Department Head Presentations and Facility Site Visits
 - 3-4-50 Videos
 - <https://www.youtube.com/watch?v=GGlv0aC86HU>
 - <https://www.youtube.com/watch?v=7uzz38pWZnA>
 - Green Mountain United Way presentation at Council in April?
 - Kiwanis, Rick McMahon
 - Salvation Army
 - Phoenix House, Green Mountain United Way
 - Barre Area Clergy - Homelessness and Warming Shelters
 - Lions (12/8/2020)
 - State of Emergency Items (Mayor, as determined by staff) (TBD)
- Infrastructure
 - Other Critical/Failing infrastructure?
 - Pool (June 22nd, 2021)
 - 2-Lot Subdivision, SFDU Program – Starter/Downsizing Home Program (Infill Housing Initiative)(Councilor Hemmerick)
 - Review signage for Correct listing (Charlie's Playground 2020)
 - Review listing of memorials
- Department Promotion of City (Department Heads)
 - Department Achievements/Awards
 - Heart Safe, etc.
 - ISO #3 Follow up (Dept Chief Aldsworth)(TBD)
 - Other City Development (TBD)
- Usage of Wheelock Building
 - Status of Grant Applications (USDA?)
 - City Wastewater Permit (POSTPONED UNTIL GRANT APPLICATION RECIEPT)
- Recruitment and retention
 - Staffing (TBD - Steve)
 - Vacancies and vulnerabilities and succession planning
 - Assessor
 - Staff retention, demographics, reliability, and overtime
 - Culture
 - Update Onboarding documentation to define duties of (Councilor Reil) (January)

- Analysis of gender pay equity across dept. Heads. (Rikk) (TBD)
- Increase Resident Health (Health membership discounts/rebates for participation)(After Town meeting Day)
- Plans (Who and when?)
 - Strategic Plan Review (TBD)
 - Hazard Mitigation Plan Chapter on Communicable Disease (TBD)
 - Specific-Area Downtown & Corridor Physical Master Plan (TBD)
- Audit (December 15th, 2020)
- Budget for FY22 (January 5th)
 - Rainy Day Fund – (Council Agreement?)(State of Emergency)
 - If we can get out of a deficit situation, Council changed charter to keep up to 5% as hopes to create a fund. This will also need to be a balance with current needs
 - Finalize Budget/Warning (January 26th)
 - Tablets & Training for Street Crews (Councilor Hemmerick)
 - (Municipal planning grant, match \$2000, for Capital Plans)
- Evaluate PILOT for revenues (City Clerk/Rep Anthony) (TBD)
 - The evaluation of PILOT revenues was the conversation started by Peter Anthony on properties that currently do not pay property taxes.

Council priorities - Manager (and other staff) Support Required:

- Ordinance Work Group (Michael, Rich, Jake)
 - Administrative (Public Bodies) – Meetings (Michael)(TBD)
 - Minimum Housing Standards – Heat (Lucas)(01/19/2021)
 - Discussion (11/24)
 - Designated truck routes -- consideration of gross weight limits on non-trucking routes Summer Street? (TBD)
 - Gross weight limits on streets. Overweight permits. Funding source.
 - Certification needs? License people or equipment? (Chief)
 - PW Comprehensive Streets Ordinance on Roadway Improvement Public
 - Outreach Communication
 - Standards
 - Process, Acceptance of Streets, Hierarchical classification of streets (DPW Director) (started with Stowe Street)
 - Food Vending (Janet)(August, 2020)(TBD)
- Policy Work Group (Rich, John S., Teddy) (Pronouns)
 - Accepted Gifts Policy (TBD)
 - General Internal Controls (Councilor Steinman) (TBD)
 - Personnel Activity Reports (Councilor Steinman) (TBD)
 - Impartial Policing (Councilor Waszazak) (7/14/2020)
 - Good Policing Policy (Councilor Waszazak) (7/14/2020)
 - Investment Policy (Councilor Waszazak) (8/18/2020)(1/19/2021)
 - Liquor Control Policy (Councilor Waszazak) (TBD)
 - Locker Searches Policies (Councilor Waszazak) (TBD)

- Permitting, Planning, & Inspection Services Policy (Councilor Morey) (TBD)
- Temporary 24-Hour Parking Permit Policy (Councilor Morey) (TBD)
- Use of Force Taser Policy (Councilor Morey) (TBD)
- Tax Stabilization review (Councilor Morey) (TBD)
 - Review to include single family dwellings, which is allowed by our Charter.
- Public Records (City Clerk, Mayor) (TBD)
 - Discuss having a digital (scanned) location of the warrants, along with the bills, that Council can view in case there are questions.
 - For Public Records, we do not have a policy on how long each record is to be stored in paper and/or digital format. For example, I believe there is a share drive for the City that staff put information on, but what needs to be kept or deleted?
- Rolling appointments of Board vacancies with EEOE-type statement about a commitment to diversity (Councilor Hemmerick) (TBD)
- Water/Sewer Connection Policies: Review water/wastewater connection policies (in plans and ordinances) with an eye towards connections beyond the city boundary and the lifecycle maintenance costs. I believe Bill was working on this, but it would be one of the many things that would need to be prioritized in DPW (especially with the list below)
- Charter Work Group Follow Up (Ericka, Lucas and Carol)
 - Follow up on current Items (December 22nd)
 - Present back to Council (January 12th and 19th)

Manager Self-Priorities/Major “To-Do”:

	<u>Target Date</u>
1. Citywide Reassessment RFP	01/05/2021
2. Administrative Policy Signing (Rikk)	01/15/2021
3. Municipal Roads General Permit (Bill)	01/26/2021
4. Listing of Upcoming Grant Applications (Janet)	01/26/2021
5. TIF Bond Discussion	02/02/2021
6. Barre Town Water and Sewer Agreements Rev.	02/02/2021
7. 10-year Water and Sewer Budget	02/02/2021
a. to include water system improvements	
8. Plumbing Ordinance Discussion (Bill/Howie)	02/02/2021
9. Department Heads Evaluations (Steve)	03/09/2021
10. Roads and Bridges Plan (Bill)	03/09/2021
11. Complete Streets/Smart Streets Plan (Bill)	
a. TAC and PC Input	03/16/2021
b. A complete streets plan requires compliance with Act 34 by the municipality and writing a plan	
12. Bike Path Acquire Metro Way Easements	03/29/2020
13. Rivers and Corridors (Bill)	04/13/2021
14. Place other properties for sale through realtor	

- | | | |
|-----|--|---------------|
| a. | East Montpelier Appraisal | 01/22/2021 |
| b. | East Montpelier Sale | 04/15/2021 |
| c. | 83 smaller parcels | 04/15/2021 |
| 15. | Parking Rate Change Imp | (TBD – COVID) |
| 16. | Dix Reservoir Follow up (Bill) | 04/20/2021 |
| 17. | Excavate Entrance to Railroad Bed (Bill) | 05/04/2021 |

Assist with Downtown development projects – Ongoing as projects arise

FY2021 Council Actions

Version: [12/30/2020](#)

City Council Accomplishments

- Boards, Committees and Commissions
 - Diversity and Equity Committee ([8/4/2020](#))
 - Review of City Policies, make recommendations to the City
 - Public Art Committee ([8/4/2020](#))
 - Welcome/Thank you for visiting Barre – signage on ends of City
 - Art on streets (Policy?)
 - Planning Commission
 - Presentation and Approval of City Plan ([9/8/2020](#), [9/15/2020](#))
 - City Mission/Vision ([8/25/2020](#))
 - Planning Commission Appointments ([11/17/2020](#), [12/1/2020](#))
 - CVPSA Board ([11/17/2020](#))
 - Housing Board of Review
 - Legislative Removal Follow up ([10/27/2020](#))

- Increase Neighborhood Connection to Downtown/Council
 - 2020 Census Committee ([9/15/2020](#))
 - 2020 Public Safety Forum ([10/7/2020](#))
 - Including working with NHW groups on a Central NHW Facebook, with separate groups as needed – Pam Tower has offered to do this ([8/25/2020](#))
 - Resolution #2020-10 for Women’s Suffrage (Councilor Reil) ([8/25/2020](#))
- Grants - Ongoing
 - COPS Grant (Tim) ([7/14/2020](#))
 - WCC Grant (Workgroup)([12/1/2020](#))
 - **New Applications add here**
- Coordination Items
 - Presentations
 - Vermont Granite Museum ([7/14/2020](#))
 - Good Samaritan Haven ([8/10/2020](#))
 - Boy Scouts ([10/20/20](#))
 - State of Emergency Items (Mayor, as determined by staff) (TBD)
 - Daytime Shelters ([8/18/2020](#))

- CVHHH Exhibit at Alumni Hall (Jeff Bergeron reconnect [8/25/2020](#))
- Aldrich Library (Representatives from those organizations) ([July 28th](#), [October 20th](#), [February](#), [May](#))
- Barre Partnership(Representatives from those organizations) ([July 28th](#), [October 20th](#), [February](#), [May](#))
- BADC Quarterly Updates (Representatives from those organizations) ([July 28th](#), [October 20th](#), [February](#), [May](#))
- Quarterly Budget Updates ([3rd Tuesday July](#), [October 20th](#), [January](#), [April](#))
- Infrastructure
 - Implementation of See.Click.Fix (Lucas)([July, 2020](#))
 - Street Structures and man holes instead (DPW Director) ([8/25/2020](#))
 - Auction Items (City vehicles, equipment, etc.) Bill ([8/25/2020](#))
 - EV Charging Station Rate Change (Dept Eastman)([9/8/2020](#))
 - GIV Trestle – Bill in Legislature, Rep. Anthony ([11/10/2020](#))
- Budget
 - Follow up on Covid Funding ([8/5/2020](#))
 - Federal Funding with Congressman Welch (Mayor)
 - State Reimbursement through CARES Act (Manager)
 - Municipal Interest due to School Tax Payments (Clerk)
 - Police – Is this a realistic budget? What’s driving the deficits? ([7/28/2020](#))
 - Bike, Foot Patrol Officer Downtown – Not included in budget ([11/10/2020](#))
 - Can officers on first and second shift spend some portion of time on foot in the downtown?
 - Mobile Speeding Cameras or Traffic Enforcement Deputies – Not included in budget ([11/10/2020](#))
 - Cameras currently not allowed by State law. Deputies are the same as the Traffic court item above and ability for Deputies to attend court proceedings.
 - Enforcement Deputies – Contract with Sherrif’s department cost for services
 - Barre Town revenues – ticketing on Hill Street Trevor Whipple VLCT for fees.
 - Local Traffic Court – Not included in budget ([11/10/2020](#))
 - The Judicial Bureau is already set to review traffic and zoning violations. We have also discussed allowing Council to appoint others that can ticket, but they need to be made available for a hearing for enforcement. Need more detail on why this may be needed.
 - Decibel Meter/Training Cost for Police – Not included in budget ([11/10/2020](#))
- Plans
 - Strategic Plan Presented (Lucas) ([7/14/2020](#))
- Charter Work Group Follow Up (Ericka, Lucas and Carol)
 - Eliminate requirement to declare party to vote in Presidential Primary, and follow the process of a blind ballot for the state race. ([9/8/2020](#))
- Ordinance
 - Chapter 3 – Animal and Fowl (Michael)([9/22/2020](#), [1st Reading 11/10](#), [2nd 11/17](#), [11/24](#))
 - Leash Law Changes
 - Chapter 11 - Offenses and Misc Provisions (Lucas)([9/22/2020](#), [1st Reading 10/20](#), [2nd 11/10](#))
 - Times parks are open

- Address noise amplifying mufflers and Jake braking with exemptions: motorcycles, parades, etc. (quality of life and real estate value factor)
- Policy
 - Voter-Approved Funding Policy and Process (Councilor Hemmerick) (10/27/2020)
- Removed
 - Community Picnic (Chief Bombardier)
 - Towns in Trouble Report (Councilor Stienman)
 - Establishment of a Governance Committee to review other questions, including RBA assessments (Councilor Hemmerick)
 - Pension liability plan (Councilor Hemmerick)
 - Lifecycle Fiscal Impact Analysis (Councilor Hemmerick)
 - Public Participation Ordinance or Policy on Best Practices (Councilor Hemmerick)
 - President Theodore Roosevelt Historic Marker (Councilor Waszazak)

Presentations/Proclamations/Other

New City Appointments (List members and positions) - Board, Committee, and Commission Recruitment

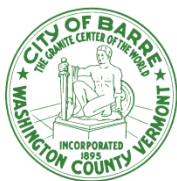
City Manager Completed Items

- | | |
|--|------------|
| 1. Bike Path Plan to Council (Stephanie) | 08/25/2020 |
| 2. Digester Boiler Completion | 08/25/2020 |
| 3. Park Mobile Stickers | 09/01/2020 |
| 4. Water meters separated at each apartment (Decided no) | 09/01/2020 |
| 5. Prepare PWD Campus Planning RFP | 09/01/2020 |
| a. Released | 09/07/2020 |
| 6. Unaccepted/Paper Streets Policy Process (Bill) | 09/22/2020 |
| 7. General Fund Budget Review | 12/15/2021 |
| a. Police, Fire, DPW, BGS and Recreation | |
| b. Fuel Savings – Review City Hall and Alumni Hall with Boiler Changes | |
| 8. | |

Move to Future Priorities List

- Parking
 - Review Pilot Parking Program (DPW Director) (TBD) Move to FY22
 - Round 2 – Granite Street Markings; One-way on Lower Camp, Charles, River, and Glenwood/Elmore; Crossings by Southend Cumbies and Barre Manor
- Police Officer Grant expires in FY23, meaning cost to add/remove to the budget in March 2023 (FY24)
- Infrastructure:
 - Changes to layout at City Hall – Bill/Steve (Depending on Town Meeting Day)
 - Interim “compression” and reallocation

- Historic renovations (**Historic Grant?**)
- Cornerstone Field (**TBD**)(**POSTPONE?**)
- Capital Plan (**02/01/2021**)
 - Inventory of all lands owned by the City
 - Infrastructure liabilities
 - Value-per-acre analysis
 - Road condition assessment
 - Pipe condition assessment
 - Network distribution methodology for pricing some items
 - Full inventory of city lands, easements, infrastructure, facilities
 - Inclusion of all items in STIP
- Staff
 - Management Reports – Standardize comparative data, format, and cover memos (**Anything else needed?**)(Fy23)
 - **Manager's Transition Plan**



● *City of Barre, Vermont*

“Granite Center of the World”

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City Manager

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manager@barrecity.org

To: Mayor Lucas Herring and the Barre City Council

From: Steven Mackenzie, P.E., City Manager

Re: Department Head Reports

Report Date: December 31, 2020

In order to keep you informed of the Department activities of the office, I'm forwarding this report of activities of the City staff for the previous Friday - Thursday. If there are any additional questions please do not hesitate to ask.

1. CLERK/TREASURER'S OFFICE:

- City Hall remains closed to the public. The land records vault in the Clerk's office is open by appointment on Tuesdays, Thursdays and Fridays. We are considering offering some open hours in the two weeks leading up to Town Meeting Day to offer in-person early voting.
- The Clerk's office and Delinquent Collections office will be closed on Friday, January 1st for the New Year's Day holiday.
- Working with the Buildings and Community Services Department on a disinterment request to remove remains buried at Hope Cemetery for transfer to another cemetery in the area. Such a disinterment requires written authorization from all surviving family members. We're waiting on one last authorization form to be received. Not sure this will get done before the receiving cemetery closes for the winter season.
- Annual license renewal applications will continue to come to the Council for approval through the rest of December and into January. City policy is a license is considered still valid even if not approved yet, as long as the application is received by December 31st. After that date, the application fee goes up by 50%.
- Next TIF audit meeting with the state auditor's office is January 6th, and will focus on the procurement policy, and processes around bidding jobs and issuing contracts. Working on pulling copies of invoices and contracts for their next document request.
- Ended up with 50 water/sewer customers applying for arrearage assistance through the COVID relief program being administered by the state to help with payment of

delinquent bills. Seven applicants didn't qualify as they had no delinquencies at the time of application. The other 43 have been verified, totaling \$18,869.99. We have received \$18,333.78 to date, and expect to receive the final balance next week.

- Office staff is busy issuing 2021 parking permits.
- Preparing for dog licenses to go on sale January 4th.
- Scheduled to meet with school superintendent David Wells and Barre Town Clerk Donna Kelty to coordinate town meeting elections, due to COVID election law changes. Need to synchronize our processes and dates.

2. BUILDING AND COMMUNITY SERVICES:

- On Monday, I met with a representative from The Good Samaritan Haven regarding storage of clothing donations. They will utilize one of the rooms on the third floor of Alumni Hall to store the clothing for distribution. This will be through the winter season. Also on Monday, we had a technician on from Brookfield Service to replace the failed control box in the City Hall generator. I also met with the COVID team from the Vermont Health Department as they removed all their testing equipment and we had a discussion regarding the vaccination POD.
- On Tuesday, the facilities crew and I met with the sales representative from Swish-White River as he trained staff on the operation of the hand held atomizers for disinfecting.
- On Wednesday, I met with the City Manager to review the ongoing projects list and the status of the BOR rentals to date. We also met with Bill Ahearn to discuss joint projects with the BCS and DPW crews.
- On Thursday, I participated in a "TEAMS" meeting with the Vermont Health Department and the Central Vermont Medical Center to discuss logistics regarding the use of the Auditorium as the vaccination POD. Also on Thursday, I received an update regarding the Opera House renovation project.
- We had one entombment in the Elmwood vault and one full burial this week.
- The Facilities crew continued to work on patching and sanding walls in Alumni Hall to prep for painting. We are also working on patching and sanding in the hallway in City Hall for painting.
- Happy New Year!!

2a. RECREATION:

- A shorter work week. Time was spent with the B.O.R. schedule. Complete high school hockey games were released with revisions. I plugged SHS girls and boys along with Northfield High School, Lyndon Institute and St. J. Academy into the schedule. New times were sent back to the state scheduler. Emails and telephone conversations were exchanged this week as we worked on fitting all the schools in. Ice time was backed out and reallocated upon receiving an email that SHS teams can begin on January 11, 2021.
- Emails were sent for some clarification on numbers in the rink, etc.

- The Figure Skating group reluctantly cancelled their season due to the unknowns with COVID. It was not an easy decision for them.
- Several calls and emails were conducted with BYSA as we navigated through the requirements for the “soft” start. Schedules were set, etc.
- This was the second week of the COVID interim rentals. At the conclusion we were able to rent 47 hours at \$100 per hour.
- Grant receipt information was prepared and sent to the City Manager for Council approval.

3. DEPARTMENT OF PERMITTING, PLANNING AND ASSESSING:

Planning – Janet:

- On vacation this week, and off Friday due to holiday and City Hall being closed.

Permitting – Heather:

- Issued no permits;
- Continued the archiving effort of old zoning/building files;
- Answered all phone messages, emails, filed, picked up paperwork from the office twice weekly, and updated Zoning & Fire Dept. databases;
- Off Friday due to holiday and City Hall being closed.

Assessing Clerk – Kathryn:

- Regular office tasks: permit copies from Heather, address changes, mapping updates, filing, checking Grand List items, Street numbers, corrections, e-mail messages, phone calls, etc.;
- Processed 11 PTTRs (property transfer returns) for updating all property records in NEMRC, Proval, and mapping software;
- Processed 1 change of assessment card and the 2 errors and omissions to update files;
- Sent out the two corrected tax bills from the result of the E&O’s by Council;
- No download of Homestead filings, and the year-to-date total is still 1743;
- Sent out 2 map copies and 8 lister cards as requested via email or by telephone;
- Working on any E&O preparations for the end of the year with the Assessor;
- Finished the list of homestead changes from when the grand list was filed in July;
- Received death list from the Clerk’s office to update files as well;
- On vacation Thursday, December 31, 2020;
- Off Friday due to holiday and City Hall being closed.

3a. CONTRACT ASSESSOR:

- Contractor did not provide report.

4. DEPARTMENT OF PUBLIC WORKS:

- Department Head will send report with the warrants on Monday.

5. FINANCE DIRECTOR:

- Started Q2 account reconciliations
- Received a portion of the LGER grant funds – spent time reconciling it to the submission(s) to be able to code it appropriately to the GL
- Finalized finance department annual report for FY20
- Reviewed AP Invoices
- Off – New Year’s Day

6. DEPARTMENT OF PUBLIC SAFETY:

6a. FIRE DEPARTMENT:

Weekly Fire Activity Report to follow this memo.

6b. POLICE

Police Media Logs to follow this memo.

BARRE

Copy of Departmental Activity Report

Current Period: 12/17/20 to 12/23/20, Prior Period: 12/10/20 to 12/16/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Accident, potential accident	0	0.00	1	0.75
Chemical release, reaction, or toxic condition	1	1.44	1	15.20
Combustible/flammable spills & leaks	1	13.50	0	0.00
Dispatched and cancelled en route	1	0.88	0	0.00
Electrical wiring/equipment problem	3	13.15	0	0.00
Emergency medical service (EMS) Incident	28	48.45	29	48.24
Extrication, rescue	1	5.00	0	0.00
Good intent call, Other	1	0.92	0	0.00
Public service assistance	0	0.00	1	0.34
Rescue, emergency medical call (EMS), other	1	0.90	3	1.67
Smoke, odor problem	1	4.30	0	0.00
Steam, Other gas mistaken for smoke	1	2.00	0	0.00
Structure Fire	1	5.39	0	0.00
System or detector malfunction	0	0.00	1	0.99
Unintentional system/detector operation (no fire)	3	5.53	2	1.86
Water problem	1	1.59	0	0.00
	<u>44</u>	<u>103.05</u>	<u>38</u>	<u>69.05</u>
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Non-Incident Activities				
COMP TIME USED	1	12.00	0	0.00
COVID 19 SCREENING COMPLETED	32	1.87	21	0.89
DAY SHIFT COVERAGE	1	10.00	1	12.00
FD VEHICLE FUELING - DIESEL	1	0.08	1	0.08
ON DUTY	26	612.00	25	576.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 12/17/20 to 12/23/20, Prior Period: 12/10/20 to 12/16/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
VACATION USED	0	0.00	1	12.00
WASH VEHICLES	22	19.68	0	0.00
	<u>83</u>	<u>655.63</u>	<u>49</u>	<u>600.97</u>
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	3	0.00	0	0.00
FIRE DRILL	1	0.25	0	0.00
	<u>4</u>	<u>0.25</u>	<u>0</u>	<u>0.00</u>
Training				
AIRWAY MANAGEMENT	0	0.00	4	1,158.00
ANHYDROUS AMMONIA	0	0.00	3	3.00
BLEEDING CONTROL	0	0.00	3	3.00
BLS Training Instructor AHA	0	0.00	2	0.00
CHIMNEY FIRE TRAINING	4	4.00	0	0.00
COVID 19 VACCINATION ADMINISTRATION (SHOT ADMINIS)	1	1.00	0	0.00
DRIVER TRAINING (CONE COURSE)	2	5.00	0	0.00
DRIVER TRAINING (DRIVING STREETS)	7	8.00	2	2.00
GAS METER	4	4.00	0	0.00
GENERAL DRIVER TRAINING	2	2.00	0	0.00
GROUND LADDERS	2	4.00	0	0.00
HYDRANTS	2	0.00	0	0.00
IMMUNOLOGICAL DISEASES	4	4.00	0	0.00
MED DRAWS AND PUSHES	2	4.00	0	0.00
NEW EMPLOYEE - INSURANCE INFORMATION	2	3.00	0	0.00
NEW EMPLOYEE - ORIENTATION	2	4.00	0	0.00
SCBA CONFIDENCE COURSE	2	3.00	0	0.00
SCBA Donning Methods	2	3.00	0	0.00
SCBA Inspection, Care, and Cleaning	2	2.00	0	0.00
SCBA Testing and Filling Procedures	2	2.00	0	0.00
SELF CONTAINED BREATHING APPARATUS	2	3.00	0	0.00
TRAINING ON COMPLETION OF VEHICLE CHECKS	4	7.00	0	0.00
TRAUMA ASSESSMENT	0	0.00	4	4.00
VENTILATION (VERTICAL)	5	5.50	0	0.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 12/17/20 to 12/23/20, Prior Period: 12/10/20 to 12/16/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training	<hr/> 53	<hr/> 68.50	<hr/> 18	<hr/> 1,170.00

* Staff hours for Fire Alarm responses that have an associated EMS alarm record are considered shared hours. Shared hours are posted only with the EMS alarm responses to avoid duplication of staff hours in totals.

BARRE

Copy of Departmental Activity Report

Current Period: 12/24/20 to 12/30/20, Prior Period: 12/17/20 to 12/23/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Dispatch/Remote Station Incidents*				
EMS Incidents	0	0.00	0	0.00
NFIRS Incidents	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Fire Alarm Situations				
Chemical release, reaction, or toxic condition	0	0.00	1	1.44
Combustible/flammable spills & leaks	0	0.00	1	13.50
Dispatched and cancelled en route	1	0.10	1	0.88
Electrical wiring/equipment problem	1	0.94	3	13.15
Emergency medical service (EMS) Incident	26	60.16	28	48.45
Extrication, rescue	0	0.00	1	5.00
Good intent call, Other	0	0.00	1	0.92
Rescue, emergency medical call (EMS), other	2	1.75	1	0.90
Smoke, odor problem	0	0.00	1	4.30
Steam, Other gas mistaken for smoke	0	0.00	1	2.00
Structure Fire	0	0.00	1	5.39
Unintentional system/detector operation (no fire)	2	3.22	3	5.53
Water problem	0	0.00	1	1.59
	<u>32</u>	<u>66.17</u>	<u>44</u>	<u>103.05</u>
Hydrant Activities				
Flow Tests	0	0.00	0	0.00
Inspections	0	0.00	0	0.00
	<u>0</u>	<u>0.00</u>	<u>0</u>	<u>0.00</u>
Non-Incident Activities				
BAY FLOOR WASH	3	2.25	0	0.00
COMP TIME USED	0	0.00	1	12.00
COVID 19 SCREENING COMPLETED	30	2.19	32	1.87
DAY SHIFT COVERAGE	0	0.00	1	10.00
FD VEHICLE FUELING - DIESEL	0	0.00	1	0.08
FIRE ALARM TEST WITH ACTIVATION	2	1.00	0	0.00
ON DUTY	29	624.00	26	612.00
SICK TIME USED	1	24.00	0	0.00

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BARRE

Copy of Departmental Activity Report

Current Period: 12/24/20 to 12/30/20, Prior Period: 12/17/20 to 12/23/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Non-Incident Activities				
VACATION USED	4	96.00	0	0.00
WASH VEHICLES	3	0.75	22	19.68
	72	750.19	83	655.63
Occupancy Inspections/Activities				
ALARM TESTING/MAINTENANCE	0	0.00	3	0.00
FIRE DRILL	0	0.00	1	0.25
	0	0.00	4	0.25
Testing/Maintenance of Equipment				
PUMP REPAIR	1	0.00	0	0.00
	1	0.00	0	0.00
Training				
EMS EQUIPMENT & AMBULANCE FAMILIZATION	2	4.00	0	0.00
BASEMENT FIREFIGHTER ESCAPE & RESCUE (PROP)	2	1.50	0	0.00
CHIMNEY FIRE TRAINING	0	0.00	4	4.00
COVID 19 VACCINATION ADMINISTRATION (SHOT ADMINIS)	0	0.00	1	1.00
DRIVER TRAINING (CONE COURSE)	0	0.00	2	5.00
DRIVER TRAINING (DRIVING STREETS)	4	4.00	7	8.00
FF DRAGS AND CARRIES	5	5.00	0	0.00
GAS METER	0	0.00	4	4.00
GENERAL DRIVER TRAINING	0	0.00	2	2.00
GROUND LADDERS	0	0.00	2	4.00
HIGH RISE OPS	2	0.00	0	0.00
HYDRANTS	0	0.00	2	0.00
IMMUNOLOGICAL DISEASES	0	0.00	4	4.00
MED DRAWS AND PUSHES	0	0.00	2	4.00
METER	5	0.00	0	0.00
NEW EMPLOYEE - INSURANCE INFORMATION	0	0.00	2	3.00
NEW EMPLOYEE - ORIENTATION	0	0.00	2	4.00
PULLING HOSE LINES	5	10.00	0	0.00
RAPID INTERVENTION TEAM	2	2.00	0	0.00
SCBA CONFIDENCE COURSE	0	0.00	2	3.00

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BARRE

Copy of Departmental Activity Report

Current Period: 12/24/20 to 12/30/20, Prior Period: 12/17/20 to 12/23/20

00:00 to 24:00

All Stations

All Shifts

All Units

All Activity Types

Category	Current Period		Prior Period	
	Count	Staff Hrs	Count	Staff Hrs
Training				
SCBA Donning Methods	0	0.00	2	3.00
SCBA Inspection, Care, and Cleaning	0	0.00	2	2.00
SCBA Testing and Filling Procedures	0	0.00	2	2.00
SELF CONTAINED BREATHING APPARATUS	0	0.00	2	3.00
STANDARD OPERATING GUIDELINES	5	5.00	0	0.00
TRAINING ON COMPLETION OF VEHICLE CHECKS	6	9.66	4	7.00
TRUCK 30 EQUIPMENT/ MECHANICAL REVIEW	2	3.00	0	0.00
TRUCK 30 SET UP AND OPERATIONS	3	8.50	0	0.00
VENTILATION (VERTICAL)	0	0.00	5	5.50
WINDOW RESCUES / DENVER DRILL	5	5.00	0	0.00
	48	57.66	53	68.50

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Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
12/31/20 8:50	20BA010639	Larceny - Other	Highgate Apt
12/31/20 8:38	20BA010638	Assist - Agency	N Main St
12/31/20 8:19	20BA010637	Assist - Agency	Fourth St
12/31/20 7:59	20BA010636	Training-In-Service	Fourth
12/31/20 6:46	20BA010635	Prisoner - Lodging/Releasing	Fourth St
prisoner release barre city			
12/31/20 5:17	20BA010634	Property Return / Disposal	Fourth St
property disposal Barre City			
12/31/20 2:01	20BA010632	Alarm - Security	Washington St
alarm Washington St			
12/31/20 1:48	20BA010633	Suspicious Event	N Main St
suspicious event barre city			
12/30/20 23:11	20BA010631	911 Hangup	South Main St
911 Hang-up at the Hollow Inn			
12/30/20 23:04	20BA010630	Prisoner	Fourth St
12/30/20 22:35	20BA010629	911 Hangup	Plain St
911 Hang-Up call in the area of Seminary St.			
12/30/20 22:18	20BA010628	Suspicious Event	Plain St
Disturbance on Plain St, subjects located on N Main St and one subject arrested for violations of court orders			
12/30/20 21:07	20BA010627	Disturbance	Vine St
Disturbance in the area of Vine St. and Berlin St.			
12/30/20 19:23	20BA010626	Alcohol Offense	Brook St
Report of intoxicated juveniles on Brook Street			
12/30/20 18:49	20BA010624	Needle Disposal	North Main St
needle disposal at Jiffy Mart			
12/30/20 18:32	20BA010623	Disturbance	Washington St
Disturbance at Washington St. Apartments			
12/30/20 15:55	20BA010622	Assist - Public	French St
public assist French St			
12/30/20 15:00	20BA010621	Suspicious Event	North Main St
12/30/20 14:51	20BA010620	Suspicious Event	North Main St
suspicious event N Main St			
12/30/20 14:36	20BA010619	Alarm - Security	N Main St

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100		Barre City Police Department	
12/30/20 12:55	20BA010618	Drugs - Intel received	Tremont St
12/30/20 12:36	20BA010617	Digital Forensics	4th St
12/30/20 12:12	20BA010616	Disturbance	North Main St
12/30/20 11:42	20BA010615	Threats/Harassment	Pearl St Ext
12/30/20 11:36	20BA010614	Sexual Assault	Vine Street
12/30/20 11:33	20BA010613	Vandalism	Brook St
vandalism Brook St			
12/30/20 10:54	20BA010612	Assist - Public	Corti St
assist			
12/30/20 9:58	20BA010611	Suspicious Event	Church St
12/30/20 7:29	20BA010610	Domestic Disturbance	Ossola Place
domestic disturbance Ossola Place			
12/30/20 2:23	20BA010609	Parking - Winter Ban - Ticket	North Main St
12/29/20 20:53	20BA010608	Assist - Public	Maple Ave
public assist on maple ave			
12/29/20 20:34	20BA010607	Sexual Assault	Vine St
Public assist at PD			
12/29/20 20:05	20BA010606	Assist - Public	Fourth St
Public Assist on Fourth Street.			
12/29/20 18:20	20BA010605	Accident - Property damage only	Maple Avenue
accident on maple ave			
12/29/20 17:50	20BA010604	Intoxication	North Main St
Intoxication on North Main Street			
12/29/20 15:20	20BA010603	Accident - Property damage only	N Main St
12/29/20 13:50	20BA010602	Accident - Non Reportable	Washington St / Perry St
Parking lot crash			
12/29/20 12:41	20BA010601	Assist - Agency	Seminary St
Suspicious. DCF Assist.			
12/29/20 12:06	20BA010600	VIN verification	Fourth St
Vin verification			
12/29/20 11:55	20BA010599	Drugs - Intel received	John St
12/29/20 11:47	20BA010598	Accident - Property damage only	Garfield Ave / Lincoln St

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
12/29/20 11:15	20BA010597	Threats/Harassment	N Seminary St
Female reporting sexual harassment			
12/29/20 11:11	20BA010596	Assist - Public	Washington St
12/29/20 10:48	20BA010595	Search Warrant	Fourth St
12/29/20 9:11	20BA010594	Disturbance	Plain St
12/29/20 8:42	20BA010593	Domestic Disturbance	S Main St
Disturbance			
12/29/20 8:28	20BA010592	Assist - Public	Fourth St
public assist N. Main St			
12/29/20 7:45	20BA010591	Prisoner	Fourth St
12/29/20 7:35	20BA010590	Motor Vehicle Complaint	Summer St / N main st
12/29/20 1:16	20BA010589	Parking - Winter Ban - Ticket	Fourth St
12/28/20 23:09	20BA010588	Alarm - Security	Washington St
alarm on Washington st			
12/28/20 19:31	20BA010587	Prisoner	Fourth St
12/28/20 19:30	20BA010586	Prisoner - Lodging/Releasing	Fourth St
Lodged person in protective custody.			
12/28/20 19:10	20BA010585	Assist - Other	N Seminary St
Questions about legality of electric bicycles on roadways.			
12/28/20 18:48	20BA010583	Disturbance	S Main St
Officers responded to a disturbance on S Main St. An intoxicated female was taken into custody after investigation			
12/28/20 17:55	20BA010584	Supervisory Duties - Case review	Fourth St
Supervisory Duties- Case Review			
12/28/20 16:24	20BA010582	Accident - Property damage only	N Main Street
Motor vehicle accident N. Main St.			
12/28/20 14:10	20BA010581	Assist - Agency	Fourth St
12/28/20 13:44	20BA010580	Accident - Non Reportable	South Main St
Reports of a witnessed vehicle in roadway believed to be from an accident			
12/28/20 12:44	20BA010579	Drugs - Intel received	Tremont St / Franklin St
12/28/20 12:03	20BA010578	Assist - Agency	Main St

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 <u>Barre City Police Department</u>			
Agency assist N. Main St.			
12/28/20 11:09	20BA010577	Assist - Public	River Street
12/28/20 10:34 20BA010574 <i>Motor Vehicle Complaint</i> North Main St			
Motor vehicle complaint N. Main St.			
12/28/20 9:41	20BA010576	Threats/Harassment	Elm Street
12/28/20 9:25 20BA010575 <i>Burglary</i> Thurston Pl			
Reports of an open door			
12/28/20 9:07	20BA010573	Supervisory Duties - Case review	4th
12/28/20 9:02 20BA010572 <i>Larceny - from Motor Vehicle</i> South Main St			
Reports of stolen things out of a vehicle.			
12/28/20 7:49	20BA010571	Training-In-Service	Fourth
12/28/20 5:52 20BA010570 <i>Disturbance</i> Washington St			
C. W. advised there was a disturbance at the neighbors.			
12/28/20 2:46	20BA010569	Transport - Prisoner	Fourth St
Prisoner transport.			
12/28/20 1:16	20BA010568	Parking - Winter Ban - Ticket	North Main St
Winter parking ban enforcement.			
12/27/20 23:32	20BA010567	Trespass	N Main St
12/27/20 22:57 20BA010566 <i>Assist - Other</i> S Main St			
12/27/20 21:40 20BA010565 <i>Prisoner</i> Fourth St			
12/27/20 21:37 20BA010564 <i>Prisoner</i> Fourth St			
12/27/20 21:37 20BA010563 <i>Prisoner - Lodging/Releasing</i> Fourth St			
12/27/20 21:34 20BA010562 <i>Prisoner - Lodging/Releasing</i> Fourth St			
Prisoner Lodging			
12/27/20 20:16	20BA010561	Disturbance	Washington St
Disturbance on Washington Street			
12/27/20 20:06	20BA010560	Motor Vehicle Complaint	S Main St
12/27/20 19:54 20BA010559 <i>Stolen Vehicle</i> Circle Street			

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
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ORI: VT0120100

Barre City Police Department

INCIDENT: 20BA010559

OFFICER: Officer Gaylord, K9 Mike, Officer Reale, Officer Boutin, Sergeant Kirkpatrick, BCPD Street Crimes Unit

DATE/TIME: 12/27/2020 2100 hours

LOCATION: Maplewood's Convenience 370 South Barre Road Barre, Vermont

VIOLATION/ACCUSED:

John Hale DOB: 07/04/1986 Possession of a Regulated Drug, Crack Cocaine; a violation of Title 18 Vermont Statutes Annotated § 4231 and Heroin Trafficking; a violation of Title 18 Vermont Statutes Annotated § 4233 (c),

Benjamin Currier DOB: 09/02/1988 Aggravated operating without the Owners Consent, a violation of Title 23 Vermont Statutes Annotated § 1094 (c) and Conspiracy to traffic Heroin; a violation of Title 13 Vermont Statutes Annotated § 1404 (5) (C).

SUMMARY OF INCIDENT:

On December 27, 2020 Officers found and stopped a stolen vehicle. The vehicle had been stolen out of Essex in November of 2020. Officers conducted a traffic stop at 370 South Barre Road in South Barre, Vermont. The driver was identified as Benjamin Currier and the passenger was identified as John Hale.

K9 Mike was deployed to conduct an exterior sniff of the vehicle for the odor of narcotics and alerted to the presence of the odor of narcotics in the vehicle. Currier was then arrested for aggravated operating without owners consent. Hale admitted to possessing a small amount of heroin. After a search of his person Officers located bulk heroin weighing approximately 11.5 grams, 1.7 grams of crack cocaine and two loaded needles. Hale was then arrested for possession of crack cocaine and heroin trafficking .

12/27/20 18:09 20BA010558 *Drugs - Intel received* Fourth St

Intel received fourth st barre city

12/27/20 15:36 20BA010557 *Larceny - from Motor Vehicle* washington st / freedom way

12/27/20 15:26 20BA010556 *Trespass* Smith St

12/27/20 14:46 20BA010555 *Accident - Non Reportable* North Main St / Richardson Rd

Car crash

12/27/20 13:57 20BA010554 *Threats/Harassment* Fourth St

Harassment complaint

12/27/20 13:49 20BA010553 *Sex Offender Compliance Chec* Fourth St

Sex offender registry paperwork

12/27/20 10:57 20BA010552 *Family Disturbance - Verbal* Skyline Dr

12/27/20 7:53 20BA010551 *Training-In-Service* Fourth

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
12/27/20 3:17	20BA010550	Suspicious Vehicle	N Main St
12/27/20 1:34	20BA010549	Parking - Winter Ban - Ticket	Fourth Street
Winter parking ban enforcement.			
12/27/20 0:11	20BA010548	Welfare Check	Railroad St
Welfare Check on Railroad Street.			
12/26/20 23:32	20BA010547	Animal Problem	Brook St
12/26/20 19:49	20BA010546	Cruelty to a Child	Sheridan St
Report of child abuse on Sheridan St.			
12/26/20 19:17	20BA010545	Domestic Disturbance	Prospect St
Domestic Disturbance on Prospect Street.			
12/26/20 17:49	20BA010544	Mental Health Issue	Pearl St
Mental Health Issue on Pearl Street.			
12/26/20 17:40	20BA010542	Roadway Hazard	Vt Route 62
Unfounded report of a traffic hazard on Route 62			
12/26/20 17:26	20BA010543	Animal Problem	Prospect St
animal problem Prospect Street.			
12/26/20 17:21	20BA010541	Trespass	N Main St
12/26/20 17:11	20BA010540	Mental Health Issue	Washington St
Mental Health Issue on Washington Street.			
12/26/20 16:33	20BA010539	Threats/Harassment	Bromur St
Threats/Harassments on Bromur Street			
12/26/20 15:13	20BA010538	Assist - Other	Fourth St
assist other barre city			
12/26/20 14:46	20BA010537	Assist - Public	Fourth St
public assist barre city			
12/26/20 12:00	20BA010536	Motor Vehicle Complaint	Barre City
12/26/20 11:55	20BA010535	Stolen Vehicle	S Main St
stolen vehicle barre city			
12/26/20 11:30	20BA010534	Untimely Death	Long Street
Untimely Death on Long Street			
12/26/20 9:37	20BA010533	Domestic Disturbance - Non-Rel	Cabot St
Domestic Disturbance on Cabot Street			
12/26/20 9:37	20BA010532	Assist - Public	Garden And Waterman Street
12/26/20 8:01	20BA010531	Training-In-Service	Fourth St
12/26/20 6:17	20BA010530	Suspicious Event	Pearl St

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100			
<u>Barre City Police Department</u>			
Suspicious event on Pearl St.			
12/26/20 6:13	20BA010529	Roadway Hazard	First street/ N Main st
Officers assisted in clearing a roadway obstruction			
12/26/20 4:06	20BA010528	Alarm - Security	S Main Street
Officers responded to an alarm activation at a S. Main St. business.			
12/26/20 0:52	20BA010527	Noise	Pearl St
Noise. loud voices on Pearl St.			
12/25/20 23:11	20BA010526	Alarm - Security	Prospect Street
Alarm on Prospect Street.			
12/25/20 22:49	20BA010525	Intoxication	Seminary St
Disturbance on Seminary Street.			
12/25/20 22:09	20BA010524	Assault - Aggravated	Hill St
Assault-Aggravated Hill st Barre City			
12/25/20 22:03	20BA010523	Domestic Disturbance	Highgate Drive
Disturbance on Highgate Drive.			
12/25/20 21:09	20BA010522	Larceny - Retail Theft	N Main St
Retail Theft on North Main Street.			
12/25/20 20:17	20BA010521	911 Hangup	S Main St
911 hangup south main st barre city			
12/25/20 19:47	20BA010520	Assist - Other	S Main St
Assist South Main st Barre City			
12/25/20 17:58	20BA010519	Disorderly Conduct	Brook St
Disorderly conduct on Brook St.			
12/25/20 17:34	20BA010518	Mental Health Issue	N Main St / Brook St
Mental Health Issue on River Street			
12/25/20 14:52	20BA010517	Noise	Merchant St
Noise complaint on Merchant St.			
12/25/20 14:29	20BA010516	911 Hangup	S Main St
Alarm on South Main St.			
12/25/20 13:41	20BA010515	Larceny - Other	French St
larceny French St			
12/25/20 11:57	20BA010514	Welfare Check	S Main St
welfare check s main st			
12/25/20 10:42	20BA010513	Motor Vehicle Complaint	N Main St
mv complaint n main st			
12/25/20 10:02	20BA010512	Welfare Check	Tremont St
welfare check Tremont St			
12/25/20 8:20	20BA010511	Needle Disposal	S Main St
needle disposal s main st			
12/25/20 6:59	20BA010510	911 Hangup	South Main Street

Media Log Report

Rev.01/26/12

From: 12/24/2020 0:51

To: 12/31/2020 8:50

Date/Time	Incident #	Call Type	Location
ORI: VT0120100 Barre City Police Department			
Officers responded to a 911 call at a business on South Main St.			
12/24/20 22:45	20BA010509	911 Hangup	S Main St
911 Hang-Up at the Tilden House			
12/24/20 21:55	20BA010508	Welfare Check	North Main St
Welfare check N Main st Barre City			
12/24/20 17:47	20BA010507	Domestic Disturbance	Pleasant St
Domestic disturbance on Pleasant St.			
12/24/20 17:20	20BA010506	Assist - Public	Pleasant St
Public assist at the BCPD			
12/24/20 15:14	20BA010505	Accident - Non Reportable	N Main St
accident non report-able n main st			
12/24/20 12:17	20BA010504	Assist - Public	RT 62 / Berlin St
public assist RT 62			
12/24/20 10:35	20BA010503	Fraud	N Main St
12/24/20 10:00	20BA010502	Prisoner - Lodging/Releasing	Fourth St
12/24/20 9:35	20BA010501	Property Return / Disposal	Fourth St
property return barre city			
12/24/20 8:44	20BA010500	Assist - Other	Fecteau Circle
assist other fecteau circle			
12/24/20 8:05	20BA010498	Training-In-Service	Fourth St
12/24/20 6:09	20BA010497	Alarm - Security	N Main St
Officers responded to an alarm activation at a North Main St. business.			
12/24/20 0:51	20BA010496	Family Disturbance - Verbal	Delmont Ave
Officers spoke with a family about a juvenile problem. Resources were referred to the family			

Total Incidents 142